



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**JANUARY 3, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, January 3, 2017. Roll call was answered by Standerford, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the December 20, 2016, meeting as presented. Motion seconded by Standerford. ROLL CALL VOTE: Standerford-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Standerford. ROLL CALL VOTE: Standerford-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Mike Dougherty, Jail Administrator updated the Board on the business within the Sheriff's Office and Jail this week. He reported that the kitchen equipment is being installed and should be ready for meal preparation on Monday, January 9. There will be a final walk-through with the architect and contractor on Thursday, January 5.

Motion was made by Sickel to approve a purchase order for the kitchen utensils, appliances and other equipment from Federal Supply USA for a price of approximately \$3,300.00. Motion seconded by Standerford. ROLL CALL VOTE: Standerford-aye, Davidson-aye, Sickel-aye. Motion carried.

He also reported that the Sheriff is compiling the information for the purchase of two new patrol units through a state bid pricing through the material division of the Nebraska Department of Administrative Services.

### **ROAD AND BRIDGE DEPT.**

Scott Huppert, Highway Superintendent, met with the Board to update them on the routine road and bridge maintenance being done this week. Brush control along county road right-of-way and the possibility of purchasing a brush cutter was discussed. An update on the current bridge projects was also given.

Motion was made by Sickel to sign an agreement with Douglas Huppert for a temporary easement for project C-74(2016-06) located in S23, T1, R15. Motion seconded by Standerford. ROLL CALL VOTE: Standerford-aye, Davidson-aye, Sickel-aye. Motion carried.



# Richardson County Board Minutes



## **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director presented to the Board a Memorandum of Agreement between the Richardson County Emergency Management Agency and the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS).

Motion was made by Standerford to approve the revised agreement with FEMA IPAWS as presented. Motion seconded by Davidson. ROLL CALL VOTE: Standerford-aye, Davidson-aye, Sickel-aye. Motion carried.

Mr. Kirkendall also reported that the emergency siren project is being completed.

January 3, 2017

## **CORRESPONDENCE/OTHER**

### **Monthly Operating Statement**

The Board reviewed the December, 2016 monthly operating statement.

### **Applications for County Depository**

The Board will review the applications and take action to approve at next week's meeting.

### **Replacement of Pledge Security Receipt**

Motion was made by Sickel to approve a replacement pledge security receipt from F&M Bank, receipt #392180517 to replace receipt #392162901. Motion seconded by Standerford, ROLL CALL VOTE: Standerford-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CLAIMS**

Motion was made by Standerford to allow the payment of all claims that were submitted today including a claim held from December 13, 2016, to Eric Crook. Motion seconded by Sickel. ROLL CALL VOTE: Standerford-aye, Davidson-aye, Sickel-aye. Motion carried.

## **GENERAL FUND**

Advanced Correctional Health Care, serv	2726.99
Beers Shop, serv	445.71
Blue Cross/Blue Shield, insurance	56376.44
Bob Barker Co., supp	129.95
Boucher Law Firm, fee	2562.00



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Candlewood Suites, serv	417.00
Clerk of Dist Court, costs	593.00
Eric Crook, serv	1000.00
Culligan, serv	35.18
DAS State Acctg.	448.00
Datamax, serv	43.58
Dept of Correctional Serv., serv	6580.42
Austin Duerfeldt, reimb	254.88
F&M Bank, rent	76.00
Falls City Journal, adv	1616.09
FC Mercantile, supp	1108.49
FC Volunteer Ambulance	1270.20
Farm & City Supply, supp	138.88
Galls/Quartermaster, supp	230.30
Home Lumber Co., supp	79.04
Information Technologies, serv	5376.00
Jones Air Conditioning, serv	504.00
LaQuinta Inn, serv	199.90
Lynn Peavey Co., supp	114.00
Microfilm Imaging Systems, serv	75.00
Midwest Special Services, serv	1483.50
MIPS, serv	353.45

January 3, 2017

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

NE Assoc of County Officials, dues	1600.35
NE Assoc of Dist Court Clerks, dues	50.00
NE Sheriff's Assoc., dues	100.00
NE State Fire Marshal, reg fee	120.00
O'Keefe Elevator, serv	335.06
Quality Inn, serv	149.90
Region V Services, dues	3721.50
Region V Systems, dues	4659.75
Ameritas, retire	7323.32
County Clerk Petty Cash, reimb	22.95
Richardson County CPR, serv	100.00
Sheriff Petty Cash, reimb	1188.92
Richardson County Vendor, FICA	7699.97



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Pam Scott, reimb	271.94
Jim Standerford, reimb	254.25
Stripes & Signs, serv	44.00
Terri Jo's, jail meals	3302.50
True Value, supp	15.82
Verizon Wireless, serv	211.03
William VonSeggern, exp	12136.31
Justin Vonderschmidt, serv	385.00
Wherry Mortuary, serv	315.00
Windstream, serv	69.59
Wolfes, supp	120.42
Payroll Expense	68902.73
<b>TOTAL GENERAL FUND</b>	<b>\$197,338.31</b>

## ROAD & BRIDGE FUND

Falls City Journal, adv	48.00
Martin-Marietta, rock	30753.00
NPPD, serv	34.82
Nicholson & Assoc., serv	111.25
OPPD, serv	35.01
Quality Inn, serv	229.38
Road Builders, parts	223.96
Rockmount/Nassau, supp	793.09
Sapp Bros., fuel	15639.49
Village of Stella, serv	43.20
True Value, supp	49.99
Unifirst Corp., supp	98.80
Windstream, serv	51.79
Payroll Expense	37582.51
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$85,694.29</b>

## ROAD BUYBACK FUND

Mainelli Wagner & Associates, fee	2592.14
<b>TOTAL ROAD BUYBACK FUND</b>	<b>\$2,592.14</b>



# Richardson County Board Minutes



## **GENERAL ASSISTANCE FUND**

Maria Oliver, rent	78.59
People Service, Inc., serv	64.26
Shopko Pharmacy, presc	6.18
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$149.03</b>

## **STATE INSTITUTIONS FUND**

State of NE Dept of HHS, serv	180.00
<b>TOTAL STATE INSTITUTIONS FUND</b>	<b>\$180.00</b>

## **INHERITANCE TAX FUND**

SE NE Communications, serv	11853.79
<b>TOTAL INHERITANCE TAX FUND</b>	<b>\$11,853.79</b>

## **SHERIFF COMMISSARY FUND**

Farm & City Supply, supp	9.74
<b>TOTAL SHERIFF COMMISSARY FUND</b>	<b>\$9.74</b>

## **JUVENILE SERV GRANT FUND**

Blue Valley Behavioral Health, serv	1743.00
Laura Osborne, reimb	184.98
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$1,927.98</b>

## **JAIL BOND REPAY FUND**

BOK Financial Corp., bond pay	42828.75
<b>TOTAL JAIL BOND REPAY FUND</b>	<b>\$42,828.75</b>

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 11:32 a.m. Motion seconded by Standerford. ROLL CALL VOTE: Standerford-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, January 10, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.



# Richardson County Board Minutes



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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk





# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS ANNUAL MEETING JANUARY 10, 2017**

### **CALL TO ORDER**

The annual meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, January 10, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Commissioner Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the January 3, 2017, meeting as read and approved. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **BOARD REORGANIZATION**

Motion was made by Davidson to reappoint David Sickel as the Chairman of the Board for 2017. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-abstain. Motion carried.

Motion was made by Frank to reappoint Jim Davidson as the Vice-Chairman of the Board for 2017. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-abstain, Sickel-aye. Motion carried.

Motion was made by Davidson that the listed duties be designated to the following commissioners:

Commissioner Frank: County Roads, Southeast Nebraska Development District (SENDD) and 5 Rivers Economic Development District

Commissioner Davidson: Courthouse Building and Grounds and Law Enforcement Center, Five Rivers Resource Conservation & Development Committee (RC&D), Region V Systems & Services, member of the Product Development & Public Policy Committee of the Greater Falls City Economic and Development Growth Enterprise (EDGE) and alternate to the Local Emergency Planning Committee (LEPC),

Commissioner Sickel: County Roads, Southeast Nebraska Community Action Council (SENCA),



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alternate to the Fiver Rivers Resource Conservation & Development Committee (RC&D), The Greater Falls City Economic and Development Growth Enterprise (EDGE), Local Emergency Planning Committee (LEPC), Falls City Airport Road Committee and the Southeast Nebraska Health Board

Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

January 10, 2017

SPECIAL BOARD APPOINTMENTS (Cont.)

## **APPOINTMENT OF BOARD/COMMITTEE MEMBERS**

Motion was made by Sickel to reaffirm the appointment of Scott Huppert as the Richardson County Highway Superintendent with an annual salary for 2017 approved at \$51,317.73 (2% increase from prior year). Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to reappoint Mona Godemann as the Richardson County Veterans Service Officer for 2017 at a salary of \$15.93/hour (2% increase from prior year). Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to reappoint Brian Kirkendall as the Richardson County Emergency Manager with an annual salary for 2017 approved at \$45,900.00/year (2% increase from prior year). Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to reappoint Joe Wittwer as the Richardson County Noxious Weed Control Superintendent for 2017 at the salary of \$13.87/hour (2% increase from prior year). Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **SPECIAL BOARD APPOINTMENTS**

Motion was made by Sickel to reappoint Mark Jones, Charles Duryea and Dana Rathje to the Richardson County Planning Commission for a new term of three years which expires December 31, 2019. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to reaffirm the appointment of Dr. Allan W. Tramp to the County Health Board for the year 2017 pursuant to Nebraska State Statute 71-501. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.





# Richardson County Board Minutes



Motion was made by Sickel to reaffirm the appointment of Rod Nanninga and Ron Eis to the Pawnee Area/Regional Revolving Loan Fund Board/Review Committee for 2017. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to reaffirm the appointments of Austin Duerfeldt, Gracie Deckinger, Deb Ebel and Mona Godeman and to appoint Brian Kirkendall to the Grievance Board for the County Road Department for 2017. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine business within the Sheriff's Office and Jail this week. He reported that the bridge project west of Dawson is progressing. The Board approved the request from the Highway Superintendent to proceed with preparing to advertise for sealed bids for the construction of a 40 X 60 building at the Humboldt Shop. Mr. Huppert also reported that brush cutting is being done on county owned right-of-way and also reported on some  
January 10, 2017

ROAD & BRIDGE DEPT. (cont.)

complaints that he has received regarding the overgrown and overhanging brush along county road right-of-ways. The staff is also working on preparing the 1 & 6 Year Road plan in which a public hearing will be held in February for public comments.

## **COUNTY TREASURER**

Austin Duerfeldt, County Treasurer presented to the Board the County Treasurer's Semi-Annual Report for the period ending December 31, 2016. He also presented to the Board a settlement report with the County Board which showed the percentages of taxes collected during the months of the year and the significant types of revenues that have been collected since July 1, 2016.

## **SHERIFF, DON POUNDS**

The Board met with Sheriff Pounds at the Richardson County Law Enforcement Center today where they conducted the quarterly jail inspection also.

Sheriff Pounds reported to the Board that he is working to obtain prices to purchase 2 patrol units with pricing from the Nebraska state bid. Repairs to current patrol units were also discussed. Sheriff Pounds also indicated that a student from the high school who is doing an internship for school was reporting to the Jail/Law Enforcement Center for about 1 ½ hours per day.



# Richardson County Board Minutes



## **QUARTERLY JAIL INSPECTION**

The Board also conducted the quarterly jail inspection of the Law Enforcement Center and Jail and found the facility to be in excellent order.

## **CORRESPONDENCE/OTHER**

### **Fee Reports**

Reports were approved for the following officials for fees collected during the month of December, 2016:

Mary L. Eickhoff, Register of Deeds	\$12,029.50
Mary L. Eickhoff, County Clerk	\$ 235.50
Pam Scott, Clerk of Dist Court	\$ 251.00

### **Agreement with OPPD**

Motion was made by Davidson to approve an agreement with OPPD for the use of county road right-of-way 1 mile south and 2 miles west of Dawson. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **Mileage Reimbursement Rate**

Motion was made by Sickel to adopt Resolution 2016-2017-31 regarding the rate of mileage reimbursement established by the State of Nebraska Department of Administrative Services, effective January 1, 2017 to be set at .53.5 cents/mile. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

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CORRESPONDENCE/OTHER (Cont.)

### **Approve the 2017 Applications for County Depositories**

Motion was made by Sickel to adopt Resolution 2016-2017-30 to approve the applications from the financial institutions within Richardson County to serve as a county depository for the year 2017. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CLAIMS**



# Richardson County Board Minutes



Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Jami Ankrom, reimb	224.64
Associated Psychologists, serv	5600.00
Jeremy Bebb, reimb	75.00
Boucher Law Firm, fee	320.00
Capital Business Systems, supp	910.00
Comfort Inn, serv	197.90
D&D Communications, serv	3570.00
Datamax, supp	43.85
FC Mercantile, supp	150.88
FC Sanitation, serv	90.00
FC Utility Dept., serv	6248.95
Farm & City Supply, supp	234.93
Linda Franzen, prior serv	46.16
General Fire & Safety Equip, serv	250.00
Barb Harring, prior serv	37.50
Jim Hills Paint & Glass, supp	45.00
Kollasch Law Office, supp	1100.00
Karl Lock, prior serv	23.08
Microfilm Imaging Systems, serv	75.00
Microtel Inn & Suites, serv	87.42
Midwest Mobile Radio Serv., rent	30.00
MIPS, serv	2683.42
NE Assoc of EMA, dues	50.00
Nemaha County, bailiff costs	5246.45
Niagara Awards, supp	101.00
Dan Frank Norris, prior serv	156.00
Pest Control Serv of SE NE, serv	40.00
Postmaster, postage	481.00
Pro Serv Business Systems, serv	287.94
Prochaska & Assoc., fee	1913.76
Pitney Bowes, serv	21.68
Region V Systems, serv	191.00
County Clerk Petty Cash, reimb	50.17
Sapp Bros., fuel	4236.59
Bernice Shorb, prior service	103.86



# Richardson County Board Minutes



David Sickel, reimb	253.80
SE NE Communications, serv	1566.74

January 10, 2017

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Spartan Stores, LLC, supp	466.81
Bill Stevicks, prior serv	208.80
Frank Thomas, prior serv	195.00
TriState Truck & Tractor, parts	75.00
Verizon, serv	435.84
Wolfes, supp	68.32
<b>TOTAL GENERAL FUND</b>	<b>\$38,193.49</b>

## ROAD & BRIDGE FUND

Armbruster Motor Co., serv	84.00
Capital Business Systems, serv	910.00
City of Humboldt, serv	80.64
DataMax, serv	21.57
FC Auto Supply, supp	54.33
FC Sanitation, serv	45.00
FC Utility Dept., serv	781.20
Farmers Repair & Machine Shop, serv	280.32
Harmons OK Tire, serv	95.00
Home Lumber Co., supp	782.87
Inland Truck Parts, supp	83.61
Michael Todd & Co., serv	392.41
Mr. Automotive, parts	245.19
NE Dept of Revenue, sales tax	536.57
NE Machinery Co., parts	1662.47
NPPD, serv	22.11
Operation & Expense Acct., reimb	65.23
Richardson County Vendor, FICA	1786.00
Village of Salem, serv	20.00
SE NE Communications, serv	150.14
Truck Center Companies, parts	23.36
Unifirst Corp., serv	94.80
Village of Verdon, serv	22.73



# Richardson County Board Minutes



W&D Auto Care, serv	45.00
Windstream, serv	53.29
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$8,337.84</b>

## **ROAD BUYBACK PROGRAM FUND**

ME Collins Contracting, Dawson West	58423.64
<b>TOTAL ROAD BUYBACK FUND</b>	<b>\$58,423.64</b>

## **COUNTY VISITOR'S PROMO FUND**

Richardson County, supp	25.00
FC Chamber of Commerce, adv	3544.50
Pam Scott, serv	125.00
<b>TOTAL COUNTY VISITOR'S PROMO FUND</b>	<b>\$3,694.50</b>

January 10, 2017  
CLAIMS (Cont.)

## **REG OF DEEDS P&M FUND**

MIPS, serv	277.84
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$277.84</b>

## **JUVEILE SERVICES GRANT FUND**

Laura Osborne, contract/reimb	3318.45
Maxine Schatz, contract	1599.00
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$4,917.45</b>

## **ADJOURNMENT**

Motion was made by Sickel to adjourn the meeting at 11:50 a.m. Motion seconded by Davidson.  
ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, January 17, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk





# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

JANUARY 17, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, January 17, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the January 10, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the Board of Equalization minutes of the January 3, 2017, meeting as presented. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the Board of Equalization minutes of the January 10, 2017, meeting as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor Lobby, the Commissioner's Meeting Room, the Third Floor of the Sheriff's Office and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SHERIFF, DON POUNDS

Sheriff, Don Pounds updated the Board on the business within the Sheriff's Department and Jail this past week. Repairs to patrol units was reviewed. Maintenance items with the Law Enforcement Center were also reviewed.

### ROAD & BRIDGE DEPT.

Scott Huppert, Highway Superintendent was unable to meet with the Board this week.

### R.J. HAMILTON, HAMILTON RECYCLING

R.J. Hamilton of Hamilton Recycling requested to meet with the Board requesting the opportunity to provide sanitation services to the County. The Board agreed that sealed informal quotes should be requested from both local services and should be received by 10:00 a.m. on Tuesday, February 7, 2017, at which time the County Board will then open and consider the quotes.

Mr. Hamilton also explained to the Board the services he also provides for confidential shredding and would like to provide this service to the County as well.

### BRIAN KIRKENDALL, EMA DIRECTOR

Brian Kirkendall, EMA Director met with the Board to discuss the possibility of renting space at Humboldt that is currently being used by the Humboldt Rural Fire Department. The space would be used to house the EMA trailers and other equipment.





# Richardson County Board Minutes



## EXECUTIVE SESSION

Motion was made by Sickel to recess the regular meeting agenda and go into an executive session at 10:45 a.m. with Merle Bachman, Lyle Bachman and Mark Jones regarding pending litigation and for the protection of the public interest. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to close the executive session at 11:35 and return to the regular meeting agenda. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye,

January 17, 2017

EXECUTIVE SESSION (Cont.)

Davidson-aye, Sickel-aye. Motion carried.

## CORRESPONDENCE/OTHER

### Cost Allocation Plan

Motion was made by Sickel to approve and accept the Cost Allocation Plan for the fiscal year ending June 30, 2015 as prepared by Robert W. Aitken, CPA P.C. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### Salary Increases

Motion was made by Frank to approve, effective January 1, 2017, a 2% increase for the clerical positions in the offices of the Treasurer, Assessor, Veterans Service Office, Emergency Management Agency, Cooperative Extension Service and to increase the salary of the custodial position of Courthouse Maintenance to \$13.10/hour. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CLAIMS

Motion was made by Frank to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Blue Cross/Blue Shield, insurance	54831.88
Brown County Sheriff, fee	25.00
Canon Financial Serv., Inc., equip	1738.09
DeLage Landen, serv	138.59
Nancy DeKlotz, reimb	42.76
DesMoines Stamp Mfg, supp	50.50
Fankhauser, Nelsen, Werts, Ziskey, fee	1840.00
JV16-15, JV16-17, JV16-28, JV16-39, JV16-40, JV16-30, JV16-31, CR16-503 Wilson	
Frontier Bank, supp	56.29
Galls/Quartermaster, supp	539.27
Hullmans Ford, serv/parts	4843.47



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Brian Kirkendall, reim	38.52
Madison Nat'l Life, insur	8.64
Lyle McMann, reimb	32.55
Midwest Mobile Radio, rent	60.00
Midwest Radar & Equip., supp	40.00
OPPD, serv	49.38
Don Pounds, reimb	151.99
Ameritas, retire	7409.19
Richardson County Vendor, FICA	7802.89
Sapp Bros., fuel	2060.43
SE NE Communications, serv	480.95
William VonSeggern, contract	4000.00
Tylene Windle, reimb	39.59
Windstream, serv	69.02
Wolfes, supp	268.46
Payroll Expense	69329.47
<b>TOTAL GENERAL FUND</b>	<b>\$155,946.93</b>

## ROAD & BRIDGE FUND

Agco Finance, supp	856.77
Black Hills Utility Holdings, serv	116.71
Canon Financial Serv., equip	1738.09

January 17, 2017  
CLAIMS (Cont.)

## ROAD & BRIDGE FUND (Cont.)

FC Journal, adv	48.00
Farm & City Supply, supp	1093.79
Lewis Implement, parts	13.50
NPPD, serv	121.53
Operation & Expense Acct., reimb	716.00
Village of Rulo, serv	25.00
Sapp Bros., fuel	206.25
Stateline Propane, fuel	1020.00
Payroll Expense	38801.57
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$44,757.21</b>

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 11:48 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, January 24, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

**JANUARY 24, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, January 24, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the January 17 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the Board of Equalization minutes of the January 17, 2017, meeting as presented. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the agenda as posted. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Michael Dougherty, Jail Administrator in the absence of the Sheriff this week, updated the Board on the business within the Sheriff's Department and Jail this past week. The information for the replacement of two patrol units from the pricing that has been established by the materiel division of the Nebraska Department of Administrative Services (NE State Bid) is being obtained and reviewed with the dealerships and will be presented to the County Board in the next few weeks.

Mr. Dougherty also reported on an incident that occurred at the Jail with an inmate that resulted in some damage being done to a holding cell. He also reported that a jailer/dispatcher will be resigning effective February 1.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week. He presented to the Board brush complaints that he has reviewed and is submitting to the Board for further action. He also reported that a training class for crane operators is being held and four Road and Bridge Department employees will be attending in March. An additional class will be held for rigging and signaling for the crane operators which will be conducted by Patriot Training and will be held here in Falls City to train 6 employees on Thursday, February 2, 2017. Mr. Huppert, the foreman and administrative assistant will be attending an OSHA seminar next week.

The bridge repair project at the Mouth of the Nemaha south of Rulo was also reviewed. He also reported that he is still working on the bid specification for the construction of a building at the Humboldt yard.

He informed the Board that county trucks are hauling rock and that one trailer has been in the shop with repairs being done. He has been researching the idea of purchasing an excavator and is planning to have a demonstration with one and a brush cutter in the next few weeks.

Motion was made by Sickel to approve an agreement with Paragon Geophysical Services, Inc. to do seismic geographic readings along certain public roads south and north of Verdon. Motion seconded by Frank.



# Richardson County Board Minutes



ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 85)

## FALLS CITY EDGE

Beckie Cromer, Executive Director of the Falls City Economic Development and Growth Enterprise presented to the Board the quarterly report of the organization.

January 24, 2017

## SE NE COMMUNITY ACTION

Melissa Hardenberger of the Falls City Outreach office of SENCA presented to the Board a quarterly report of the activity within Richardson County of the organization.

## COURTHOUSE MAINTENANCE

The Board met with Tammie Beckner of Courthouse Maintenance to review several projects within the Courthouse including the maintenance of the floors, water problems in the north part of the lower level tunnel entrance and electrical problems.

## CORRESPONDENCE/OTHER

### Noxious Weed Control Plan 2016

Motion was made by Davidson to approve the 2016 Noxious Weed Control Plan as submitted by Joe Wittwer, Noxious Weed Superintendent to be submitted to the NE Dept. of Agriculture. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### Other

A fee report was approved for Sheriff Pounds for fees collected during the month of December, 2016 totaling \$2,013.86.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Advanced Correct Health Care, contract	2726.99
Robert W. Aitken, CPA, fee	4595.00
Ronald V. Brown, serv	418.74
Clerk of Dist Court, costs	108.00
Consolidated Mgt Co., serv	173.58
Culligan, serv	76.36
DAS State Acct., serv	448.00
Dept of Correctional Serv., serv	5739.05



# Richardson County Board Minutes



Jennie Dugan-Hinrichs, serv	75.00
Employment Security Fund, transfer	5000.00
FC Journal, adv	362.38
FC Mercantile, supp	1015.91
FC Sanitation, serv	40.00
Farm & City Supply, supp	343.45
Galls, supp	35.15
Shawn Hagerty, fee	75.00
Home Lumber Co., supp	95.00
Kawres, supp	4.90
Brian Kirkendall, reimb	112.89
Matthew Bender, supp	119.43
Meyer Home Center, serv	65.00
NE Assoc of Weed Control Supt., fee	120.00
NPG Newspapers, adv	39.75
Physicians Lab, serv	1000.00
Postmaster, postage	204.00
Pro Serv Business Systems, supp	32.24
Region V Services, dues	3721.50

January 24, 2017

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Region V Systems, dues	4659.75
County Clerk Petty Cash, reimb	6.47
EMA Petty Cash, reimb	202.18
Richardson County Sheriff, costs	623.40
Road & Bridge Fund, transfer	178252.65
Shopko, supp	206.97
SE NE Assoc of Co. Assessors, dues	25.00
Spartan Stores, supp	7.06
Stehlik Law Office, fee	1310.00
Terri Jos's, jail meals	4563.00
True Value, supp	44.64
Weaver & Merz, reimb/rent	906.68
West Payment Center, serv	131.08
Wolfes, supp	449.01
<b>TOTAL GENERAL FUND</b>	<b>\$218,135.21</b>

## ROAD & BRIDGE FUND

Barco Municipal Products, supp	493.79
Martin-Marietta, rock	6534.28
NPPD, serv	160.16
OPPD, serv	32.63
Patriot Training, trng serv	1700.00
Quill, supp	63.97
Unifirst Corp., supp	94.80





# Richardson County Board Minutes



Windstream, serv	52.36
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$9,131.99</b>

## EMPLOYMENT SECURITY FUND

NE UC Fund, emply benefits	3014.00
<b>TOTAL EMPLOYMENT SECURITY FUND</b>	<b>\$3,014.00</b>

## JUVENILE SERV GRANT FUND

Blue Valley Behavioral Health, contract	1265.75
Amy Kroll, reimb	74.90
Laura Osborne, reimb	177.65
Betty Spitser, reimb	80.25
Ryun Theobald, reimb	46.01
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$1,644.56</b>

## ADJOURNMENT

Motion was made by Frank to adjourn the meeting at 11:23 a.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, January 31, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk





# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

JANUARY 31 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, January 31, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the January 24, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the Board of Equalization minutes of the January 24, 2017, meeting as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor Lobby, the Commissioner's Meeting Room, the Third Floor of the Sheriff's Office and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SHERIFF, DON POUNDS

Sheriff, Don Pounds updated the Board on the business within the Sheriff's Office and Jail this past week. A discussion was held on the purchase of patrol units. Sheriff Pounds presented the pricing from the state bids. Sheriff Pounds will continue to review the pricing for a patrol unit from the State bid pricing and present to the Board at next week's meeting. He also discussed the claims process with the Board.

### ROAD & BRIDGE DEPT.

Scott Huppert, Highway Superintendent updated the Board on the maintenance being done on county roads and bridges this week. The 1 & 6 Year Road Plan Public Hearing has been scheduled for Tuesday, February 21 at 10:00 a.m.

He presented the specifications for the construction of a building at the Humboldt shop.

Midwest Underground, Inc. from Lincoln, NE has negotiated a price to complete the project for the Rulo Southeast CO07403435P, bridge at the Mouth of Nemaha for a price of \$274,155.40. This price has been negotiated after the County had solicited sealed bids and rejected the one bid that was received due to the excessive cost included in the bid. The Board will consider a contract with Midwest Underground, Inc. for this project at next week's meeting.

Mr. Huppert also reported on the OSHA seminar that he attended yesterday. He also reported on the work being done by OPPD on county road right-of-way and damage that is being done to county roads.

Road signing was also discussed and that a workshop on road signing is being held in which he plans to attend to be certified trained for the placement of road signs.

### CORRESPONDENCE/OTHER

Motion was made by Sickel to adopt Resolution 2016-2017-33 to transfer funds from the General Fund to the Employment Security Fund in the amount of \$5,000.00. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 87)



# Richardson County Board Minutes



## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

January 31, 2017  
CLAIMS (Cont.)

### GENERAL FUND

Bob Barker Co., supp	389.57
Culligan, serv	25.33
D&D Communications, serv	892.50
Datamax, serv	30.66
Des Moines Stamp, supp	103.00
FC Journal, adv	231.00
Farm & City Supply, supp	387.71
First Concord, med reimb	3270.43
Home Lumber Co., supp	157.72
Johnson County Sheriff, fee	19.14
Kawres, serv	35.00
Koch's Auto, serv	525.37
Mary's Appliance, serv	84.00
Midwest Card & ID, supp	500.00
MIPS, serv	585.28
NE Assoc of County Clerks, dues	75.00
Office Depot, supp	60.70
Pest Control Serv., serv	40.00
Pitney Bowes, supp	90.00
Ram Exterminators, serv	45.00
Relentless LLC, supp	590.00
Ameritas, retire	7263.09
Richardson County Vendor, FICA	7652.57
Shopko, supp	24.99
Spartan Stores, supp	650.27
True Value, supp	97.91
Payroll Expense	66451.02
<b>TOTAL GENERAL FUND</b>	<b>\$90,277.26</b>

### ROAD & BRIDGE FUND

OPPD, serv	88.35
Operation & Expense Acct., reimb	269.07
Quill, supp	150.43
Stripes & Signs, supp	300.00
Village of Verdon, serv	22.73
Payroll Expense	39631.70



# Richardson County Board Minutes



<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$40,462.28</b>
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## **CHROMATOGRAPH FUND**

NE Dept of HHS Labs, serv	105.00
<b>TOTAL CHROMATOGRAPH FUND</b>	<b>\$105.00</b>

## **GENERAL ASSISTANCE FUND**

FC Housing Authority, rent	50.00
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$50.00</b>

## **JUVENILE DIVERSION PROGRAM FUND**

Better Living Counseling Services, serv	600.00
The Change Companies, serv	220.38
<b>TOTAL JUV DIVERSION PROGRAM FUND</b>	<b>\$820.38</b>

January 31, 2017  
CLAIMS (Cont.)

## **JAIL/LAW ENF BLDG FUND**

Hockenbergs Equipment, equip	51988.00
<b>TOTAL JAIL/LAW ENF BLDG FUND</b>	<b>\$51,988.00</b>

## **ADJOURNMENT**

Motion was made by Sickel to adjourn the meeting at 10:35 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, February 7, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS FEBRUARY 7, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, February 7, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the January 31, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor Lobby, the Commissioner's Meeting Room, the Third Floor of the Sheriff's Office and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SHERIFF, DON POUNDS

Sheriff, Don Pounds updated the Board on the business within the Sheriff's Office and Jail this past week. He presented to the Board the quotes received from Baxter Chrysler, Dodge, Jeep who has the Nebraska State bid contract for the patrol units that the Sheriff's Department is requesting. The Board requested that a cost for the placement and installation of the law enforcement markings and equipment be calculated and presented at next week's meeting. The Board will consider the purchase again at this meeting.

### ROAD & BRIDGE DEPT.

Scott Huppert, Highway Superintendent updated the Board on the maintenance being done on county roads and bridges this week. He also reported that six employees have been certified in the crane operations.

Jan Wilhelm of Humboldt requested to meet with the Board at this time to request assistance from the County to assist with the movement of large rocks into the landscape of the planned "Cancer Memorial Garden" project in Humboldt. The County Board approved the request for the assistance from the County.

### BRIAN KIRKENDALL, EMA DIRECTOR

Motion was made by Sickel to authorize the Emergency Management Agency to offer for sale to the highest bidder on the social media site, Richardson County Swap and Talk, equipment deemed to be surplus by the agency and County, a HP Designjet 500 42" Printer. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Mr. Kirkendall also informed the Board on the planned Emergency Management incident command training session that will be held on March 1, 2017, and requested the approval from the County Board to provide a meal at the training for the volunteers that will be there. Motion was made by Davidson to approve the provision of a meal at the training session on March 1, 2017, to be held at the Falls City Rural Fire Hall. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### QUOTES FOR SANITATION SERVICES

Quotes for sanitation services were received from Falls City Sanitation Services and Hamilton Recycling & Disposal for the Courthouse, Law Enforcement Center and the Road and Bridge Department.



# Richardson County Board Minutes



Motion was made by Davidson to accept the quotes only for the purpose of further consideration. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The quote from Falls City Sanitation was Law Enforcement Center and Road & Bridge Dept. once per week for each at \$20/each/month and Courthouse twice per week at \$40/month. The quote from Hamilton Recycling & Disposal was Law Enforcement Center and Road & Bridge Dept. once per week and Courthouse twice per week for a total of \$135.00/month.

February 7, 2017

QUOTES (Cont.)

Motion was made by Sickel to approve and award the quote for sanitation services from Falls City Sanitation. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CORRESPONDENCE/OTHER

### Fee Reports

Reports were approved for the following officials for fees collected during the month of January, 2017:

Mary L. Eickhoff, County Clerk	\$ 164.50
Mary L. Eickhoff, Register of Deeds	\$5,283.50
Pam Scott, Clerk of Dist Court	\$ 535.00

### Monthly Operating Statement

The Board approved the monthly operating statement for January, 2017.

### Resolution 2016-2017-34

Motion was made by Davidson to adopt Resolution 2016-2017-34 to cancel a check issued in error. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 88)

### Approve Event for Nebraska Statehood Day

Motion was made by Sickel to approve the event to be held on March 1, 2017, to commemorate the 150<sup>th</sup> year of Nebraska Statehood with an open house of the Courthouse from 1 pm to 3 pm with special displays, performances and surprise VIPs from the past. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

City of Falls City, serv	64121.70
Clerk of Dist Court, costs	383.00
Culligan, serv	93.02





# Richardson County Board Minutes



Douglas County Treasurer, serv	250.00
FC Utility Dept., serv	7061.43
Farm & City Supply, serv	12.99
Humboldt Standard, adv	47.00
Brian Kirkendall, reimb	187.68
Kollasch Law, fee	1392.00
Matthew Bender & Co., fee	2433.83
MIS, serv	75.00
MIPS, serv	291.41
Mr. Automotive, parts	12.55
Postmaster, postage	200.00
Pro Serv Business Systems, serv	110.00
Quill, supp	252.49
County Clerk Petty Cash, reimb	38.40
Sheriff Petty Cash, reimb	523.95
Rural Water Dist #2, serv	237.53
SE NE Communications, serv	1680.18

February 7, 2017  
CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Verizon, serv	488.39
Tylene Windle, reimb	110.75
Wolfes, supp	133.38
<b>TOTAL GENERAL FUND</b>	<b>\$80,136.68</b>

## ROAD & BRIDGE FUND

Crane Sales & Serv., supp	288.88
Datamax, supp	24.86
FC Auto Supply, supp	1162.62
FC Utility Dept., sev	1865.24
Home Lumber Co., supp	24.31
Inland Truck Parts, supp	297.38
NE Machinery Co., parts	1623.93
NPPD, serv	77.01
Norris Quarries, rock	1823.23
Rural Water Dist. #2, rent	114.82
Village of Salem, serv	20.00
SE NE Communications, serv	145.27
Truck Center Companies, parts	1569.87
Unifirst Corp., supp	94.80
Windstream, serv	53.16
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$9,185.38</b>

## ROAD BUYBACK FUND

M E Collins Contracting, Dawson West	72636.79
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# Richardson County Board Minutes



## **TOTAL ROAD BUYBACK FUND**

**\$72,636.79**

## **REG OF DEEDS P&M FUND**

Microfilm Imaging Systems, serv/rent	2165.00
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$2,165.00</b>

## **GENERAL ASSISTANCE FUND**

Housing Authority, rent	50.00
Shopko Pharmacy, presc	6.18
Village of Dawson , serv	131.18
<b>GENERAL ASSISTANCE FUND</b>	<b>\$187.36</b>

## **JUVENILE SERVICES GRANT FUND**

Blue Valley Mental Health, fee	3486.00
Michael Joe Coles, fee	3600.00
Lea Ann Johnson, fee	446.87
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$7,532.87</b>

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 10:50 a.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, February 14, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

**FEBRUARY 14, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, February 14, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the February 7, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the minutes of the February 7, 2017 Board of Equalization meeting as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor Lobby, the Commissioner's Meeting Room, the Third Floor of the Sheriff's Office and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

An update from the Sheriff's Office was not made available this week.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent was unable to meet with the Board this week due to his attendance at a training seminar.

### **SE NEBRASKA COMMUNITY ACTION**

Pam Armknecht of the Southeast Nebraska Community Action presented to the Board the grant application for the 2017-2018 funding of the Richardson County Transit program.

Motion was made by Sickel to approve the grant application as presented and authorize the Chairman to sign the agreement with Southeast Nebraska Community Action Partnership, Inc. to administer the 2017-2018 NE Public Transportation Act Funds on behalf of Richardson County. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 89)

### **PLAN FOR 150<sup>TH</sup> STATEHOOD EVENT**

County officials and department heads met with the County Board to make final plans for the open house scheduled for March 1, 2017 from 1:00 p.m. to 3:00 p.m. to celebrate the 150<sup>th</sup> year of Nebraska Statehood.

### **CLAIMS**

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.



# Richardson County Board Minutes



## GENERAL FUND

Jami Ankrom, reimb	166.92
Best Printing, supp	331.45
Blue Cross/Blue Shield, insurance	57921.00
Cash-WA Distr., supp	345.95
Clerk of Supreme Court, fees	125.00
Vet Serv Off Assn Treas., reg fee	250.00

February 14, 2017 (Cont.)

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Datamax, serv	188.67
DeLage Landen, serv	138.59
FC Journal, adv	266.99
General Fire & Safety, supp	250.00
Justin Hubert, fee	90.00
Hullmans Ford, serv	36.13
Humboldt Standard, adv	321.70
Lindsey Jeffrey, reimb	3.22
Jones Air Conditioning, serv	178.75
Kaytlyn Kennedy, reimb	135.02
Kochs Auto Serv., serv	1498.77
Keith Kollasch, fee	272.00
Latimer Reporting, serv	78.40
Lincoln Nat'l Life, insur	.02
Madison Nat'l Life, insur	14.06
Meyer Laboratory, serv	479.69
Midwest Mobile Radio Serv., rent	30.00
MIPS, serv	1275.35
Mr. Automotive, parts	12.40
NE Assoc of County Treasurers, dues	75.00
Otoe Co. Sheriff, fee	37.00
Postmaster, postage	521.60
Quill, supp	193.32
Ameritas, retire	7349.35
Sheriff Petty Cash, reimb	3184.38
Richardson County Vendor, FICA	7744.72
Sheraton Omaha, serv	495.00
SE NE Communications, serv	336.41
SpartanNash, supp	18.94
Terri Jo's, jail meals	1216.50
Verizon, serv	421.85
Pam Vice, reimb	110.21
William VonSeggern	4000.00
Weathercraft Co., roof repair	11367.00
Weaver & Merz, rent/reimb	932.09



# Richardson County Board Minutes



Elizabeth Williams, reimb	35.85
Windstream, serv	73.30
Wolfes, supp	370.42
Payroll Expense	67229.51
<b>TOTAL GENERAL FUND</b>	<b>\$170,122.53</b>

## ROAD & BRIDGE FUND

Binder Bros., serv	679.46
Black Hills Utility Holdings, serv	95.16
Cornhusker International Trucks, parts	329.39
Farm & City Supply, supp	299.75
Farmers Repair & Machine Shop, serv	122.98
Mr. Automotive, parts	2050.83
NPPD, serv	114.31
Norris Quarries, rock	2149.49
Operation & Expense Acct., reimb	58.75
Julie Vollmer, reimb	108.51
Payroll Expense	37327.35
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$43,335.98</b>

February 14, 2017 (Cont.)  
CLAIMS (Cont.)

## REG OF DEEDS P&M FUND

MIPS, serv	261.92
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$261.92</b>

## GENERAL ASSISTANCE FUND

Community Medical Center, serv	5878.52
FC Housing Authority, rent	63.00
Personal Care, serv	600.00
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$6,541.52</b>

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 12:00 noon. Motion seconded by Frank.  
ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, February 21, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

**FEBRUARY 21, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, February 21, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the February 14, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor Lobby, the Commissioner's Meeting Room, the Third Floor of the Sheriff's Office and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

An update from the Sheriff's Office was presented by Michael Dougherty, Jail Administrator. He also presented the final pricing for the purchase of 2 patrol units, 2017 Dodge Crew Cab Trucks, which will be purchased under the State bid through Baxter Chrysler, Dodge, Jeep, Ram at \$30,455 each, and with adding the extra law enforcement and safety equipment after they arrive to the County of \$9,965.00/truck.

Motion was made by Sickel to authorize the purchase of two, 2017 Dodge Ram 1500 4X4 "Police S SV" 5.7L V-8 Hemi, 6-spd, auto transmission made available to Richardson County, Nebraska through the Nebraska State Bid Contract #14612OC price of \$30,487.00 with the addition of on-off road tires of \$213.00; delete Bluetooth of \$295.00; disconnect dome light and courtesy lamp of additional \$50.00 which total \$30,455.00 each or \$60,910.00 total. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **COOPERATIVE EXTENSION SERVICE**

Kaytlyn Kennedy, Extension Educator, introduced Elizabeth Williams as the new office assistant. The annual report for the Extension Service was also presented to the Board by Mrs. Kennedy and Jami Ankrom, 4-H aide.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week.

### **ONE & SIX YEAR ROAD PLAN PUBLIC HEARING**

At 10:00 a.m. Chairman Sickel declared that a public hearing be opened to receive input from the public in opposition or support of the 1 & 6 year road plan. No one from the public appeared at the hearing.

Chairman Sickel declared the hearing closed at 10:15 a.m.

Motion was made by Davidson to approve the 1 & 6 year plan as presented and adopt Resolution 2016-





# Richardson County Board Minutes



2017-35. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **VETERANS SERVICE OFFICER**

Mona Godemann, Veterans Service Officer requested that some improvements be made to the previous Probation Office before the Veterans Service Office moves. A quote for carpeting will also be obtained and presented to the Board for final approval.

February 21, 2017 (Cont.)

## **COUNTY TREASURER**

Austin Duerfeldt, County Treasurer, requested to meet with the Board to request that the room adjacent to the Driver's Exam room be utilized for the waiting room for the exams. The room is currently being used by SENCA and he requested that they be moved to another room.

## **PLAN FOR 150<sup>TH</sup> STATEHOOD EVENT**

County officials and department heads met with the County Board to make final plans for the open house scheduled for March 1, 2017 from 1:00 p.m. to 3:00 p.m. to celebrate the 150<sup>th</sup> year of Nebraska Statehood.

## **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director was unable to meet with the Board due to an emergency situation in Humboldt, however, Tylene Windle informed the Board of the information that Mr. Kirkendall was going to discuss with the Board. It has been brought to the attention of Mr. Kirkendall that there may be an opportunity for Richardson County and Pawnee County to consolidate the services and position of EMA Director as the current Director for Pawnee County is resigning. This idea and matter will be discussed further during the next several weeks.

## **CORRESPONDENCE/OTHER**

### **Sheriff Fee Report**

A report was approved for Sheriff Pounds for fees collected during the month of January, 2017 totaling \$5,421.60.

### **Bailiff Expense**

Motion was made by Davidson that due to the fact that Gage County will not be contributing further to the expenses of the bailiff, that at the current time, Richardson County will not participate in the added expense for the bailiff. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CLAIMS**

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.





# Richardson County Board Minutes



## GENERAL FUND

Tammie Beckner, reimb	47.13
Boucher Law Firm, fee	405.00
Joseph Cromer, reimb	10.00
DAS State Acctg., fe	448.00
Des Moines Stamp, supp	71.00
FC Auto Supply, supp	1.87
Family Medicine, serv	634.00
Federal Supply, USA, supp	3366.23
General Reporting Service, serv	16.50
Hillyard/Kansas City, supp	371.65
Humboldt Chamber of Commerce, fee	100.00
David J. Jaskierny, fee	900.00
NE Dept of Labor, fee	48.00
OPPD, serv	37.71
EMA Petty Cash, reimb	235.35
Richardson Co. Sheriff, costs	522.77
Sheriff Petty Cash, reimb	704.00

February 21, 2017 (Cont.)

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Pam Scott, reimb	220.42
Emily Scribner, reimb	68.48
Taser Int'l, supp	182.19
True Value, supp	27.40
Tyleno Windle, reimb	87.74
<b>TOTAL GENERAL FUND</b>	<b>\$8,505.44</b>

## ROAD & BRIDGE FUND

Martin-Marietta, rock	24966.85
NPPD, serv	108.75
Norris Quarries, rock	1585.75
OPPD, serv	85.69
Operation & Expense Acct., reimb	59.80
Pavers, supp	760.35
Safety Kleen, supp	271.10
Unifirst Corp., supp	94.80
Weaver & Merz, reimb	49.29
Windstream, serv	51.71
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$28,034.09</b>

## STATE INSTITUTIONS FUND

State of NE Dept of HHS, serv	363.00
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# Richardson County Board Minutes



**TOTAL STATE INSTITUTIONS FUND                      \$363.00**

## **JUVENILE DIVERSION PROGRAM FUND**

Maxine Schatz, contract                      504.00  
**TOTAL JUVENILE DIV PROGRAM FUND                      \$504.00**

## **JUVENILE SERV GRANT FUND**

Laura Osborne, contract                      3312.00  
Maxine Schatz, contract                      1599.00  
State of NE, undisbursed 15-CB-531 funds                      25694.39  
US Postal Service, fee                      40.00  
**TOTAL JUVENILE SERV GRANT FUND                      \$30,645.39**

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 12:00 noon. Motion seconded by Sickel.  
ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, February 28, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

**FEBRUARY 28, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, February 28, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the February 21, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor Lobby, the Commissioner's Meeting Room, the Third Floor of the Sheriff's Office and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **QUARTERLY SAFETY COMMITTEE MEETING**

Chairman Sickel opened the quarterly safety committee meeting at 9:10 a.m. Present were Commissioners Frank, Davidson and Sickel; Sheriff Pounds; County Building and Grounds Maintenance Technician, Tyler Cooper; Courthouse Maintenance, Tammie Beckner; and Scott Huppert, Highway Superintendent.

Sheriff Pounds reported no problems.

Tyler Cooper, reported that the City Utility Department has informed the County that a correction needed to be made on the cover of the gas man at the Courthouse.

Tammie Beckner, Courthouse Maintenance reported no problems.

Scott Huppert, Highway Superintendent, reported no problems. He did state that employees were being trained for the crane operations.

Claims filed this quarter were also reviewed which included 2 work comp claims and 1 general liability claim.

Chairman Sickel declared the quarterly safety committee meeting closed at 9:25 a.m. The next meeting is tentatively scheduled for Tuesday, May 2, 2017.

### **SHERIFF, DON POUNDS**

Sheriff Pounds updated the Board on the routine business within the Sheriff's Department and Jail. A review of the current vehicles and condition was held.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week. Equipment maintenance and repairs were discussed. The crane operator training is being held for equipment operators which is being funded by the State of NE Department of Roads.

Motion was made by Sickel that in accordance with NE §39-1407 with the rejection of a sealed bid received at the September 20, 2016 meeting for the improvements needed at the Mouth of the Nemaha River bridge southeast of Rulo, titled Rulo Southeast, CO07403435P, to now approve and award the quote received for the construction of the project as described in the bid for a contract amount of \$274,155.40 from Midwest



# Richardson County Board Minutes



Underground, Inc. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## OPEN SEALED BIDS FOR BUILDING

At 11:00 a.m. Chairman Sickel presented the proof of publication for the opening of sealed bids for the construction of a building at the Humboldt Shop. Bids were received from the following: McNealy Construction, Inc., Humboldt for \$86,000.00 and  
February 28, 2017 (Cont.)  
OPEN SEALED BIDS (Cont.)

a bid w/o foam insulation \$80,695.00; Caleb Barkman, Holton, KS for \$125,717.00; K-con, Inc. Corp/ISC Dynamics, Inc., Adams, NE for \$151,856.00; A.H.R.S. Construction, Bern, KS for \$110,783.00; Mezger Construction, Table Rock for \$81,938.00.

Motion was made by Davidson to accept the bids only for the purpose of further review by the Highway Superintendent and County Board. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel aye. Motion carried.

## PLAN FOR 150<sup>TH</sup> STATEHOOD EVENT

County officials and department heads met with the County Board to make final plans for the open house scheduled for March 1, 2017 from 1:00 p.m. to 3:00 p.m. to celebrate the 150<sup>th</sup> year of Nebraska Statehood.

## CORRESPONDENCE/OTHER

### Courthouse Yard Maintenance 2017

The Board contacted Scholl Lawn Landscape, LLC regarding the contract that was entered into in 2016 for the maintenance of the Courthouse yard in which he indicated that the amount stated in the contract along with the other terms and conditions would be continuous for the 2017 season. The Board will not be soliciting bids for this service at this time.

## CLAIMS

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Cakes & Que, serv	341.94
The Cleaners, serv	10.00
Clerk Dist Court, fees	285.00
Culligan, serv	128.38
Datamax, serv	82.38
FC Sanitation, serv	130.00
First Concord, med reimb	3338.94
Hullmans Ford, serv	225.62
John E Reid & Assoc., serv	530.00



# Richardson County Board Minutes



Kawres, supp	10.00
Kaytlyn Kennedy, reimb	238.05
Kochs Auto, serv	125.37
Larry's Auto Service, serv	896.44
Lawsoft, Inc., supp	75.00
Mr. Automotive, parts	64.54
O'Keefe, serv	348.46
Pest Control Serv of SE NE, serv	40.00
Ram Exterminators, serv	93.00
Ameritas, retire	7366.01
EMA Petty Cash, reimb	581.77
Richardson County Vendor, FICA	8239.07
Rural Water Dist #2, serv	271.03
Sapp Bros., fuel	255.26
True Value, supp	209.48
Verizon, serv	210.82
Elizabeth Williams, reimb	28.36
Joseph Wittwer, reimb	277.13
Payroll Expense	66770.86

February 28, 2017 (Cont.)

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

<b>TOTAL GENERAL FUND</b>	<b>\$91,172.91</b>
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## ROAD & BRIDGE FUND

FC Sanitation, serv	45.00
LH Construction, supp	800.00
Mainelli Wagner & Assoc., fee	330.00
Norris Quarries, rok	6967.13
Northern Safety Co., supp	96.43
OPPD, serv	51.34
Operation & Expense Acct., reimb	94.94
Quill, supp	71.88
Sapp Bros., fuel	11118.02
Speece Lewis Engineers, fee	10145.50
Payroll Expense	40015.35
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$69,735.59</b>

## ROAD BUYBACK PROGRAM FUND

Mainelli, Wagner & Assoc., fee	5179.36
<b>ROAD BUYBACK FUND</b>	<b>\$5,179.36</b>

## CHROMATOGRAPH FUND

Community Medical Center, serv	27.00
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# Richardson County Board Minutes



<b>TOTAL CHROMATOGRAPH FUND</b>	<b>\$27.00</b>
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## **INHERITANCE TAX FUND**

Juvenile Serv Grant Fund, match funds	3018.00
<b>TOTAL INHHERITANCE TAX FND</b>	<b>\$3,018.00</b>

## **JUVENILE SERV GRANT FUND**

Zach Blackman, reimb	74.90
Marvin Bohling, reimb	12.84
Laura Osborne, reimb	87.20
Rick Smith, reimb	21.61
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$196.55</b>

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 11:45 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, March 7, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**MARCH 7, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, March 7, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the February 28, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor Lobby, the Commissioner's Meeting Room, the Third Floor of the Sheriff's Office and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Sheriff Pounds updated the Board on the routine business within the Sheriff's Department and Jail.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week. He reported that the employees who will be operating the crane are receiving training and that the Dawson West project is near completion. He also requested from the Board permission to advertise for sealed bids for the purchase of culvert and steel materials to be received and opened on Tuesday, April 4 at 11:00 a.m. in which the Board approved.

A permit to move an oversize/overweight vehicle on county roads and bridges was reviewed. No action was taken at this meeting.

Motion was made by Sickel to award the bid for the Humboldt Shop building that were opened at last week's meeting to McNealy Construction, Inc. of Humboldt for \$80,695.00. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **AUSTIN DUERFELDT, COUNTY TREASURER**

Austin Duerfeldt, County Treasurer, presented to the Board a pledge security receipt from State Bank of Table Rock which will replace the Federal Home Loan Bank Letter of Credit. Motion was made by Davidson to approve the pledge security receipt #JC72175 to replace the Letter of Credit from Federal Home Loan Bank with the State Bank of Table Rock. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **CORRESPONDENCE/OTHER**

#### **Monthly Operating Statement**



# Richardson County Board Minutes



The Board reviewed the monthly operating statement for February, 2017.

## Fee Reports

Reports were approved for the following officials for fees they collected during the month of February, 2017:

Mary L. Eickhoff, County Clerk	\$ 107.25
March 7, 2017 (Cont.)	
Fee Reports (Cont.)	

Mary L. Eickhoff, Register of Deeds	\$7,852.50
Pam Scott, Clerk of District Court	\$ 680.00

## Right-of-Way Purchase

Documents received from the NE Department of Roads for the purchase of right-of-way for the Hwy 73 project were reviewed by the Board. The Board will be requesting that a representative from the NE Department of Roads meet with them to review some concerns and questions regarding the project.

## SE NE Health Dept.

Correspondence was received from the SE District Health Department regarding the possibility of providing an on-site influenza clinic for county employees at \$25.00 per person. The Board will not be participating in this program.

## CLAIMS

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Advanced Correctional Health Care, serv	1582.05
Beers Shop, serv	159.34
Joseph Buckminster, serv	942.50
DAS State Acctg., serv	448.00
Datamax, supp	34.68
Myron Davidson, reimb	243.06
FC Journal, adv	1950.00
FC Mercantile, supp	65.23
FC Utility Dept., serv	5833.60
Farm & City Supply, supp	49.44
Farmers Repair & Machine Shop, serv	64.90
Galls, supp	366.89
Handley Law Office, fee	810.00



# Richardson County Board Minutes



Brian Kirkendall, reimb	254.31
Kustom Signals, supp	359.36
Manatron, fee	1193.69
Microfilm Imaging Systems, serv	75.00
MIPS, serv	1275.35
Office Depot, supp	153.72
Postmaster, supp	133.00
EMA Petty Cash, reimb	222.28
Sapp Bros., fuel	4019.70
Schulenberg Bakery, supp	118.00
SE NE Communications, serv	1957.74
True Value, supp	101.04
Verizon, serv	488.39
Tylene Windle, reimb	22.20
Windstream, serv	67.96
Wolfes, supp	508.13
<b>TOTAL GENERAL FUND</b>	<b>\$23,499.56</b>

March 7, 2017 (Cont.)

CLAIMS (Cont.)

## ROAD & BRIDGE FUND

Armbruster Motor Co., serv	344.70
Aspen Equipment Co., supp	148.29
Cornhusker Int'l Trucks, parts	265.73
Datamax, serv	23.34
Eggers Bros., supp	39.66
FC Auto Supply, supp	22.64
FC Utility Dept., serv	1123.25
NPPD, serv	73.48
Operation & Expense Acct., reimb	368.22
Rockmount/Nassau, supp	207.42
Village of Salem, serv	21.30
Slama Electric, serv	1926.23
SE NE Communications, serv	162.64
Speece Lewis Engineers, fee	2537.00
Truck Center Companies, supp	18.52
Unifirst Corp., supp	69.30
Village of Verdon, serv	22.73
Windstream, serv	53.21
Wolfes, supp	42.09
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$7,469.75</b>



# Richardson County Board Minutes



## ROAD BUYBACK PROGRAM FUND

M.E. Collins Contracting, serv	53031.75
<b>TOTAL ROAD BUYBACK FUND</b>	<b>\$53,037.75</b>

## REG OF DEEDS P&M FUND

MIPS, serv	261.92
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$261.92</b>

## GENERAL ASSISTANCE FUND

Community Medical Center, serv	6382.72
FC Utility Dept., serv	96.60
Shopko Pharmacy, presc	21.99
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$6,501.31</b>

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 10:02 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, March 14, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk





# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**MARCH 14, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, March 14, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the March 7, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor Lobby, the Commissioner's Meeting Room, the Third Floor of the Sheriff's Office and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Sheriff Pounds updated the Board on the routine business within the Sheriff's Department and Jail.

### **CINTAS**

Art Matje a representative from Cintas presented to the Board a program for uniforms for County employees in particular, the Road and Bridge Department employees. The program is optional to the employee and the cost would be paid by the employee if the program is approved by the Board.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week. He reported on several bridge and road projects being planned and completed.

Motion was made by Sickel to approve a permit to move an oversize/overweight vehicle for Ensor Movers, Inc. upon receipt of the costs that have been incurred to have certain bridges that must be crossed in the move to be approved for the extra load rating of the load with Speece-Lewis Engineers of \$550.00 and in addition payment of the costs that were incurred with a previous permit that was approved for an oversize/overweight load in December with a fee that was incurred of \$450.00 with Speece-Lewis Engineers to approve a load rating on two bridges that were used in that approved route. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Frank to approve the advertisement to accept sealed bids for the sale of a used culvert to be considered surplus property of the County and that is located at a site  $\frac{3}{4}$  mile north of 641 Avenue and 718 Road, west side of the road to be opened on Tuesday, March 28, 2017 at 11:00 a.m. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **CORRESPONDENCE/OTHER**



# Richardson County Board Minutes



The Board reviewed the idea of having the current General Assistance Program rewritten. The matter will be referred to the County Attorney's Office for recommendations.

March 14, 2017 (Cont.)

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

Auburn Newspapers, adv	62.10
Boucher Law Firm, fee	100.00
Fankhauser, Nelsen, Werts, Ziskey, fee	3125.00
Farm & City Supply, supp	93.93
Federal Supply USA, supp	37.50
Galls/Quartermaster, supp	1078.54
Hullmans Ford Linc Merc, serv	872.66
Kochs Auto Service, serv	922.85
Latimer Reporting, fee	75.46
Meyer Laboratory, serv	197.24
Midwest Mobile Radio Ser., rent	30.00
Pro Serv Business Systems, serv	110.00
Ameritas, retire	7425.26
Richardson County Court, costs	2570.19
Richardson County Vendor, FICA	7835.53
Scholl Lawn & Landscape, serv	100.00
Emily Scribner, reimb	97.37
SE NE Communications, serv	118.86
SpartanNash, supp	41.57
Weaver & Merz, rent/reimb/fees	994.89
Tylene Windle, reimb	163.71
Payroll Expense	69263.28
<b>TOTAL GENERAL FUND</b>	<b>\$95,315.94</b>

### ROAD & BRIDGE FUND

ABK Fire & Safety, serv	734.00
Farm & City Supply, supp	189.67
Farmers Repair & Machine Shop, serv	35.77
Joshua Holmes, reimb	200.00
Humboldt Standard, adv	47.10
Inland Truck Parts, parts	3343.76



# Richardson County Board Minutes



Jim Hawk Truck Trailers, parts	144.98
Kochs Auto Service, serv	605.70
Lawson Products, supp	805.05
Mr. Automotive, parts	974.22
NE Machinery Co., serv/parts	5050.82
NPPD, serv	75.81
Patriot Training, fee	8473.17
Quill, supp	92.97
Rueters, supp	1196.56
Ultra-Chem, serv	268.14
Wiltse Electric, serv	2292.03
Payroll Expense	38656.33
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$63,186.08</b>

## **COUNTY VISITOR'S PROMO FUND**

County Treasurer, fee	25.00
Pam Scott, contract	125.00
SE NE Tourism Council, dues	200.00
<b>TOTAL COUNTY VISITOR'S PROMO FUND</b>	<b>\$350.00</b>

## **COUNTY VISITOR'S IMPROVEMENT FUND**

Humboldt Community Foundation, cancer garden	5000.00
<b>TOTAL COUNTY VISITOR'S IMPROV FUND</b>	<b>\$5,000.00</b>

## **REG OF DEEDS P&M FUND**

Payroll Expense	441.19
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$441.19</b>

## **GENERAL ASSISTANCE FUND**

Superior Medica Imaging, LLC, serv	114.83
Surgical Assoc of NE KS/SE NE, serv	1180.33
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$1,295.16</b>

## **JUVENILE SERV GRANT FUND**

Better Living Counseling Services, fee	1919.00
Laura Osborne, contract	3312.00
Maxine Schatz, contract	1599.00
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$6,830.00</b>

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 10:55 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, March 21, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.



# Richardson County Board Minutes



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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS MARCH 21, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, March 21, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Commissioner Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the March 14, 2017, meeting as read and approved. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor Lobby, the Commissioner's Meeting Room, the Third Floor of the Sheriff's Office and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SHERIFF, DON POUNDS

Sheriff Pounds updated the Board on the routine business within the Sheriff's Department and Jail.

Sheriff Pounds requested approval of re-hire of a previous county employee as per employee handbook, page 12. Motion was made by Sickel to approve the re-hire of Heather Chandler to the Richardson County Sheriff's Department. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### ROAD & BRIDGE DEPT.

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week.

### PAM VICE, COUNTY ASSESSOR

Pam Vice, County Assessor met with the Board to discuss staffing within the County Assessor's Office. She reported that Michelle Kreifels, Deputy County Assessor will be retiring on March 31. She requested that approval be given to advertise to fill the vacancy.

### NE DEPT. OF ROADS, TOM WEBER, R-of-W AGENT

Tom Weber and Tom Darnell of the Right-of-Way Division for the Nebraska Department of Roads met with the Board to review the documents regarding the Right-of-Way purchase Richardson County Tract #18 Project 30-6(118) for the Hwy 73 project through Falls City.

County Attorney, Doug Merz was in attendance at this meeting, also. Mr. Merz questioned as to whether or not this purchase of right-of-way by the State of Nebraska Department of Roads would require that the County follow Nebraska State Statute to sell and/or disperse of county property which would require a public notice to determine the fair market value and also a notice of sale. This matter will be researched further by the Nebraska Department of Roads and the County Attorney's Office.





# Richardson County Board Minutes



## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

Armbruster Motor Co., serv	615.14
Joseph Buckminster, serv	65.00
CBM Manager Services, serv 1/09 to 2/22	8130.73

March 21, 2017

CLAIMS (Cont.)

### GENERAL FUND (Cont.)

Chaney Furniture, supp	993.35
Culligan, serv	93.70
Datamax, serv	54.89
Drawing Board, serv	195.51
El Camino Electric, LLC	168.70
Embassy Suites, serv	182.00
FC Mercantile, supp	222.53
FC Sanitation, serv	80.00
Farm & City Supply, supp	43.47
Grafix Shoppe, supp	478.99
Kollasch Law Office, fee	1010.00
Manatron, serv	400.00
Mr. Automotive, parts	4.95
RC Booth Enterprises, plats	900.00
County Clerk Petty Cash, reimb	6.59
Emily Scribner, reimb	50.83
Shopko, supp	22.99
SE Dist Co. Officials Assn., reg fee	175.00
Wolfes, supp	41.90
<b>TOTAL GENERAL FUND</b>	<b>\$13,936.27</b>

### ROAD & BRIDGE FUND

Black Hills Utility Holdings, serv	51.17
Cobblestone Hotel, serv	809.91
Darnell Glass, serv	420.29
FC Journal, adv	36.00
Martin-Marietta, rock	42894.59
NPPD, serv	78.18
Nicholson & Associates, serv	316.00
OPPD, serv	34.04
Operation & Expense Acct., reimb	.92
Village of Rulo, serv	50.00
Unifirst Corp., serv	69.30



# Richardson County Board Minutes



Windstream, serv	53.65
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$44,814.05</b>

## REG OF DEEDS P&M FUND

Microfilm Imaging Systems, rent	1485.00
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$1,485.00</b>

## GENERAL ASSISTANCE FUND

FC Housing Authority, rent	63.00
FC Utility Dept., serv	92.00
Shopko Pharmacy, presc	10.48
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$165.48</b>

## STATE INSTITUTIONS FUND

State of NE HHS, serv	168.00
<b>TOTAL STATE INSTITUTIONS FUND</b>	<b>\$168.00</b>

March 31, 2017  
CLAIMS (Cont.)

## JUVENILE DIVERSION PROGRAM FUND

Blue Valley Behavioral Health, serv	2178.75
Maxine Schatz, contract	162.00
<b>TOTAL JUVENILE DIV PROGRAM FUND</b>	<b>\$2,340.75</b>

## STOP PROGRAM FUND

Watch Guard Video, supp	1945.00
<b>TOTAL STOP PROGRAM FUND</b>	<b>\$1,945.00</b>

## JUVENILE SERV GRANT FUND

Laura Osborne, reimb	87.20
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$87.20</b>

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 11:30 a.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, March 28, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.



# Richardson County Board Minutes



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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**MARCH 28, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, March 28, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the March 21, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor Lobby, the Commissioner's Meeting Room, the Third Floor of the Sheriff's Office and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Sheriff Pounds updated the Board on the routine business within the Sheriff's Department and Jail.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week. He reported on several bridge and road projects being worked on. Culverts will be worked on between 650 Avenue and 717 Road.

He also informed the Board that he was preparing to obtain right-of-way and to finalize plans to prepare to advertise for sealed bids for a bridge replacement on 713 Trail east of 634 Avenue.

Rob Tichy, County Surveyor also requested to meet with the Board to review a situation with the survey of a parcel involving a county road that has been moved but still within the right-of-way.

Motion was made by Sickel to approve a permit for an overweight/oversize vehicle to operate on county roads and bridges from 658 Avenue, Hwy 159 east to the Preston Road and then South to the state line for Ensor Movers, Inc. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **PAM VICE, COUNTY ASSESSOR**

Pam Vice, County Assessor did not meet with the Board during this week's meeting as information on the assessor's computer software to be discussed has not yet been received. This meeting will be rescheduled.

### **OPEN SEALED BIDS FOR CULVERT SALE**

At 11:00 a.m. Chairman Sickel presented the proof of publication for the opening of sealed bids for the sale of a culvert determined to be surplus property of the county. No bids were received.



# Richardson County Board Minutes



March 28, 2017

## **CORRESPONDENCE/OTHER**

### **Resolution 2016-2017-36 Cancel Check**

Motion was made by Davidson to adopt Resolution 2016-2017-36 to cancel a check issued in error. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 90)

### **Discuss General Assistance Policy**

The Board reviewed the idea of having the current General Assistance Program rewritten.

### **Employee Handbook Changes**

The Board reviewed possible changes to the Employee Handbook. No action was taken.

## **CLAIMS**

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **GENERAL FUND**

Animal Health Center, serv	290.15
Jami Ankrom, reimb	166.92
ATCO Int'l, supp	99.00
Blue Cross/Blue Shield, insurance	54,831.88
Cakes & Que, supp	34.95
Cash-WA Dist., supp	28.82
Clerk of Dist Court, costs	246.00
Culligan, serv	34.68
Steve Darveau, reimb	8.17
Datamax, supp	24.75
FC Journal, adv	443.54
Fankhauser, Nelsen, Werts, Ziskey, fee	744.00
Farm & City Supply, suppp	14.49
First Concord, med reimb match	3638.10





# Richardson County Board Minutes



Kawres, supp	80.00
Kaytlyn Kennedy, reimb	59.00
Kollasch Law Office, fee	585.00
Lincoln Journal Star, adv	399.89
Lincoln Nat'l Life, ins	.02
Madison Nat'l Life, ins	8.78
Nemaha County, bailiff exp	4893.29
OPPD, serv	34.93
Pest Control Services of SE NE, serv	40.00
Pitney Bowes, postage	827.60
Quill Corp., supp	154.06
Ram Exterminators, serv	45.00
Ramada Inn, serv	140.00
Ameritas, retire	7299.76
Richardson County EMA Petty Cash, reimb	299.25

March 28, 2017 (Cont.)

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Richardson County Sheriff, costs	810.23
Richardson County Vendor, FICA	7696.29
Sapp Bros., fuel	187.67
Schmader Electric Const Co., siren grant match	29896.00
Tichy Land Survey, serv	531.98
United American Election Supply, supp	190.80
William VonSeggern, contract	4000.00
Wolfes, supp	495.41
Payroll Expense	67555.83
<b>TOTAL GENERAL FUND</b>	<b>\$186,836.24</b>

## ROAD & BRIDGE FUND

Blue Tarp Financial, serv	2099.00
Crane Sales & Serv., serv	103.26
Kochs Auto Serv., serv	621.00
NE Federal Surplus Property, supp	295.00
OPPD, serv	38.87
Sapp Bros., fuel	12137.66
Payroll Expense	38723.72
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$54,018.51</b>



# Richardson County Board Minutes



## REG OF DEEDS P&M FUND

Payroll Expense	260.81
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$260.81</b>

## GENERAL ASSISTANCE FUND

Community Medical Center, serv	344.47
Family Medicine, serv	69.16
Humboldt Housing Authority, rent	50.00
FC Housing Authority, rent	25.00
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$488.63</b>

## INHERITANCE TAX FUND

Schmader Electric Const Co., tower grant	89690.00
<b>TOTAL INHERITANCE TAX FUND</b>	<b>\$89,690.00</b>

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 11:16 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, April 4, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**APRIL 4, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, April 4, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Sickel to approve the minutes of the March 28, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor and Lower Level Lobbies, the Commissioner's Meeting Room on the Second Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Sheriff Pounds updated the Board on the routine business within the Sheriff's Department and Jail. Sheriff Pounds reported that work is being done to install security communication devices within the Courthouse and also working to correct a problem with the automatic entrance at the Courthouse for after hours.

Sheriff Pounds also reported that the drug dog is going to be retiring and the department will be obtaining a new dog.

### **MEET WITH OFFICIALS, TIME & ATTENDANCE**

The Board met with the department officials to review the implementation of the time and attendance program. Those present were Austin Duerfeldt, County Treasurer; Sheriff Pounds and Clayton Hardenberger; Brian Kirkendall, EMA Director; Pam Scott, Clerk of District Court.

### **DAN DUREN, BENEFIT MANAGEMENT**

Dan Duren, Benefit Management requested to meet with the Board to present information regarding different plans for health insurance that his firm has to offer.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week. Mr. Huppert reported that he has been in conversations with the Nebraska State Patrol regarding overweight and oversize vehicles crossing county bridges.

Motion was made by Davidson to approve an agreement with Windstream for the use of county road



# Richardson County Board Minutes



right-of-way on 713 Trail east of 654 Avenue. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 91)

A second agreement with Windstream for the use of county road right-of-way was reviewed and a request was made from the Board that Windstream provide a more complete legal description of the project area, etc.

April 4, 2017

## **OPEN SEALED BIDS FOR CULVERT MATERIALS**

At 11:00 a.m. Chairman Sickel presented the proof of publication for the opening of sealed bids for culvert materials. Bids were received from the following: Metal Culverts, Jefferson City, MO; Midwest Service & Sales Co., Schuyler, NE; Ace Eaton Metals, Kearney, NE; Contech, Lincoln, NE;

Motion was made by Davidson to accept the bids that were received only for the purpose of further review by the Highway Superintendent. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **OPEN SEALED BIDS FOR STEEL MATERIALS**

At 11:15 a.m. Chairman Sickel presented the proof of publication for the opening of sealed bids for the steel materials. Bids were received from the following: Oden Enterprises, Wahoo, NE; Husker Steel, Columbus, NE; Midwest Service & Sales, Schuyler, NE.

Motion was made by Sickel to accept the bids that were received only for the purpose of further review by the Highway Superintendent. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **REVIEW OF GENERAL ASSISTANCE POLICY**

County Attorney, Doug Merz reviewed with the Board the proposed General Assistance policy.

Motion was made by Sickel to advertise for a public hearing to be held on Tuesday, April 25, 2017 at 11:30 a.m. to receive input from the public on the proposed General Assistance and Medical Assistance Program for Richardson County. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CORRESPONDENCE/OTHER**

### **Fee Reports**

Reports were approved for the following officials for fees collected during the month of March, 2017:

Mary L. Eickhoff, Register of Deeds

\$ 8,207.50



# Richardson County Board Minutes



Mary L. Eickhoff, County Clerk	\$ 608.25
Pam Scott, Clerk of District Court	\$ 839.50
Sheriff Pounds, February fees	\$ 4,527.10

## Monthly Operating Statement

The Board reviewed the monthly operating statement for March, 2017.

## Other

Motion was made by Davidson to sign a revised budget summary for the Juvenile Services Grant 17-CB-0510. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

April 4, 2017

CLAIMS (Cont.)

### GENERAL FUND

FC Journal, adv	42.93
FC Sanitation, serv	80.00
FC Utility Dept., serv	5064.30
Kawres, supp	261.70
Miller Monroe, bond	40.00
Niagara Awards, Inc., supp	95.50
Pawnee County Sheriff, fee	32.69
EMA Petty Cash, reimb	20.98
Rural Water Dist #2, serv	271.03
Pam Scott, reimb	108.07
Secretary of State, fee	30.00
Federal Surplus Property, supp	165.00
Tylene Windle, reimb	195.25
<b>TOTAL GENERAL FUND</b>	<b>\$6,407.45</b>

### ROAD & BRIDGE FUND

DataMax, supp	22.75
Norris Quarries, rock	1577.59
Omaha Slings, supp	863.81
Road Builders Machinery & Supply, parts	306.71





# Richardson County Board Minutes



Unifirst Corp., supp	69.30
Village of Verdon, serv	22.73
Windstream, serv	53.21
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$2,916.10</b>

## **REG OF DEEDS P&M FUND**

Microfilm Imaging Systems, rent	810.00
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$810.00</b>

## **GENERAL ASSISTANCE FUND**

Community Medical Center, serv	344.47
Family Medicine, serv	69.16
Shopko Pharmacy, presc	6.18
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$419.81</b>

## **JUVENILE SERV GRANT FUND**

NE Juvenile Justice Assoc., reg fee	250.00
Rick Smith, reimb	21.40
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$271.40</b>

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 12:10 p.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, April 11, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

APRIL 11, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, April 11, 2017. Roll call was answered by Frank and Sickel. Commissioner Davidson was absent. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Commissioner Frank. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Sickel to approve the minutes of the April 4, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-absent, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-absent, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SHERIFF, DON POUNDS

Sheriff Pounds updated the Board on the routine business within the Sheriff's Department and Jail.

Motion was made by Sickel to approve a purchase order totaling \$2,862.50 for the emergency phone system to be installed in certain offices at the present time within the Courthouse. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-absent, Sickel-aye. Motion carried.

### ROAD & BRIDGE DEPT.

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week.

Motion was made by Sickel to award the culvert bid totaling \$52,781.47 to Maryville Metal Culverts, Jefferson City, MO. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-absent, Sickel-aye. Motion carried.

Motion was made by Sickel to award the steel bid, items 1-2 totaling \$36,781.04 and 4-23 totaling \$18,699.48 to Midwest Service & Sales, Schuyler, NE and item 3 totaling \$23,531.04 to Oden Enterprises, Wahoo, NE. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-absent, Sickel-aye. Motion carried.

### CORRESPONDENCE/OTHER

#### Monthly Operating Statement

The Board reviewed a revised monthly operating statement for March, 2017.

#### Employee Handbook

Motion was made by Sickel to adopt Resolution 2016-2017-37 to make a change to the employee handbook, recording work hours. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-absent, Sickel-aye. Motion carried. (Resolution Book 23, Page 92)

### CLAIMS



# Richardson County Board Minutes



Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-absent, Sickel-aye. Motion carried.

## GENERAL FUND

AS Central Services, serv	448.00
CBM Food Service, jail meals	5789.48
Centec Cast Metal Products, supp	1200.00

April 11, 2107 (Cont.)

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

DeLage Landen, serv	138.59
FC Sanitation, serv	40.00
Farm & City Supply, supp	144.79
Galls/Quartermaster, supp	292.16
Halbert, Dunn & Halbert, fee	825.00
Handley Law Office, fee	1005.00
Kaytlyn Kennedy, reimb	53.50
Kollasch Law Office, fee	750.00
Eric McPeak, fee	190.00
Microfilm Imaging Systems, serv	75.00
Midtown Service Center, serv	72.99
Midwest Mobile Radio, serv	30.00
NE Assoc of County Attorneys, dues	1240.00
Office Depot, supp	22.29
Pro Serv Business, serv	227.76
Region V Services, serv	3721.50
Ameritas, retire	7586.90
Sheriff Petty Cash, reimb	854.19
Richardson County Vendor, FICA	8065.60
Sapp Bros., fuel	1812.46
Pam Scott, reimb	6.65
Emily Scribner, reimb	66.57
SE NE Communications, serv	2061.51
Rob Tichy, reimb	254.62
True Value, supp	38.93
Verizon, serv	500.89
Weaver & Merz, reimb/rent	937.98
West Payment Center, supp	58.00
Wolfes, supp	208.97
Payroll Expense	72261.17
<b>TOTAL GENERAL FUND</b>	<b>\$110,980.50</b>

## ROAD AND BRIDGE FUND

Binder Bros., supp	4591.13
FC Auto Supply, supp	282.06



# Richardson County Board Minutes



FC Journal, adv	59.40
FC Sanitation, serv	40.00
FC Utility Dept., serv	681.73
Farmers Repair & Machine Shop, serv	40.97
Frost-Tec, supp	340.00
Randy Gilsdorf, reimb	117.50
Harmons OK Tire, serv	18.00
Scott Huppert, reimb	160.00
Lawson Products, supp	120.10
NE Machinery Co.,	2457.21
NPPD, serv	60.26
Operation & Expense Acct., reimb	212.58
Richardson County Vendor, fuel tax	2427.00
Village of Salem, serv	20.00
Sioux Sales Co., supp	135.70
SE NE Communications, serv	159.48
Truck Center Companies, parts	2102.43
Wiltse Electric, serv	1509.94
Payroll Expense	38669.81
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$54,205.30</b>

April 11, 2017  
CLAIMS (Cont.)

## COUNTY VISITOR'S PROMO FUND

County Treasurer, fees	25.00
FC Chamber of Commerce, adv	1000.00
Humboldt Chamber of Commerce, adv	550.00
Humboldt Community Foundation, adv	250.00
Pam Scott, contract	125.00
<b>TOTAL COUNTY VISITOR'S PROMO FUND</b>	<b>\$1,950.00</b>

## REGISTER OF DEEDS P&M FUND

Payroll Expense	423.35
<b>TOTAL REG OF DEES P&amp;M FUND</b>	<b>\$423.35</b>

## GENERAL ASSISTANCE FUND

Eastview Housing, rent	63.00
Housing Authority, rent	50.00
<b>TOTAL GENERAL ASST. FUND</b>	<b>\$113.00</b>

## JUVENILE DIVERSION PROGRAM FUND

Maxine Schatz, sev	252.00
<b>TOTAL JUV DIVERSION PROGRAM FUND</b>	<b>\$252.00</b>



# Richardson County Board Minutes



## JUVENILE SERV GRANT FUND

Laura Osborne, contract	3312.00
Maxine Schatz, contract	1599.00
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$4,911.00</b>

## ADJOURNMENT

Motion was made by Sickel to adjourn the meeting at 10:30 p.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-absent, Sickel-aye. Motion carried. The Board will meet again on Tuesday, April 18, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk





# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

APRIL 18, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, April 18, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Sickel to approve the minutes of the April 11, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-abstain, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse on the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### ROAD & BRIDGE DEPT.

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week. He reported that the bridge crew is working on several different sites.

Motion was made by Davidson to approve an agreement with Windstream for the use of county road right-of-way in Section 10, Township 2, Range 13. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 93)

Motion was made by Davidson to adopt Resolution 2016-2017-38 regarding the certificate of completion of the installation of the Type 2 or 3 object markers on county roads as outlined in the LPA High Risk Rural Road County Bridge and Culvert Object Markers Project Program Agreement (BL1607). Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 94)

Steve Svator of Midwest Service & Sales requested to meet with the Board to present a situation with the steel bid that was awarded last week which involved an error made in the cost quoted from the supplier to the bidder. Motion was made by Davidson to approve a change order in the steel bid that was awarded on April 11, 2017 to Midwest Service & Sales which will result in an additional cost of \$6,692.40. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### PUBLIC HEARING

#### Classic Club 8 dba Falls City Golf Course

At 10:15 a.m. Chairman Sickel presented the proof of publication for a public hearing to be held to receive testimony from the public for the issuance of a Class I Liquor License to Classic Club 8 LLC dba Falls City Golf Course located at 64870 706 Trail, Falls City.

Appearing at the hearing was Richard Halbert, attorney for the applicant. No one from the public appeared.

Chairman Sickel declared the public hearing closed at 10:20 a.m.

Motion was made by Davidson that the Richardson County Board of Commissioners recommend approval for the issuance of a liquor license for Classic Club 8 LLC dba Falls City Golf Course, located at 64870 706 Trail, Falls City. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.



# Richardson County Board Minutes



## **PAM VICE, COUNTY ASSESSOR**

Pam Vice, County Assessor presented to the Board a proposal from Soarin Group, LLC to offer software support for the Assessor's Office.

Motion was made by Davidson to approve the proposal for the software support for the Assessor's Office with Soarin Group, LLC for a cost of \$359.00/month. Motion seconded by

April 18, 2017

ASSESSOR (Cont.)

Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **SENCA**

Pam Armknecht and Melissa Hardenberger of Southeast Nebraska Community Action Partners met with the Board to review the idea of relocating the local outreach office within the Courthouse. The Board approved the relocation of the office to the previous location of the Veterans' Service Office, Room 101.

## **SHERIFF, DON POUNDS**

### **QUARTERLY JAIL INSPECTION**

Sheriff Pounds updated the Board on the routine business within the Sheriff's Department and Jail during the quarterly jail inspection. The County Board found the facility to be in excellent order and also give the opportunity to have a lunch that is prepared at the Law Enforcement Center for the inmates.

## **CORRESPONDENCE/OTHER**

### **Fee Report**

A fee report was approved for Sheriff Pounds for fees collected during the month of March, 2017 totaling \$10,342.84.

## **CLAIMS**

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **GENERAL FUND**

Comfort Suites, serv	273.00
County Treasurer, Drainage Dist #7	1559.55
Culligan, serv	111.04
Fankhauser, Nelsen, Werts, Ziskey, fee	2043.00
Farm & City Supply, supp	46.76
Get Framed, serv	146.44
Kathy Habben, fee	33.75
Brian Kirkendall, reimb	252.52



# Richardson County Board Minutes



MIPS, serv	1275.35
Noxious Weed Control Fund, transfer	4550.95
Petersen Reporting, serv	6528.80
Postmaster, postage	686.40
EMA Petty Cash, reimb	438.28
Richardson County Sheriff, court costs	1027.01
Road & Bridge Fund, transfer	121271.19
Spartan Stores, supp	169.80
True Value, supp	20.37
University of NE-Lincoln, ext asst matc	7190.74
Pam Vice, reimb	110.21
Weaver & Merz, reimb	69.70
West Payment Center, supp	1222.00
Tylene Windle, reimb	27.29
Wolfes, supp	148.80
<b>TOTAL GENERAL FUND</b>	<b>\$149,202.95</b>

April 18, 2017  
CLAIMS (Cont.)

## ROAD & BRIDGE FUND

Black Hills Utility Holdings, serv	40.47
Farm & City Supply, supp	478.69
Frost-Tec, serv	100.00
Heetco, fuel	196.64
Helena Chemical, supp	990.00
Jim Hawk Truck Trailers, supp	232.24
Lawson Products, supp	284.01
Martin-Marietta, rock	57210.35
McNealy C&C, building const	31000.00
Mr. Automotive, parts	4242.50
NPPD, serv	68.12
Norris Quarries, rock	4544.78
OPPS, serv	29.10
Quill, supp	46.03
Region V SENDS, supp	102.00
Rockmount/Nassau, supp	395.53
Rueters, supp	90.68
Village of Rulo, serv	25.00
Sapp Bros., fuel	16723.73
Speece-Lewis Engineers, serv	565.48
Unifirst Corp., supp	69.30
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$117,434.65</b>

## REG OF DEEDS P&M FUND

MIPS, serv	261.92
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# Richardson County Board Minutes



<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$261.92</b>
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## **GENERAL ASSISTANCE FUND**

Caseys General Store, fuel	14.66
Shop Pharmacy, presc	114.26
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$128.92</b>

## **STATE INSTITUTIONS FUND**

NE Dept of HHS, serv	186.00
<b>TOTAL STATE INSTITUTIONS FUND</b>	<b>\$186.00</b>

## **JUVENILE SERV GRANT FUND**

Blue Valley Behavioral Health, serv	5021.50
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$5,021.50</b>

## **ADJOURNMENT**

Motion was made by Frank to adjourn the meeting at 12:45 p.m. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, April 25, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

APRIL 25, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, April 25, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the April 18, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SHERIFF POUNDS

Sheriff Pounds updated the Board on the routine business within the Sheriff's Department and Jai.

### ROAD & BRIDGE DEPT.

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week.

Motion was made by Sickel to approve an application form to be utilized by Richardson County and given to applicants requesting approval for a special operating permit to operate oversize or overweight vehicles or loads over Richardson County Roads and Bridges. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### BRIAN KIRKENDALL, EMA DIRECTOR

Brian Kirkendall, EMA Director presented to the Board a USGS proposal for the installation and operation of a stream gage on the Muddy Creek at Verdon. The proposal will be further reviewed.

A purchase order was also presented to the Board for approval of a purchase for a laptop computer for the department. Motion was made by Davidson to allow a one-time increase of \$1,000.00 in the EMA Petty Cash for a computer purchase. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### SOUTHEAST NE COMMUNITY ACTION

Melissa Hardenberger from the Falls City Outreach presented a report to the Board on the programs offered through SENCA including the food pantry, utility assistance, school programs and tax preparation assistance.

Robin Minard from the Head Start program reported on the funding that is received for the program.

Susan Phillips-Keholm, Community Services Director presented to the Board the 2016 Annual Report and the programs offered through SENCA.

Motion was made by Sickel to proclaim the month of May as Community Action Month in Richardson County. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion





# Richardson County Board Minutes



carried.

## **FALLS CITY EDGE**

Beckie Cromer of the Falls City Economic Development and Growth Enterprise presented to the Board the quarterly report of the organization.

April 25, 2017

## **PUBLIC HEARING**

### **GENERAL ASSISTANCE POLICY**

Chairman Sickel presented the proof of publication for a public hearing to be opened at 11:30 a.m. to receive input from the public for the support or opposition to the proposed General Assistance and Medical Assistance policy for Richardson County

No one from the public appeared at the hearing.

Chairman Sickel declared the public hearing closed at 11:37 a.m.

## **RESOLUTION 2016-2017-40**

### **General Assistance Policy**

Motion was made by Davidson to approve the General Assistance and Medical Assistance policy and to adopt Resolution 2016-2017-40. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 98)

## **CORRESPONDENCE/OTHER**

### **Resolution 2016-2017-39**

Motion was made by Sickel to approve a sub-division for Terry S and Janice M. Lotter located in S9, T2, R15 and to adopt Resolution 2016-2017-39. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 95)

### **Agreement for OPPD**

Motion was made by Frank to approve an agreement with OPPD for the use of county road right-of-way on 651 Avenue between 717 and 718 Road. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 96)

Motion was made by Frank to approve an agreement with OPPD for the use of county road right-of-way on 717 Road East of 652 Avenue. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 97)

## **CLAIMS**



# Richardson County Board Minutes



Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Advanced Correctional Health Care, serv	2726.99
AGCO Finance, supp	67.75
Blue Cross/Blue Shield, insur	54059.60
Culligan, supp	26.01
Datamax & Unisource, serv	29.14
Digital-Ally, serv	81.00
Embassy Suites, serv	364.00
Employment Security Fund, transfer	1000.00
Fankhauser, Nelsen, Werts, fee	700.00
Farm & City Supply, supp	411.34
First Concord Benefits, med reimb match	3593.94
Holiday Inn, serv	369.97
Brian Kirkendall, reimb	111.28
Lynn Peavey Co., supp	142.00
Madison Nat'l Life, insur	14.06
Mr. Automotive, parts	18.26

April 25, 2017  
CLAIMS (Cont.)

## GENERAL FUND (Cont.)

NE Assoc of County Clerks, reg fee	100.00
NE Assoc of Dist Court Clerks, reg fee	75.00
Office Depot, supp	148.60
O'Keefe, test	275.00
OPPD, serv	34.90
Physicians Lab, fee	235.00
Pitney Bowes, serv	90.00
Quill, supp	530.92
Ramada Columbus Rivers Edge, serv	376.00
Region V Systems, dues	4659.75
Ameritas, retire	7165.33
Richardson County Court, costs	864.23
EMA Petty Cash, reimb	1000.00
Sheriff Petty Cash, reimb	997.81
Richardson County Vendor, FICA	7547.57
Satphonecity, serv	579.00
Steve Sherrow, reimb	224.31
Sirchie Fingerprinting Lab, supp	112.06
Stripes & Signs, supp	52.00
Verizon, serv	210.82
William VonSeggern, contract	4000.00
Tylene Windle, reimb	151.37



# Richardson County Board Minutes



Wolfes, supp	561.89
Payroll Expense	65702.06
<b>TOTAL GENERAL FUND</b>	<b>\$159,408.96</b>

## ROAD & BRIDGE FUND

Compass Pumping & Conveying, serv	515.50
Kearney Investments, serv	587.70
Maxwell Products Inc., supp	1400.00
NPPD, serv	68.40
Norris Quarries, rock	8743.33
Village of Stella, serv	43.20
Julie Vollmer, reimb	9.18
Windstream Corp, serv	51.82
Payroll Expense	38656.33
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$50,075.46</b>

## REG OF DEEDS P&M FUND

Payroll Expense	224.25
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$224.25</b>

## EMPLOYMENT SECURITY FUND

NE Dept of Labor, unemployment	3378.00
<b>TOTAL EMPLOYMENT SECURITY FUND</b>	<b>\$3,378.00</b>

## JUVENILE SERV GRANT FUND

Laura Osborne, reimb	87.24
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$87.24</b>

April 25, 2017

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 11:50 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, May 2, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**MAY 2, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, May 2, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the April 25, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF POUNDS**

Sheriff Pounds updated the Board on the routine business within the Sheriff's Department and Jail.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week.

Equipment maintenance and future purchases were discussed. He also reported that the armor coat project will begin within the next month weather permitting. Bridge crew are doing inspections and are working on materials for upcoming projects and the culvert crew is also working in the area of Shubert and Stella.

Commissioner Frank reported that he met with the Humboldt Cemetery Board regarding the road leading to the Cemetery, which is a city street, and will be attending a City Council Meeting to discuss the costs to upgrade the road and place rock. Mr. Huppert reported that the City of Humboldt has in the past paid for the rock and hauling.

### **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director reported to the Board that the new sirens are all installed and everything is operating accordingly. He did report that the siren north of Falls City and on the Courthouse need to be backed up by a battery operation and that battery back-ups are not working on some sirens and need to be replaced.

Motion was made by Davidson to approve the advertisement for sealed bids for the purchase of 2-ways sirens south. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **EASY SQUEEGE**

Gareth Eaton of Easy Squeegee requested to meet with the Board to present a proposal for the cleaning of



# Richardson County Board Minutes



the Courthouse windows. The firm uses a waterpole system which is all done from the ground with a water filtration system.

Motion was made by Sickel to approve the proposal from Easy Squeegee to clean the Courthouse windows for a price of \$600.00. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **STEVE JOHANSEN**

Steve Johansen requested to meet with the Board regarding the condition of an access bridge located on 660 Avenue south of 704 Road, S25, T1, R17. Mr. Johansen

May 2, 2017

STEVE JOHANSEN (Cont.)

will volunteer to remove the bridge and install a tube so that the access would be more suitable for modern equipment, etc. The County will provide the culvert that is 50' with the understanding that the county provides a length of 24' to landowners and informed Mr. Johansen that he would be responsible for the cost of the 26' of the 50' culvert.

Mr. Johansen also discussed with the Board the service that he provided to the County to bore a tube under the blacktop road south of Rulo to help with water drainage.

## **CORRESPONDENCE/OTHER**

### **Monthly Operating Statement**

The Board reviewed the April, 2017 monthly operating statement.

### **Fee Reports**

Reports were approved for the following officials for fees collected during the month of April, 2017:

Mary L. Eickhoff, County Clerk	\$ 382.72
Mary L. Eickhoff, Register of Deeds	\$8,372.00
Mary L. Eickhoff, Register of Deeds, March corrected	\$8,236.75
Pam Scott, Clerk of Dist Court	\$ 480.25

### **Public Hearing for Fair Market Value**

Motion was made by Sickel to set a public hearing date to determine the fair market value on May 23, 2017 at 11:00 a.m. for a parcel of real estate owned by the County described as: A tract of land located in Block 59, Original Town of Falls City, Richardson County, Nebraska described as follows: Beginning at the Southeast Corner of said Block 59; thence northerly a distance of 25.95 feet along the westerly existing Highway 73 right-of-way line along the east line of said Block 59; thence westerly deflecting 090 degrees, 00 minutes, 00 seconds left, a distance of 6.00 feet; thence southerly deflecting 090 degrees, 00 minutes, 00 seconds left, a distance of 10.00 feet; thence westerly deflecting 090 degrees, 00 minutes, 00 seconds right, a distance of 16.00 feet; thence southerly deflecting 090 degrees, 00 minutes, 00 seconds left, a distance of 15.80 feet to a point on the northerly existing 17<sup>th</sup> Street right-of-way line to a point on the south line of said Block 59; thence easterly deflecting 089 degrees, 37 minutes, 37 seconds left, a distance of 22.00 feet along the northerly existing 17<sup>th</sup> Street right-of-way line along





# Richardson County Board Minutes



the south line of said Block 59 to a point on the westerly existing Highway 73 right-of-way line to the southeast corner of said Block 59 to the point of beginning containing 409.26 square feet, more or less; AND A tract of land located in Block 59, Original Town of Falls City, Richardson County, Nebraska described as follows: Beginning at the Northeast Corner of said Block 59; thence southerly a distance of 21.50 feet along the westerly existing Highway 73 right-of-way line along the east line of said Block 59; thence westerly deflecting 090 degrees, 00 minutes, 00seconds right, a distance of 5.00 feet; thence northerly deflecting 090 degrees, 00 minutes, 00 seconds right, a distance of 21.54 feet to a point on the southerly existing 18<sup>th</sup> Street right-of-way line to appoint on the North line of said Block 59; thence easterly deflecting 90 degrees, 22 minutes, 23 seconds right, a distance of 5.00 feet along the southerly existing 18<sup>th</sup> Street right-of-way line along the north line of said Block 59 to a point on the westerly existing Highway 73 right-of-way line to the northeast corner of said Block 59 to the point of beginning containing 107.6 square feet, more or less.

Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

May 2, 2017

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Jami Ankrom, reimb	174.81
Cash-WA Distr., supp	123.33
Clerk of Dist Court, costs	546.00
County Treasurer, costs	10.00
DeLage Landen, equip	948.56
FC Mercantile, supp	120.63
FC Sanitation, serv	40.00
FC Utility Dept., serv	4064.44
Kaytlyn Kennedy, reimb	255.20
Keith Kollasch, fee	235.00
Latimer Reporting, fee	88.67
Pest Control Services of SE NE, serv	40.00
PFC Products, supp	179.49
County Clerk Petty Cash, reimb	13.18
Rural Water Dist. #2, serv	297.83
Shopko Stores, supp	14.99
Soarin Group, LLC, serv	359.00
SE NE Communications, serv	1275.45
Univ of NE-Lincoln, personnel match	2034.74
Windstream, serv	138.58
<b>TOTAL GENERAL FUND</b>	<b>\$10,959.90</b>





# Richardson County Board Minutes



## ROAD & BRIDGE FUND

Datamax & UniSource, supp	50.31
Kochs Auto Service, serv	1996.25
Mainelli, Wagner & Assoc., fee	810.00
Norris Quarries, rock	3685.10
OPPD, serv	32.68
Operaiton & Expense Act.,	86.25
Quil, supp	109.05
Superior Signals, supp	146.88
Unifirst Corp., serv	77.30
The Work Zone, supp	2461.90
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$9,455.72</b>

## ROAD BUYBACK FUND

Mainelli, Wagner & Assoc., fee	4307.78
<b>TOTAL ROAD BUYBACK FUND</b>	<b>\$4,307.78</b>

## GENERAL ASSISTANCE FUND

County Clerk Petty Cash, reimb	85.40
Shopko Pharmacy, presc	6.18
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$91.58</b>

## INHERITANCE TAX FUND

The Work Zone, Inc., supp	197.80
<b>TOTAL INHERITANCE TAX FUND</b>	<b>\$197.80</b>

May 2, 2017

## ADJOURNMENT

Motion was made by Frank to adjourn the meeting at 11:35 a.m. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, May 9, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**MAY 9, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, May 9, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the May 2, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week. He reported that the building in Humboldt is nearing completion. Equipment maintenance and future purchases were discussed. The price of road aggregate was also reviewed and Mr. Huppert has been in contact with the supplier regarding the price increase that became effective January 1, 2017.

### **EXECUTIVE SESSION**

#### **GENERAL ASSISTANCE**

Motion was made by Davidson to recess the regular meeting agenda and go into an executive session at 10:00 a.m. to review applications submitted by county residents for general assistance and medical assistance. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to close the executive session at 10:32 a.m. and return to the regular meeting agenda. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **ANCHOR INSURANCE AGENCY**

Anchor Insurance Agency representatives from the Wahoo, Nebraska office, Chris Batliner and Eric Hancock presented to the Board information on health insurance products/plans that they have available. Members of the County Employee Insurance Committee were also in attendance for this meeting, Pam Scott, Amanda Young, Scott Huppert and Brian Kirkendall.

Motion was made by Davidson to approve a feasibility study to be done by the Anchor Insurance Agency to be used to assist in determining if an insurance plan that the agency would have available would be beneficial to the County and the employees. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.



# Richardson County Board Minutes



## **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director reported to the Board that the fire alarm system in the Courthouse needs to be reviewed and some minor changes to be made to notify an individual and/or the Sheriff's Department if the fire alarm would be activated. The Board requested that Mr. Kirkendall proceed with getting a quote for the costs associated with making this change.

May 9, 2017

## **SHERIFF DON POUNDS**

The Board met with Sheriff Pounds at the Law Enforcement Center at which time he updated the Board on the routine business within the Sheriff's Department and Jail.

While the staff of the Law Enforcement Center were gathered, a proclamation was presented to the Board for consideration to proclaim that the Week of May 7-13 be designated as Correctional Officers and Employees Week in Richardson County.

Motion was made by Davidson that the County Board proclaim the Week of May 7-13, 2017 as Correctional Officers and Employees week. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **STRONG FINANCIAL RESOURCES, INC.**

Chad Svoboda, Employee Benefits Manager from Strong Financial Resources, Inc. requested to postpone this appointment until the May 16 meeting.

## **CORRESPONDENCE/OTHER**

### **Cancel Check**

Motion was made by Sickel to adopt Resolution 2016-2017-41 to cancel a check issued in error. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 99)

### **Other**

Joe Wittwer, Noxious Weed Supt., presented to the Board a resignation from the position effective June 1, 2017. Motion was made by Sickel to accept the resignation of Joe Wittwer as the Noxious Weed Supt. effective June 1, 2017. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Informal quotes were received from Jim Hill's and Chaney Furniture Co. for the installation of carpeting in the DMV room and an office on the 3<sup>rd</sup> floor.

Motion was made by Davidson to approve the quote from Chaney Furniture Co. for \$1,195.00, purchase and installation of carpet for an office on the 3<sup>rd</sup> floor and in the driver's license room on 1<sup>st</sup> floor. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davison-aye, Sickel-aye. Motion carried.



# Richardson County Board Minutes



## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

Jami Ankrom, reimb	209.12
Best Printing, supp	40.00
DAS State Acct., serv	448.00
Datamax, supp	217.25
F&M Bank, supp	25.00
FC Journal, adv	182.25
Family Medicine, serv	38.00
Fankhauser, Nelsen, Werts, fee	770.00
Farm & City Supply, supp	11.98
Five Rivers RC&D, dues	1672.60
Handley Law Office, fee	1755.00
Jones Air Conditioning, Inc., serv	218.50
Kex RX Pharmacy, presc	7.15

May 9, 2017

CLAIMS (Cont.)

### GENERAL FUND (Cont.)

Brian Kirkendall, reimb	148.73
Kochs Auto Service, Serv	629.13
Microfilm Imaging Systems, Inc., serv	1107.00
Midwest Mobile Radio, serv	30.00
NE Assoc of Co. Officials, reg fee	560.00
NE Assoc of Co. Treasurers, reg fee	125.00
Postmaster, postage	1764.00
Pritchard & Abbott, serv	1800.00
Ram Exterminators, serv	90.00
Ameritas, retire	7221.71
EMA Petty Cash, reimb	774.64
Sheriff Petty Cash, reimb	948.00
Richardson County Vendor, FICA	7607.00
Emily Scribner, reimb	295.86
SE NE Communications, serv	312.82
True Value, supp	42.99
W&D Auto Care, serv	100.00
Wolfes, supp	784.19
Payroll Expense	66282.54
<b>TOTAL GENERAL FUND</b>	<b>\$96,218.46</b>



# Richardson County Board Minutes



## ROAD & BRIDGE FUND

AGCO Finance, supp	1026.12
Armbruster Motor Co., supp	326.58
CAT Financial Services, equip	58878.32
City of Humboldt, serv	81.52
Cornhusker Int'l Trucks, parts	92.92
FC Auto Supply, supp	238.09
FC Sanitation, serv	20.00
FC Utility Dept., serv	468.73
Farmers Repair & Machine Shop, serv	242.34
McNealy C&C, building	41895.00
Mr. Automotive, parts	619.38
NPPD, serv	28.16
Operation & Expense Acct., reimb	64.97
RDO Truck Centers, serv	806.46
Village of Salem, serv	21.30
Scheitel Feed & Seed, supp	1525.00
SE NE Communications, serv	145.08
Truck Center Companies, parts	1496.99
Village of Verdon, serv	22.73
Wicks Sterling Trucks, parts	306.92
Windstream, serv	53.36
Payroll Expense	38656.35
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$147,016.32</b>

## CIVIL DEFENSE FUND

Inheritance Tax Fund, transfer	89,690.00
<b>TOTAL CIVIL DEFENSE FUND</b>	<b>\$89,690.00</b>

## COUNTY VISITOR'S PROMO FUND

County Treasurer, costs	25.00
FC Chamber of Commerce, adv	1000.00

May 9, 2017

CLAIMS (Cont.)

## COUNTY VISITOR'S PROMO FUND

Humboldt Chamber of Commerce, adv	700.00
Richardson County Cancer Fund, adv	500.00
Pam Scott, contract	125.00
Tanner Shelby Merz Foundation, adv	1138.50
<b>TOTAL COUNTY VISITOR'S PROMO FUND</b>	<b>\$3,488.50</b>





# Richardson County Board Minutes



## COUNTY VISITOR'S IMPROV FUND

Tanner Shelby Merz Foundation, event costs	650.00
<b>TOTAL COUNTY VISITOR'S IMPROV FUND</b>	<b>\$650.00</b>

## REG OF DEEDS P&M FUND

Microfilm Imaging Systems, Inc., rent	1485.00
Payroll Expense	419.25
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$1,904.25</b>

## GENERAL ASSISTANCE FUND

FC Housing Authority, rent	88.00
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$88.00</b>

## JUVENILE DIVERSION PROGRAM FUND

Maxine Schatz, contract	153.00
<b>TOTAL JUVENILE DIV PROGRAM FUND</b>	<b>\$153.00</b>

## JUVENILE SERV GRANT FUND

Laura Osborne, contract	3312.00
Maxine Schatz, contract	1599.00
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$4,911.00</b>

## HIGHWAY ALLOC BOND REPAY FUND

BOK Financial Corp., bond	104448.75
<b>TOTAL HWY ALLOC BOND REPAY FUND</b>	<b>\$104,448.75</b>

## ADJOURNMENT

Motion was made by Frank to adjourn the meeting at 12:20 p.m. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, May 16, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**MAY 16, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, May 16, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the May 9, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF DON POUNDS**

The Board met with Sheriff Pounds for an update on the routine business within the Sheriff's Department and Jail.

The Board authorized the Sheriff to pursue to obtain the radios used with the Nebraska Statewide Radio System which are available through the State of NE at no costs to the County and to gather the costs that would be involved with getting the radios programmed for use by the Sheriff's Department.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week.

Motion was made by Davidson to authorize the Highway Superintendent to advertise for sealed bids for the construction of the project located in part of NW ¼ of SE ¼ of S2, T2, R13, located east of Humboldt on 713 Trail to be received and opened on Tuesday, June 20, 2017 at 11:00 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the temporary easement for the project located in S2, T2, R13 located east of Humboldt on 713 Trail with Jack B and Linda L. McNealy. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

The Board also discussed with Mr. Huppert the fact that the construction projects that were awarded to Malone Construction have not yet been started and that the contract states that the projects must be completed by the following dates: C-74(2016-08) June 30, 2017; C-74(2016-06) July 30, 2017; C-74(2002-13) May 30, 2017.

Mr. Huppert also reported that the new building at the Humboldt yard has been completed by the contractor doing the construction and now the electrical work will be started.

Also reported by Mr. Huppert is that the bridge improvement project at the Mouth of Nemaha River



# Richardson County Board Minutes



bridge is scheduled to start soon.

## **CONGRESSMAN SMITH'S OFFICE**

**Jared Reimers**

Jared Reimers of Congressman Smith's Office met with the Board to update them on the Congressman's work in Washington.

May 16, 2017

## **EXECUTIVE SESSION**

Motion was made by Davidson to go into executive session at 10:35 a.m. with Merle Bachman and Mark Jones to discuss pending litigation and for the protection of the public interest. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to close the executive session at 10:58 a.m. and return to the regular meeting agenda. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **STRONG FINANCIAL RESOURCES, INC.**

John Boeder, Employee Benefits Manager from Strong Financial Resources, Inc. presented to the Board information on different options that would be available for health insurance for county employees. No action was taken by the Board.

## **DAN DUREN, BENEFIT MANAGEMENT**

Dan Duren, Benefit Management requested to meet with the Board regarding the county employee health insurance options that would be available through his firm.

## **DENNIS MAGGART, McINNES MAGGART CONSULTANTS**

Dennis Maggart of McInnes Maggart Consultants and also representing NACO Benefit Services requested to meet with the Board to review the options that would be available to minimize the costs of providing health insurance for county employees.

## **GENERAL ASSISTANCE**

Motion was made by Sickel to recess the regular meeting agenda and go into an executive session at 1:25 p.m. to review applications submitted by county resident, applicant #\*\*\*\*-\*\*-9849, for general assistance and medical assistance. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to close the executive session at 1:45 p.m. and return to the regular meeting



# Richardson County Board Minutes



agenda. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CORRESPONDENCE/OTHER

### Other

Quotes were received for the replacement of the steel doors to the outdoor room which houses the compressors for the Courthouse. Bids were received from Jim Hill's and McNealy Construction. The Board approved the quote received from Jim Hill's for \$3,295.00.

## CLAIMS

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

ABK Fire & Safety, serv	302.50
Advanced Correctional Health Care, serv	2726.99
Jami Ankrom, reimb	96.70
Armbruster Motor CO., serv	79.75

May 17, 2017

CLAIMS (Cont.)

### GENERAL FUND (Cont.)

Beers Shop, serv	505.00
CBM Food Service, serv	10522.80
Chaney Furniture, supp	1170.39
Community Medical Center, serv	781.18
Culligan, serv	76.36
FC Mercantile, supp	166.05
FC Sanitation, serv	20.00
Farm & City Supply, supp	446.81
Halbert, Dunn & Halbert, fee	1000.00
Home Lumber Co., supp	191.25
Kollasch Law Office, fee	1287.00
Milams, supp	82.00
Office Depot, supp	79.02
Pro Serv Business Systems, serv	136.20
Schmader Electric, sirens	6049.00
Scholl Lawn & Landscape, serv	300.00
Secretary of State, supp	40.00
Shopko, supp	47.94
SE NE Communications, serv	424.07



# Richardson County Board Minutes



Spartan Stores, supp	34.50
Verizon, serv	498.66
Weaver & Merz, reimb/rent	922.21
Wolfes, supp	736.11
<b>TOTAL GENERAL FUND</b>	<b>\$28,722.49</b>

## GENERAL ASSISTANCE FUND

Auburn Family Health Center, sev	67.78
KexRX, presc	18.90
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$86.68</b>

## STATE INSTITUTIONS FUND

NE Dept of HHS, serv	180.00
<b>TOTAL STATE INSTITUTIONS FUND</b>	<b>\$180.00</b>

## JUVENILE SERV GRANT FUND

Blue Valley Behavioral Health, serv	5125.25
Marvin Bohling, reimb	12.84
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$5,138.09</b>

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 2:00 p.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, May 23, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk





# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**MAY 23, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, May 23, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the May 16, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **EXECUTIVE SESSION**

Motion was made by Sickel to go into executive session at 8:40 a.m. with Doug Merz, County Attorney to discuss pending litigation and for the protection of the public interest. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to close the executive session at 9:05 a.m. and return to the regular meeting agenda. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **SAFETY COMMITTEE**

Chairman Sickel opened the quarterly safety committee meeting at 9:10 a.m. Present were Commissioners Frank, Davidson and Sickel; Sheriff, Don Pounds, Courthouse Maintenance, Tammie Beckner; Scott Huppert, Highway Superintendent and Jesse Vollmer who is now the safety representative from the Road Department Union.

Highway Superintendent, Scott Huppert did not have any specific problems to report but he did discuss briefly the strobe lighting for motor graders.

Tammie Beckner, Courthouse Maintenance reported no problems. Mr. Huppert reported that he and Tyler Cooper would be reviewing the water leakage problem in the lower level entrance sometime within the next few weeks.

Sheriff Pounds reported no problems.

Chairman Sickel declared the safety committee meeting adjourned at 9:20 a.m. The next meeting is tentatively scheduled for August 8, 2017.



# Richardson County Board Minutes



## **SHERIFF DON POUNDS**

The Board met with Sheriff Pounds for an update on the routine business within the Sheriff's Department and Jail.

## **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week.

Construction projects that were to be started by Malone Construction and completed within the next few months were discussed. The Board has requested that Mr.

May 23, 2017

ROAD & BRIDGE (Cont.)

Malone meet with them at the next regular meeting.

## **PUBLIC HEARING**

At 11:00 a.m. Chairman Sickel declared that a public hearing be opened for the purpose of receiving input from public either for or against the sale of a parcel located in Block 59, Original Town, Falls City and raise any issue regarding the fair market value of the property as determined by the County Board.

No one from the public appeared.

Chairman Sickel declared the hearing closed at 11:07 a.m.

The Board will advertise that on Tuesday, June 13, 2017, at 10:30 a.m. that bids will be accepted for the purchase of the parcel located in Block 59, Original Town of Falls City.

## **GENERAL ASSISTANCE**

No applications were reviewed for General Assistance this week.

## **CORRESPONDENCE/OTHER**

### **Tax Foreclosures**

Motion was made by Sickel to approve the request from the County Attorney for authorization to proceed with 6 cases for tax foreclosures. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **BC/BS Renewal Application**

The Board reviewed the BC/BS renewal application and discussed changing some of the requirements



# Richardson County Board Minutes



for eligibility of coverage for county employees. The Board will consider the changes at next week's meeting which will increase the minimum number of hours worked per week from 17.5 hours to 30 hours with the allowance of a grandfather clause for those employees who are currently covered, and increase the waiting period from 0 days to 60 days from the date of hire.

## Other

A fee report was approved for Sheriff Pounds for fees collected during the month of April, 2017, totaling \$2,757.90.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

Blue Cross/Blue Shield, insur	56376.44
Joseph Buckminster, serv	292.50
City of Falls City, 911 cost share	54303.00
Culligan, serv	34.68
D&D Communications, serv	15.00

May 23, 2017

CLAIMS (Cont.)

### GENERAL FUND (Cont.)

Datamax, serv	11.76
FC Journal, adv	223.39
First Concord, med reimb	3658.94
Goldsmith Abstract, fee	900.00
Holiday Inn Express Airport, serv	91.00
Information Technologies, serv	4606.50
Brian Kirkendall, reimb	154.08
Madison Nat'l Life, insur	14.06
Miller-Monroe, insur	148.99
MIPS, serv	1275.35
Office Depot, supp	44.76
OPPD, serv	32.06
Pictometry, contract	28727.33
Ameritas, retire	7352.75
Richardson County Sheriff, costs	1095.82



# Richardson County Board Minutes



Sheriff Petty Cash, reimb	2115.14
Richardson County Vendor, FICA	7759.57
Road & Bridge Fund, transfer	424584.76
Sapp Bros., fuel	361.59
Emily Scribner, reimb	108.61
SE NE Communications, serv	197.78
Verizon Wireless, serv	211.03
Pam Vice, reimb	83.46
William VonSeggern, contract	4000.00
Tylene Windle, reimb	238.90
Joseph Wittwer, reimb	354.17
Wolfes, supp	45.28
Woods & Aitken, fee	56.00
Work Force, Inc., supp	296.25
Payroll Expense	68235.30
<b>TOTAL GENERAL FUND</b>	<b>\$668,006.25</b>

## ROAD & BRIDGE FUND

Black Hills Utility Holdings, Inc., serv	34.55
Farm & City Supply, supp	222.75
Jim Hawk Truck Trailers, parts	855.11
Lawson Products, supp	124.40
Martin-Marietta, rock	76785.58
McNealy C&C, building	7800.00
Metal Culverts, supp	30254.44
Miller-Monroe, insur	7.00
NE Machinery Co., parts	3588.29
NPPD, serv	124.72
Norris Quarries, rock	4890.09
OPPD, serv	26.41
Quill, supp	69.25
Village of Rulo, serv	25.00
Safelite Fulfillment, postage	773.65
Sapp Bros., fuel	7666.86
Speece-Lewis Engineers, fee	16980.25
Unifirst Corp., serv	85.30

May 23, 2017  
CLAIMS (Cont.)

ROAD & BRIDGE FUND (Cont.)



# Richardson County Board Minutes



Windstream, serv	52.60
Wolfes, supp	300.00
Payroll Expense	38656.32
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$189,322.57</b>

## **REG OF DEEDS P&M FUND**

MIPS, serv	261.92
Payroll Expense	527.77
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$789.69</b>

## **GENERAL ASSISTANCE FUND**

Eastview Housing, rent	63.00
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$63.00</b>

## **INHERITANCE TAX FUND**

AHRS Construction, Inc., jail final pay app	66,322.94
<b>TOTAL INHERITANCE TAX FUND</b>	<b>\$66,322.94</b>

## **SHERIFF COMMISSARY FUND**

Sheriff Petty Cash, reimb GED bundles	146.19
<b>TOTAL SHERIFF COMMISSARY FUND</b>	<b>\$146.19</b>

## **JUVENILE SERV GRANT FUND**

Laura Osborne, reimb	319.06
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$319.06</b>

## **JAIL BOND REPAY FUND**

Five Points Bank, bond pay	2723.18
<b>TOTAL JAIL BOND REPAY FUND</b>	<b>\$2723.18</b>

## **JAIL/LAW ENF BUILDING FUND**

AHRS Construction, jail final pay app	59783.68
<b>TOTAL JAIL/LAW ENF BUILDING FUND</b>	<b>\$59,783.68</b>

**ADJOURNMENT**





# Richardson County Board Minutes



Motion was made by Davidson to adjourn the meeting at 11:31 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, May 31, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**MAY 30, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, May 30, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the May 23, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF DON POUNDS**

The Board met with Sheriff Pounds for an update on the routine business within the Sheriff's Department and Jail.

### **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director met with the Board along with Sheriff Pounds regarding the condition of the patrol vehicles and the EMA vehicle. Mr. Kirkendall stated that the EMA vehicle currently being used is sufficient at this time and the idea of exchanging vehicles with the Sheriff's Department was not necessary at this time due to the fact that the Sheriff's Department will be eliminating a vehicle.

Motion was made by Sickel to approve the quote received from General Fire & Safety Equipment Company of Lincoln for the monitoring of the fire alarm system of the Courthouse for \$2,120.00. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week.

Wes Malone of Malone Construction was present for the meeting to discuss the projects that were to be started by Malone Construction and completed by the end of July, 2017. Motion was made by Frank to approve the changes in the start and ending dates for the projects: Stella Northwest C-74(2002-13) from May 1, 2017 to June 23, 2017 and complete by July 10, 2017; Salem Southeast C-74(2016-06) from July 1, 2017 to



# Richardson County Board Minutes



August 2, 2017 and complete by August 31, 2017; Salem Southeast C-74 (2016-08) from June 1, 2017 to July 11, 2017 and complete by August 1, 2017. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Midwest Underground who was awarded the contract to make repairs to the bridge at the Mouth of the Nemaha River bridge requested a delay in the start date for the project to July 10, 2017 from Midwest Underground. Motion was made by Frank to approve the change in the start date for this bridge repair project from June 5, 2017 to July 10, 2017. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

May 30, 2017

## **FALLS CITY AREA JAYCEES**

A request was received from the Falls City Area Jaycees for approval a special designated liquor license.

Motion was made by Davidson to approve the special designated liquor license for the events at the Falls City Jaycee Arena on June 24, August 5 and August 26. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **STRONG FINANCIAL RESOURCES, INC. INSURANCE COMMITTEE**

Chad Svoboda and John Boeder of Strong Financial Resources presented to the Board additional information regarding the health insurance plans that they have available for Richardson County employees. The Board will continue to review these proposals along with the appointed county employee insurance committee.

## **JOHN DAY, BLUE VALLEY**

John Day of Blue Valley Behavioral Health requested to meet with the Board to request continued funding of the substance abuse services program in the amount of \$8,000.00. The Board will consider this funding and plan to include in the next fiscal year budget.

## **HUMBOLDT SHARES**

The Board discussed the proposed agreement received from Humboldt Shares, Inc. requesting funding. The Board will meet with the representatives from Humboldt Shares at next week's meeting to consider approval of this agreement.

## **EXECUTIVE SESSION**

### **General Assistance applications**



# Richardson County Board Minutes



The Board did not review applications for general assistance claims.

## CORRESPONDENCE/OTHER

### BC/BS Renewal Application

The Board reviewed the BC/BS renewal application and discussed changing some of the requirements of eligibility of employees. Motion was made by Sickel to approve the renewal application with BC/BS with the following changes from the prior year, which will become effective July 1, 2017: 1) minimum number of hours worked per week to 30 hours, allowing a grandfather clause to continue the benefit for current part-time employees; 2) increase waiting period for new employees from 0 days to 60 days. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

May 30, 2017  
CLAIMS (Cont.)

## GENERAL FUND

Advanced Correctional Health Care, serv	2726.99
Zach Blackman, reimb	302.84
Bob Barker Co., supp	1729.27
Clerk of Dist Court, costs	324.00
Consolidated Mgt Co., serv	42.34
Datamax & Unisource, serv	17.95
Dorr & Clark Funeral Home, serv	425.00
FC Mercantile, supp	150.31
Handley Law Office, fee	595.00
Johnson County, supp	38.94
Ligouri Law Office, fee	1311.25
Pest Control Serv of SE NE, serv	40.00
Pitney Bowes, supp	61.19
Pitney Bowes Purchase Power, postage	3025.00
Quill, supp	329.97
Ramada Inn, serv	170.00



# Richardson County Board Minutes



Sapp Bros., fuel	4170.17
Pam Scott, reimb	11.15
Julie Smith, reimb	222.16
True Value, supp	39.14
Stamp Fulfillment Serv., postage	892.50
Wolfes, supp	86.70
<b>TOTAL GENERAL FUND</b>	<b>\$16,711.87</b>

## **ROAD & BRIDGE FUND**

Metal Culverts, supp	27076.83
Norris Quarries, rock	5901.52
OPPD, serv	31.07
Operation & Expense Acct., reimb	65.39
Unifirst Corp., serv	69.30
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$33,144.11</b>

## **JUVENILE SERV GRANT FUND**

Maxine Schatz, reimb	235.07
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$235.07</b>

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 11:43 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, June 6, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk





# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

**JUNE 6, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, June 6, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the May 30, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF DON POUNDS**

The Board met with Sheriff Pounds for an update on the routine business within the Sheriff's Department and Jail.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges this week.

Mr. Huppert reported that the armor coat project has been completed. Crews are working on culvert repairs and cleaning ditches. Equipment maintenance and updating was also reviewed.

Motion was made by Frank to approve the 2017 Culvert Price List that was presented by Mr. Huppert for the sale of driveway culverts that are available at the Road and Bridge Department. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **NACO BENEFITS**

**Dennis Maggart, representative**

Dennis Maggart representing the NACO Benefit Services presented to the Board information on the county employee health insurance options. He provided different quotes of different plans available from Blue Cross/Blue Shield, United Health Care and Aetna.

### **COUNTY EMPLOYEE HEALTH INSURANCE COMMITTEE**

A letter was received from the County Employee Health Insurance Committee stating that they are reviewing all options that have been made available and that a recommendation would be made from the committee by the last week of June.

### **PAM VICE, COUNTY ASSESSOR**

Pam Vice, County Assessor presented to the Board a proposal from Stanard Appraisal Services, Inc. of



# Richardson County Board Minutes



Central City, NE for the reappraisal of the commercial properties in Richardson County. The Board requested that the County Assessor contact the company to review the quote that was submitted to reduce the number of properties that would be appraised to include just the City of Humboldt and Falls City.

## **OPEN SEALED BIDS FOR SIREN UPGRADES**

Bids were received for the purchase of outdoor warning siren upgrades. Bids were received from the following: 1) Schmader Electric Construction Co., Inc. for \$24,640.00; and 2)

June 6, 2017

SIREN BIDS (Cont.)

Federal Signal Corporation for \$24,813.85.

Motion was made by Davidson to award the bid to Schmader Electric for the upgrades to be done to the outdoor warning sirens. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **HUMBOLDT SHARES, INC.**

Mark Novak representing the Humboldt Shares, Inc. met with the Board to review an agreement between Humboldt Shares, Inc. and Richardson County for the funding request from Richardson County for \$5,000 for the period of August 1, 2016 through July 31, 2017. The Board will request that the County Attorney review the agreement and consider again at next week's meeting.

## **EXECUTIVE SESSION**

### **General Assistance applications**

Motion was made by Davidson to go into executive session at 11:30 a.m. to review general assistance applications for #3520, #3463, #5814, #7248, #3640. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to close the executive session at 12:20 p.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CORRESPONDENCE/OTHER**

### **Fee Reports**

Reports were approved for the following officials for fees collected during the month of May, 2017:

Pam Scott, Clerk of Dist Court	\$ 459.00
Mary L. Eickhoff, County Clerk	\$ 424.50
Mary L. Eickhoff, Register of Deeds	\$11,360.25

### **Monthly Operating Statement**

The Board reviewed the monthly operating statement for May, 2017.

## **CLAIMS**

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion



# Richardson County Board Minutes



seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Carole Anderson, fee	100.00
Datamax, serv	238.41
FC Sanitation, serv	40.00
FC Utility Dept., serv	4274.76
General Fire & Safety Equip., supp	250.00
Kaytlyn Kennedy, reimb	227.38
Microfilm Imaging Systems, serv	75.00
NE Assoc of Co Officials, dues	1634.37
County Clerk Petty Cash, reimb	6.59
Pro Serv Business Systems, serv	110.00
Ameritas, retire	7591.60
EMA Petty Cash, reimb	45.32
Richardson County Vendor, FICA	7966.45
Rural Water Dist. #2, serv	301.35
Sapp Bros., fuel	186.84

June 6, 2017

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Secretary of State, fee	30.00
Shopko Stores, supp	63.81
Soarin Group, LLC, serv	359.00
SE NE Communications, serv	1288.35
SENTCO, equip	3407.75
UNL, 4 <sup>th</sup> qrt extension	3648.22
Verizon, serv	498.66
Joseph Wittwer, reimb	243.42
Wolfes, supp	116.55
Payroll Expense	71614.64
<b>TOTAL GENERAL FUND</b>	<b>\$104,318.47</b>

## ROAD & BRIDGE FUND

Datamax, supp	30.22
FC Sanitation, serv	20.00
FC Utility Dept., serv	314.14
Home Lumber Co., supp	30.93
Kochs Auto, serv	4699.63
NPPD, serv	28.16
Northern Saety Co., supp	201.63
Omaha Slings, supp	174.49
Village of Salem, serv	20.65
Sapp Bros., fuel	12569.82
SE NE Communications, serv	158.73
Truck Center Companies, parts	108.03
Village of Vedon, serv	23.46
Windstream, serv	53.99
Payroll Expense	38,656.33



# Richardson County Board Minutes



**TOTAL ROAD & BRIDGE FUND** **\$57,090.21**

## **REGISTER OF DEEDS P&M FUND**

Microfilm Imaging Systems, equip	1992.62
Payroll Expense	378.50
<b>TOTAL REGISTER OF DEEDS P&amp;M FUND</b>	<b>\$2,371.12</b>

## **GENERAL ASSISTANCE FUND**

Shopko Pharmacy, presc	13.75
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$13.75</b>

## **JUVENILE SERV GRANT FUND**

Fairfield Inn & Suites, serv	269.85
LaQuinta Inns & Suites, serv	89.95
Maxine Schatz, reimb	196.00
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$555.80</b>

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 12:35 p.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, June 13, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

**JUNE 13, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, June 13, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the June 6, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the June 6, 2017 Board of Equalization minutes as presented. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF DON POUNDS**

The Board met with Sheriff Pounds for an update on the routine business within the Sheriff's Department and Jail. He presented to the Board 3 purchase orders for law enforcement and safety equipment which were approved by the Board. Also presented was a report that is given to the Humboldt City Council of the Sheriff's actions in Humboldt for the month of May, 2017.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent did not meet with the Board this week due to his attendance at the Annual Highway Superintendent workshop.

### **PAM VICE, COUNTY ASSESSOR**

Pam Vice, County Assessor presented to the Board a revised proposal from Stanard Appraisal Services, Inc. of Central City, NE for the reappraisal of the commercial properties in Richardson County. The quote is to appraise 424 commercial properties within the County at a cost of \$78,440.00.

Motion was made by Davidson to approve the quote from Stanard Appraisal Services, Inc. to provide the appraisal of 424 commercial properties in Richardson County at a cost of \$78,440 (\$185 per parcel) and to include representation at protest hearings if needed. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director, presented to the Board a purchase order for the purchase of 2 computer upgrades for the office. The Board approved the purchase order.

### **SALE OF PARCEL**

At 10:30 a.m. Chairman Sickel presented the proof of publication for the sale of a parcel of real estate





# Richardson County Board Minutes



located in Block 59, Original Town, Falls City, NE. A proposal was received from the Nebraska Department of Roads for \$740.00. No other interested parties were present.

Motion was made by Davidson to approve the offer of \$740.00 to purchase the parcel for the purpose of additional highway right-of-way from the State of Nebraska Department of Roads and authorize the Chairman to sign the acquisition contract and Warranty Deed. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

June 13, 2017

## **INTERVIEW FOR WEED SUPT.**

The Board conducted interviews for the position of the County Noxious Weed Superintendent. Commissioner Bob Hutton from Nemaha County was also in attendance as the position does cover both Nemaha County and Richardson County.

## **DOUG MERZ, COUNTY ATTORNEY**

County Attorney, Doug Merz, requested from the Board authorization to hire a part-time office employee. Motion was made by Davidson to authorize the County Attorney to advertise for a part-time office employee. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **HUMBOLDT SHARES, INC.**

The Board further reviewed an agreement with Humboldt Shares, Inc. Further review and consideration will be made at next week's meeting.

## **STRONG FINANCIAL**

Chad Svoboda and John Boeder of Strong Financial met with the Board to review their quote for health insurance benefits for county employees.

Motion was made by Davidson to accept the recommendation of the insurance committee and accept the quote from Strong Financial for the health insurance coverage for county employees, Aetna \$1,500.00 plan, effective July 1, 2017, and that the Board consider establishing a medical reimbursement account so that an additional amount of \$350.00 can be contributed to the employee's account in addition to the already employer contributed amount of \$500. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CORRESPONDENCE/OTHER**

### **Employee Handbook Change**

Motion was made by Davidson to adopt Resolution 2016-2017-42 regarding a change to the Richardson County Employee Handbook making the requirement of number of hours for employee health insurance coverage from 20 hours to 30 hours and only after a waiting period of 60 days from the date of hire. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 100)

### **Other**



# Richardson County Board Minutes



A fee report was approved for Sheriff Pounds for fees collected during the month of May, 2017 totaling \$8,008.89.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

Advanced Correctional Health, serv	2726.99
Jami Ankrom, reimb	47.03
Auburn Newspaper, adv	84.00
Baxter Chrysler Dodge Jeep, trucks	60910.00
Cash-Wa Distributing, supp	52.03
Culligan, serv	102.37
Custom Cages, supp	1480.00

June 13, 2017

CLAIMS (Cont.)

### GENERAL FUND (Cont.)

D&D Communications, serv	465.00
DAS State Acct., serv	448.00
Data Spec, Inc., serv	399.00
DataMax & Unisource, serv	78.69
Datashield Corp., serv	361.62
Myron Davidson, reimb	357.91
Dept of Corrections, serv	7.96
FC Journal, adv	48.00
FC Mercantile, supp	37.91
FC Sanitation, serv	20.00
Fankhauser, Nelsen, Werts, Ziskey, fee	3413.25
Farm & City Supply, supp	397.72
Helena Chemical, supp	280.25
Holiday Inn, serv	284.85
Hullmans Ford, serv	2093.63
Humboldt Standard, adv	6300.00
Charles James, DDS, fee	351.00
Kawres, supp	270.00
Kaytlyn Kennedy, reimb	1398.43
Kustom Signals, supp	1198.00
Meyer Home Center, serv	1075.20
Midwest Mobile Radio Service, supp	30.00
MIPS, supp	1275.35
Mr. Automotive, parts	23.34
NE Assoc of County Officials, reg fee	125.00
Office Depot, supp	71.85
Office Depot, supp	494.09



# Richardson County Board Minutes



Office Depot Credit, supp	699.97
Pro Serv Business Systems, supp	113.24
Quill, supp	785.40
Radiology Specialists of St. Joseph, serv	132.00
Ram Exterminators, serv	45.00
Register of Deeds, reimb	43.93
County Clerk Petty Cash, reimb	81.59
EMA Petty Cash, reimb	875.70
Richardson County Sheriff	2679.24
Sheriff Petty Cash, reimb	1571.26
Sapp Bros., fuel	2203.11
Scholl Lawn & Landscape, serv	620.00
SE NE Communications, serv	888.92
Spartan Stores, supp	151.97
Fred Thiltges, reimb	75.00
Pam Vice, reimb	110.21
Tylene Windle, reimb	200.09
Wolfes, supp	13.28
<b>TOTAL GENERAL FUND</b>	<b>\$97,998.38</b>

## ROAD & BRIDGE FUND

AGCO Finance, supp	16.22
Chemsearch, supp	350.00
Cornhusker International Trucks, parts	2018.08
Diversified Drug Testing, fee	310.00
FC Auto Supply, supp	470.02
Farm & City Supply, supp	238.53
Farmers Repair & Machine Shop, serv	161.20
Harmons OK Tire & Auto, serv	130.00

June 13, 2017  
CLAIMS (Cont.)

## ROAD & BRIDGE FUND (Cont.)

Hullmans Ford, serv	408.62
Inland Truck Parts, supp	174.62
Jim Hawk Truck Trailers, parts	57.70
Martin-Marietta, rock	34662.89
Midwest Service & Sales, supp	8192.00
Mr. Automotive, parts	1221.24
NE Machinery Co., parts	7808.57
NPPD, serv	56.49
Norris Quarries, rock	5606.19
Northern Safety Co., supp	20.00
Patriot Overhead & Hoise, supp	119.60
FPC Financial, serv	186.61
RDO Truck Centers, parts	468.16
Safety Kleen, supp	271.10



# Richardson County Board Minutes



Sapp Bros., fuel	354.90
Schendel Pest Control, serv	250.00
Unifirst Corp., supp	69.30
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$63,622.04</b>

## REG OF DEEDS P&M FUND

Microfilm Imaging Systmes, serv	810.00
MIPS, serv	261.92
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$1,071.92</b>

## STATE INSTITUTIONS FUND

State of NE HHS, serv	93.00
<b>TOTAL STATE INSTITUTIONS FUND</b>	<b>\$93.00</b>

## JUVENILE SERV GRANT FUND

Blue Valley Behavioral Health, serv	3174.75
Laura Osborne, contract/reimb	3402.87
Maxine Schatz, contract	1599.00
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$8,176.62</b>

## ADJOURNMENT

Motion was made by Sickel to adjourn the meeting at 1:40 p.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, June 20, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

**JUNE 20, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, June 20, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the June 13, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the June 13, 2017 Board of Equalization minutes as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF DON POUNDS**

Sheriff Pounds was unable to meet with the Board this week.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent updated the Board on the routine maintenance being done on county roads and bridges the past week and upcoming week. Mr. Huppert reported on the workshop that he attended last week. Equipment maintenance and repairs were reviewed. Mr. Huppert also informed the Board of two accidents involving county trucks this past week. He also reported that the bridge and culvert crews are working to repair many project sites.

### **AUSTIN DUERFELDT, COUNTY TREASURER**

Austin Duerfeldt, County Treasurer presented to the Board a letter of resignation from the position of County Treasurer with his final working day being July 5, 2017.

Motion was made by Sickel to reluctantly accept the resignation of Austin Duerfeldt as County Treasurer. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Frank that the Board authorize the advertisement of a notice to solicit applicants to be considered for the position of County Treasurer for the remainder of the term of office which expires January 9, 2019. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Applications will close at 5:00 p.m. on July 10.

### **HUMBOLDT SHARES, INC.**

The Board further reviewed an agreement with Humboldt Shares, Inc. The agreement will be considered at next week's meeting.





# Richardson County Board Minutes



## **SEALED BIDS FOR HUMBOLDT BRIDGE PROJECT**

At 11:00 a.m. Chairman Sickel presented the proof of publication for the opening of sealed bids for the Humboldt Bridge Project, structure #CO07401405P. Bids were received from the following: Simon Contractors, North Platte, NE for \$304,687.00; Vogt Construction, Bennett, NE for \$240,927.63; High Plains Enterprises, Martell, NE for \$267,634.85; Collins Contracting Co., Wahoo, NE for \$286,406.97 and Gus Construction Co., Inc., Casey, IA for \$346,922.65.

June 20, 2017

SEALED BIDS (Cont.)

Motion was made by Sickel to accept the bids received only for the purpose of further review by the project engineer and the Highway Superintendent. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

After receiving the recommendation from the engineer and Mr. Huppert, Highway Superintendent, motion was made by Sickel to award the contract to Vogt Construction for the amount of \$240,927.63. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The project is to begin on April 1, 2018 and be completed in May, 2018.

## **WEED SUPT. POSITION**

Motion was made by Sickel to appoint J. T. Lyons to the position of Noxious Weed Control Superintendent upon the completion and the receipt of the certification in writing from the Nebraska Department of Agriculture as a commercial applicator under the Federal Insecticide, Fungicide, and Rodenticide Act. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **EXECUTIVE SESSION**

### **General Assistance Applications**

Motion was made by Sickel to go into an executive session at 11:30 a.m. to review general assistant application for #5429. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to close the executive session at 11:45 a.m. and return to the regular meeting agenda. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CORRESPONDENCE/OTHER**

### **Juvenile Services Grant Award**

Motion was made by Sickel to accept the grant award from the Nebraska Crime Commission for the Juvenile Services Grant for 2017, 17-CB-0510 in the amount of \$75,267.00 from State funds and \$8,362.00 from local matching funds from Johnson, Pawnee, Nemaha and Richardson Counties, making the total \$83,629.00. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CLAIMS**



# Richardson County Board Minutes



Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Jami Ankrom, reimb	181.37
Beers Shop, serv	737.68
Blue Valley, serv	14.15
CBM Food Services, jail meals	8636.76
Community Medical Center, serv	3675.10
Culligan, serv	17.34
Digital-Ally, equip	4125.00
Mary L. Eickhoff, reimb	459.03
Farm & City Supply, supp	426.54
First Concord, med reimb	3732.86
Galls, supp	6236.05
GIS Workshop, serv	9940.00
Mona Godemann, reimb	60.49
Grafix Shoppe, supp	956.00

June 20, 2017

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Home Lumber Co., supp	86.00
Kaytlyn ennedy, reimb	44.94
Kochs Auto, serv	181.84
LaQuinta Inns, serv	684.00
Meyer Laboratory, serv	358.99
Mid States Organized Crime Info Ctr, dues	50.00
Midtown Service Center, serv/parts	193.00
MIPS, equip	2494.20
Nat'l Patent Analytical Systems, supp	21.71
Office Depot, supp	364.26
Office Depot, supp	991.75
OPPD, serv	151.29
Physicians Lab, serv	900.00
Postmaster, postage	741.60
Don Pounds, reimb	693.96
Quill, supp	960.31
Ameritas, retire	7247.25
County Clerk, plat	15.00
County Court, costs	1343.58
EMA Petty Cash, reimb	79.47
Sheriff Petty Cash, reimb	2063.40
Richardson County Vendor, FICA	7722.67
Pam Scott, reimb	354.17
Station Serv Center, serv	35.25
True Value, supp	29.98
William VonSeggern, contract	4000.00



# Richardson County Board Minutes



Weaver & Merz, reimb/rent	993.39
Joseph Wittwer, reimb	265.36
Wolfes, supp	627.39
Payroll Expense	67363.59
<b>TOTAL GENERAL FUND</b>	<b>\$140,256.72</b>

## ROAD & BRIDGE FUND

Black Hills Utility Holdings, Inc., serv	37.12
Champlin Tire Recycling, serv	4979.59
Farm & City Supply, supp	137.65
Farmers Repair & Machine Shop, serv	138.08
Home Lumber Co., supp	12.33
Martin-Marietta, rock	11121.17
Midwest Service & Sales, supp	60162.07
Mr. Automotive, parts	26.58
Murphy Tractor & Equip Co., Inc., parts	8000.00
NE Machinery Co., parts	48504.52
NPPD, serv	68.40
Norris Quarries, rock	262.55
Oden Enterprises, supp	23531.04
OPPD, serv	25.58
Operation & Expense Acct., reimb	26.42
Quill, supp	155.65
Rockmount/Nassau, supp	794.23
Sapp Bros, fuel	14489.68
TriState Truck & Tractor, supp	15.90
Windstream, serv	51.80
Payroll Expense	38710.25
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$211,250.61</b>

June 20, 2017  
CLAIMS (Cont.)

## ROAD BUYBACK FUND

Topkote, Inc., armor coat project	160166.73
<b>TOTAL ROAD BUYBACK FUND</b>	<b>\$160,166.73</b>

## GENERAL ASSISTANCE FUND

Community Medical Center, serv	535.00
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$535.00</b>

## JUVENILE DIVERSION PROGRAM FUND

Laura Osborne, reimb	56.70
Maxine Schatz, contract	108.00



# Richardson County Board Minutes



<b>TOTAL JUVENILE DIVERSION FUND</b>	<b>\$164.70</b>
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## **JUVENILE SERV GRANT FUD**

Blue Valley Behavioral Health, serv	1286.50
Michael Coles, contract	5000.00
Laura Osborne, reimb	105.84
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$6,392.34</b>

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 11:55 a.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, June 27, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

**JUNE 27, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, June 27, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the June 20, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the June 20, 2017 Board of Equalization minutes as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF DON POUNDS**

Sheriff Pounds met with the Board and presented a salary study and the proposed fiscal year 2017-2018 budget for the Sheriff Department and Jail. Sheriff Pounds requested that the Board consider approving a salary increase for the department.

Sheriff Pounds also reviewed with the Board the 911 answering service and the agreement with the City of Falls City.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent, reported to the Board via a teleconference, in which he updated the Board on the routine maintenance being done on county roads and bridges the past week and upcoming week.

He informed the Board that on July 10 the bridge over the Mouth of the Nemaha River will be closed for re-construction and should be opened again by mid-September.

### **MILLER MONROE INSURANCE**

Miller Monroe presented the insurance premium for the period July 1, 2017 through June 30, 2018. The overall increase from the prior year in total premium for all coverage was \$1,449.00, less than ½% increase. The total premium for property, auto, general liability, inland marine, E&O, law enforcement, umbrella, crime and worker's comp is \$271,933.00.

### **SE NE COMMUNICATIONS**

Ray Joy, Southeast Nebraska Communications and Joe Buckminster serving as the IT person for Richardson County met with the Board to present a quote for the installation of a new phone system for the Courthouse which will enhance the phone systems so that the Law Enforcement Center and the Courthouse will





# Richardson County Board Minutes



be able to communicate. Rewiring of the communications network within the Courthouse was also discussed. The Board will consider the quote(s) at next week's meeting and meet with SE NE Communications to further plan for the project.

June 27, 2017

## **EXECUTIVE SESSION**

Motion was made by Davidson to recess the regular meeting agenda and go into an executive session at 11:08 a.m. with Austin Duerfeldt to discuss operations of the County Treasurer's Office and for the protection of the public interest. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to close the executive session at 11:28 a.m. and return to the regular meeting agenda. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director presented to the Board a request to appoint Tylene Windle as deputy director for the Richardson County Emergency Management Agency which would also include an increase in salary. The Board will review the request further.

## **HUMBOLDT SHARES, INC.**

Humboldt Shares, Inc. informed the County Board that the proposed agreement requesting funding from Richardson County will be presented at their meeting in August and after that meeting Humboldt Shares, Inc. will inform the County Board of their action upon this agreement.

## **CORRESPONDENCE/OTHER**

### **Resolution 2016-2017-43**

Motion was made by Sickel to adopt resolution 2016-2017-43 regarding the excess of budget expenditures within the Building and Grounds budget of the General Fund in the amount of \$3,570.86 which will be covered by the unencumbered expenses within the General Fund. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 101)

### **Resolution 2016-2017-44**

Motion was made by Davidson to approve a subdivision for Ricky and Connie Barnes, et. al. located in Section 8, Township 1, Range 18 and to adopt Resolution 2016-2017-43. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 102)

## **CLAIMS**



# Richardson County Board Minutes



Motion was made by Frank to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Aetna, insurance	51,431.42
Austin Duerfeldt, reimb	209.72
FC Journal, adv	466.23
Kollasch Law Firm, fee	130.00
Marina Inn, serv	182.00
Quality Inn, serv	209.90
Road & Bridge Fund, transfer	311342.22
Schmader Electric Const., Co., siren	24640.00
David Sickel, exp	249.31
Woods & Aitken, fee	112.00
<b>TOTAL GENERAL FUND</b>	<b>\$388,972.80</b>

June 27, 2017  
CLAIMS (Cont.)

## JAIL BOND REPAYMENT FUND

BOK Financial, bond pymnt	262,828.75
<b>TOTAL JAIL BOND REPAY FUND</b>	<b>\$262,828.75</b>

## ADJOURNMENT

Motion was made by Sickel to adjourn the meeting at 11:53 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. Due to the holiday on July 4<sup>th</sup>, the Board will meet again on Wednesday, July 5, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

**JULY 5, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, July 5, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the June 27, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the June 27, 2017 Board of Equalization minutes as presented. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF DON POUNDS**

Sheriff Pounds was unable to meet with the Board this week due to other events occurring within the Sheriff's Department.

Motion was made by Davidson to approve the Law Enforcement Agreement with the Village of Dawson. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 103)

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent, updated the Board on the routine maintenance being done on county roads and bridges this past week. He also reported that Speece-Lewis Engineers will be in the County this month to do the bridge inspections. He reported once again that the bridge at the Mouth of the Nemaha River is scheduled for repairs and/or construction starting July 10, 2017 that will not be reopened until mid-September.

Motion was made by Davidson to authorize the Chairman to sign the permanent easement with the City of Humboldt for the bridge project #CO07401405P, located S2, T2, R13. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **SE NE COMMUNICATIONS**

Ray Joy, Gary Cornley and Robert Sipple of the Southeast Nebraska Communications met with the Board once again to present revised quotes and further information for the installation of a new phone system for the Courthouse which will enhance the phone systems so that the Law Enforcement Center, Courthouse and possibly the Road Department will be able to communicate. Rewiring of the communications network within the Courthouse was also discussed.



# Richardson County Board Minutes



Motion was made by Sickel to authorize the Southeast Nebraska Communications to proceed with the purchase and installation of a communications server system and equipment at the quoted price of \$12,986.25. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to authorize the Southeast Nebraska Communications to proceed with the installation of the updated phone equipment for the Courthouse offices at the quoted price of \$11,630.70. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

July 5, 2017

## **PAM VICE, COUNTY ASSESSOR**

Pam Vice, County Assessor presented to the Board the contract for appraisal services of commercial properties in Richardson County with Stanard Appraisal Services, Inc. The Board requested that the County Attorney review the contract. The contract will be considered at next week's meeting.

## **REVIEW OF 911 PSAP AGRMNT WITH CITY OF FC**

The Board reviewed the current arrangement with the City of Falls City for the 911 PSAP. The Board would like to re-negotiate the current agreement with the City of Falls City. The matter will be reviewed further at the July 18<sup>th</sup> meeting with representatives from the City of Falls City and the Sheriff's Department.

## **CORRESPONDENCE/OTHER**

### **Fee Reports**

Reports were approved for the following officials for fees collected during the month of June, 2017:

Mary L. Eickhoff, County Clerk	\$ 496.75
Mary L. Eickhoff, Register of Deeds	\$7,503.25
Pam Scott, Clerk of District Court	\$ 506.00

### **Village of Preston**

Motion was made by Davidson to approve the payment of funds owed to the Village of Preston for motor vehicle taxes in the amount of \$4,631.26 that were not distributed to the village for the tax years 2007 through 2016. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **Region V Systems EPC Agreement**

Motion was made by Davidson to approve the agreement with Region V Systems for Emergency Protective Custody services for the period of July 1, 2017 through June 30, 2018, at a cost of \$191.00/day. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 104)

### **Resolution 2017-2018-1**



# Richardson County Board Minutes



Motion was made by Sickel to approve a subdivision for Ruth A. Swaney Trust and Ronald R. Apel and Patricia M. Apel Trust in Section 4, Township 1, Range 17 and to adopt Resolution 2017-2018-1. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 105)

## Resolution 2017-2018-2

Motion was made by Davidson to approve a subdivision for Cecil P and Polly P Duryea Trust in Section 10, Township 1, Range 13 and to adopt Resolution 2017-2018-2. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 106)

## CLAIMS

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

July 5, 2017

CLAIMS (Cont.)

### GENERAL FUND

Advantage Laser Products, supp	109.00
Armbruster Motor, serv	69.95
Boucher Law Firm, fee	701.00
Christi Chesnut, reimb	8.77
Clerk of Dist Court, costs	678.00
Community Medical Center, serv	234.91
Des Moines Stamp Mfg. Co., supp	99.55
FC Auto Supply, supp	15.98
FC Sanitation, serv	40.00
FC Utility Dept., serv	5129.37
Fankhauser, Nelsen, Werts, Ziskey, fee	1470.00
Get Framed, supp	146.44
GIS Workshop, serv	4500.00
Handley Law Office, fee	4144.00
Holiday Inn Express, serv	182.00
Hullmans Ford, serv	56.13
Humboldt Standard, adv	4.93
Kochs Auto Service, serv	266.60
Manatron, serv	11864.50
Meyer Home Center, serv	1029.87
Microfilm Imaging Systems, serv	75.00
Miller-Monroe, insurance	136769.50
MIPS, serv	1306.73
Bobbie Newman, ins. reimb	563.64
O'Keefe, serv	348.46





# Richardson County Board Minutes



Postmaster, postage	133.00
Village of Preston, mv tax distr.	4631.26
ProServ Business Systems, serv	203.44
Ram Exterminators, serv	90.00
Ameritas, retire	7105.81
EMA Petty Cash, reimb	135.00
Richardson County Vendor, FICA	7539.45
Rural Water Dist. #2, serv	275.95
Julie Smith, reimb	110.64
Soarin Group, LLC, serv	359.00
SE NE Communications, serv	1349.65
Verizon Wireless, serv	211.03
Pam Vice, reimb	60.45
Joseph Wittwer, reimb	246.10
Wolfes, supp	444.13
Payroll Expense	65597.58
<b>TOTAL GENERAL FUND</b>	<b>\$258,306.82</b>

## ROAD & BRIDGE FUND

DataMax & UniSource, serv	34.56
Helena Chemical, supp	93.63
Hotel Grand Conference Center, serv	284.85
Hotsy Equip., Co., equip	4495.00
Lawson Products, supp	206.13
Light & Siren, supp	1359.00
Midwest Service & Sales, supp	100.00
Miller Monroe, insurance	135645.50
Myers Tire Supply, supp	108.22
NE Floodplain & Stormach Mgr Assn, fee	135.00
NPPD, serv	28.16
OPPD, serv	32.67

July 5, 2017

CLAIMS (Cont.)

## ROAD & BRIDGE FUND (Cont.)

Operation & Expense Acct., reimb	15.00
Village of Stella, serv	43.20
Unifirst Corp., supp	68.50
Village of Verdon, serv	24.19
Payroll Expense	38225.05
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$180,898.66</b>

## REG OF DEEDS P&M FUND

MIPS, serv	268.68
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# Richardson County Board Minutes



**TOTAL REG OF DEEDS P&M FUND                      \$268.68**

## **GENERAL ASSISTANCE FUND**

Shopko Pharmacy, presc                      6.18  
**TOTAL GENERAL ASSISTANCE FUND                      \$6.18**

## **STATE INSTITUTIONS FUND**

NE Dept. of HHS, serv                      186.00  
**TOTAL STATE INSTITUTIONS FUND                      \$186.00**

## **JUVENILE SERV GRANT FUND**

CIMA, insurance                      245.00  
**TOTAL JUVENILE SERV GRANT FUND                      \$245.00**

## **ADJOURNMENT**

Motion was made by Sickel to adjourn the meeting at 11:27 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, July 11, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

**JULY 11, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, July 11, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the July 5, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the July 5 2017 Board of Equalization minutes as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **PAM VICE, COUNTY ASSESSOR**

The Board considered the agreement with Stanard Appraisal Services, Inc. for the reappraisal of the county commercial parcels.

Motion was made by Sickel that the County enter into an agreement with Stanard Appraisal Services, Inc. for appraisal services of the commercial parcels within the County. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 107)

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent, updated the Board on the routine maintenance being done on county roads and bridges this past week.

Mr. Huppert reported that the construction/repairs on the bridge at the Mouth of the Nemaha River southeast of Rulo have begun. He also reported on several other projects that crews are working on.

Motion was made by Sickel to adopt Resolution 2017-2018-3 and to approve the agreement with the NE Department of Roads for the county bridge inspections, project STP-NBIS (110). Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 108)

### **DEPUTY COUNTY TREASURER, AMANDA YOUNG**

Amanda Young, Deputy County Treasurer presented the semi-annual report for the period January 1, 2017 through June 30, 2017.

Pledge security receipts that need to be replaced were presented to the Board for approval. Motion was made by Sickel to approve the release of the following pledge securities: Frontier Bank—Small Business Admin GTD, Allamakee IA CSD Go Ut, Douglas Cnty WA RFDF, Madison Cnty NE S/D, Pittsfield Township MI, Sarpy Cnty Ne S/D, Sarpy Cnty Ne S/D, Yma Cnty Co S/D; F&M Bank—South Sioux City Ne Comb Elec, Dawson Cnty NE Sch Dist #11, South Sioux City NE Rev, Sarpy Cnty NE Sch Dist #37, Sarpy Cnty NE Sch Dist #37, South Sioux City NE; and the addition of the following pledge securities: Frontier Bank—Nederland TX ISD GO UT; F&M Bank—Kearney Cnty NE SD #503 GO UNLT, Cuming Cnty NE Public Power, Wayne



# Richardson County Board Minutes



Ne GO UNLT Highway, Cuming Cnty NE Public Pwr Dist, Cuming Cnty NE Public Pwr Dist; that were presented by the County Treasurer. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the request from Deputy County Treasurer, Amanda Young, to add an additional staff person to the County Treasurer's Account, 70-6002, Susan Leafy. Motion seconded by Frank. ROLL CALL VOTE:

July 11, 2017

COUNTY TREASURER (Cont.)

Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **QUARTERLY JAIL INSPECTION**

The Board conducted the quarterly jail inspection and found the facility to be in good order.

## **SHERIFF DON POUNDS**

After the Board conducted the jail inspection at the Law Enforcement Center, Sheriff Pounds updated the Board on the business within the Sheriff's Department and Jail. A discussion was held on the need to enter into an agreement with the Lancaster County Youth Services Center for juvenile detention services. It was the consensus that if a need for youth detention services would happen that the facility in Sarpy County would also be available and that the need for an agreement with a facility is not needed at this time.

## **RECESS**

Motion was made by Davidson to recess the meeting at 11:07 a.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to reconvene the meeting at 3:27 p.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-absent. Motion carried.

## **ROAD & BRIDGE DEPT. UNION**

Members of the Road and Bridge Department Union, Jim Olberding, Steve Darveau, Jr., James Coonce, Randy Gilsdorf and Wyatt Martin along with Mike Steadman of the NAPE AFSCME Local 61 met with the Board to begin negotiations for the new contract period which begins July 1, 2017. The next meeting to discuss the proposed contract will be on August 22, 2017.

## **CORRESPONDENCE/OTHER**

### **Audit Agreement**

Motion was made by Sickel to approve the engagement letter with the NE State Auditor to perform the fiscal yearend audit June 30, 2017. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **Homeland Security Grant Monitoring**

Motion was made by Davidson to approve the report from the Nebraska Emergency Management Agency regarding the recent Homeland Security Monitoring visit. Motion seconded by Sickel. ROLL CALL



# Richardson County Board Minutes



VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## Bailiff Agreement

Motion was made Frank to enter into the interlocal agreement with Johnson, Nemaha, Pawnee and Gage counties for the proportionate share of the expenses of the District Court bailiff. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 109)

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

July 11, 2017

CLAIMS (Cont.)

### GENERAL FUND

Donna Arnold, reimb	26.40
Culligan of Percival, serv	85.03
Datamax & Unisource, serv	7.94
Douglas Co. Treasurer, fee	250.00
Farm & City Supply, supp	12.99
Kollasch Law Office, fee	510.00
NE Dept of Revenue, fee	75.00
Pest Control Serv of SE NE, serv	419.99
Quill, supp	419.99
County Clerk Petty Cash, reimb	7.15
SE NE Communications, serv	434.51
True Value, supp	23.89
Verizon Wireless, serv	498.66
Wolfes, supp	33.00
Amanda Young, reimb	9.55
<b>TOTAL GENERAL FUND</b>	<b>\$2,434.11</b>

### ROAD & BRIDGE FUND

City of Humboldt, serv	127.31
Cornhusker Int'l Trucks, parts	537.60
FC Auto Supply, supp	247.06
FC Sanitation, serv	20.00
FC Truck & Trailer, supp	25.48
Farmers Repair & Machine Shop, serv	139.87
Harmons OK Tire, serv	74.00
Hullmans Ford LInc mErc, serv	28.65
Inland Truck Parts, supp	417.83
Jim Hawk Truck Trailers, supp	36.70
NE Machinery Co., parts	1245.76
Northern Safety Company, supp	67.63





# Richardson County Board Minutes



Richardson County Vendor, fuel tax	3307.00
Village of Salem, serv	20.65
SE NE Communications, serv	146.74
Toms Radiator Serv., spp	95.00
Truck Center Companies, parts	128.32
Unifirst Corp., serv	38.29
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$6,703.89</b>

## **JUVENILE DIVERSION FUND**

Maxine Schatz, contract	1599.00
<b>TOTAL JUVENILE DIVERSION FUND</b>	<b>\$1,599.00</b>

## **JUVENILE SERV GRANT FUND**

Laura Osborne, contract	3312.00
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$3,312.00</b>

## **ADJOURNMENT**

Motion was made by Sickel to adjourn the meeting at 3:33 p.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-absent. Motion carried. The Board will meet again on Tuesday, July 18, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

**JULY 18, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, July 18 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the July 11, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the July 11, 2017, Board of Equalization minutes as presented. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF POUNDS**

Sheriff, Don Pounds, updated the Board on the business within the Sheriff's Office and Jail.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent, updated the Board on the routine maintenance being done on county roads and bridges this past week.

### **HISTORICAL SOCIETY**

JoAnn Auxier and Richard Meinzer of the Richardson County Historical Society presented to the Board the annual report of the Society and a report of expenditures made from the funding received from the County. The idea of constructing an additional building was also made known to the Board and how grant funding is being sought.

### **FALLS CITY EDGE**

Beckie Cromer of the Falls City EDGE presented to the Board the quarterly report of the organization. A request for continued funding was also presented to the Board.

### **911 PSAP AGRMNT WITH CITY OF FALLS CITY**

The Board requested that a meeting be held with the City of Falls City regarding the agreement for the cost-sharing of the 911 PSAP that the City of Falls City is currently maintaining in which the County is currently contributing 50% of the costs. Chairman Sickel also brought up again the idea of establishing a County-wide law enforcement plan.

City Administrator, Gary Jorn, explained to the Board the process of maintaining the 911 funds that are



# Richardson County Board Minutes



received and the audit requirements for the use of the 911 funds.

Mayor, Jerry Oliver and Mr. Jorn along with the County Board suggested that a meeting be scheduled with the Nemaha County Sheriff's Office and County Board to review their county-wide law enforcement agreement. Sheriff Pounds offered to set-up this meeting.

July 18, 2017

## CORRESPONDENCE/OTHER

### COBRA Administration Proposal

Motion was made by Davidson to approve the COBRA Administrative proposal with United Healthcare. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### Voluntary Insurance Payroll Deductions

Motion was made by Davidson to approve the addition of the voluntary employee payroll deduction of dental and term life insurance with Principal and to terminate the voluntary employee payroll deduction for dental insurance with SunLife Financial. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### Other

A check was received from First Concord Benefits Group for the forfeitures from Richardson County of the flexible benefits account in the amount of \$14,158.93.

## CLAIMS

Motion was made by Sickel to allow the payment of all claims that were submitted today with the exception of one to Bobbi J. Frenzel which be held for further review and remitted to the insurance company. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

The Cleaners, serv	16.50
Culligan, serv	17.34
Mary L. Eickhoff, reimb	137.06
FC Sanitation, serv	20.00
First Concord, med reimb	3762.86
First Wireless, serv	2930.00
Josey Hollens, fee	20.00
Hullmans Ford, serv	36.13
Kollasch Law Office, fee	1143.00
Lincoln Nat'l Life, insur	13.78
Midwest Mobile Radio, serv	30.00
Mr. Automotive, parts	82.20
NE Dept of Labor, unemploy	348.27



# Richardson County Board Minutes



Nemaha County, bailiff	4709.81
OPPD, serv	121.02
Physicians Laboratory, serv	175.00
Pitney Bowes, serv	90.00
Pro Serv Business Systems, serv	25.70
Redfield, supp	373.14
Region V Systems, dues	8013.75
Ameritas, retire	7205.11
County Clerk Petty Cash, reimb	120.67
Richardson County Vendor, FICA	7660.52
Scholl Lawn & Landscape, serv	300.00
SE NE Telephone, serv	345.07
Stripes & Signs, supp	35.00
William VonSeggern, contract	4000.00
Weaver & Merz, reimb/rent/supp	1206.37
Gabrielle Webster, fee	20.00
Joseph Wittwer, reimb	377.17

July 18, 2017

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Wolfes, supp	132.54
Payroll Expense	67578.82
<b>TOTAL GENERAL FUND</b>	<b>\$111,046.83</b>

## ROAD & BRIDGE FUND

Ace Irrigation, supp	16789.50
Black Hills Utility Holdings, serv	34.77
Concrete Industries, supp	1665.00
Farm & City Supply, supp	161.98
Hotsy Equipment, supp	495.00
Humboldt Standard, adv	112.00
Light & Siren, supp	906.00
Mainelli Wagner & Associates, fee	970.50
Martin-Marietta, rock	43239.77
Mr. Automotive, parts	509.74
NPPD, serv	56.32
Norris Quarries, rock	1840.02
Northern Safety Co., supp	33.48
Quill, supp	80.99
Village of Rulo, serv	25.00
Payroll Expense	38684.83
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$105,604.90</b>

## COUNTY VISITOR'S PROMO FUND

FC Area Jaycees, adv	1000.00
Indian Cave State Park, adv	1500.00
Pennsylvania Colony House, adv	300.00
Richardson County, serv	25.00



# Richardson County Board Minutes



Pam Scott, contract	125.00
Stella Garden Club, adv	260.60
Tanner Shelby Merz Foundation, adv	2000.00
<b>TOTAL COUNTY VISITOR'S PROMO FUND</b>	<b>\$5,210.60</b>

## **COUNTY VISITOR'S IMPROV FUND**

Indian Cave State Park, event	500.00
<b>TOTAL COUNTY VISITOR'S IMRPOV FUND</b>	<b>\$500.00</b>

## **EMPLOYMENT SECURITY FUND**

NE Dept of Labor, unemploy	917.73
<b>TOTAL EMPLOYMENT SECURITY FUND</b>	<b>\$917.73</b>

## **INHERITANCE TAX FUND**

Falls City EDGE, contribution	7500.00
Federal Supply, USA, supp	2038.63
<b>TOTAL INHERITANCE TAX FUND</b>	<b>\$9,538.63</b>

## **ADJOURNMENT**

Motion was made by Frank to adjourn the meeting at 11:43 a.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, July 25, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk





# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**JULY 25, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, July 25, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the July 18, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the July 18, 2017, Board of Equalization minutes as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Sheriff, Don Pounds updated the Board on the routine business within the Sheriff's Office and Jail. He reported that the jail had a full capacity at one time this past week. The Sheriff's Department will be conducting an event on Tuesday, August 1, 2017, "National Night Out" which will be held in Humboldt. New patrol vehicles are getting processed to be road ready.

It was also noted that the "11<sup>th</sup> month walk-thru" since the substantial completion of the Law Enforcement Center/Jail will be held this Friday, July 28 at 9:00 a.m..

A fee report was also approved for Sheriff Pounds for fees collected during the month of June, 2017, for service fees, copies, prisoner housing and permits totaling \$19,478.99.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent, updated the Board on the routine maintenance being done on county roads and bridges this past week.

Motion was made by Davidson to sign the 2 permanent easements with Roberts Trust for a bridge/culvert project located in S24, T1, R15. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

A request for the use of county road right-of-way was submitted by Windstream for a project in S29, T2, R14 which will be reviewed and considered at next week's meeting.

### **REGION V**

C.J. Johnson, Executive Director of Region V Systems presented the Annual Report of the organization. The funding request for FY17-18 is \$18,639.00 for Mental Health and \$3,354.00 for Substance Abuse.



# Richardson County Board Minutes



Dave Merrill, Executive Director of Region V Services presented the Annual Report of the organization. The continued request for funding from Richardson County for the FY17-18 is \$14,886.00 which is the same as the prior year.

July 25, 2017

## INTERVIEWS FOR COUNTY TREASURER

The Board conducted interviews for the position of County Treasurer to fill the unexpired term through January 9, 2019. Richard Wassinger, Cass County Treasurer, assisted the County Board with the interviews of Amanda Bartek-Young, Kevin Gutshall, Michael Dougherty and Sarah Ahern.

Motion was made by Frank to appoint Amanda Bartek-Young as the Richardson County Treasurer, effective August 1, 2017, to fulfill the vacancy of the unexpired term through January 9, 2019. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CORRESPONDENCE/OTHER

### Child Support Agrmnt with NE HHS

Motion was made by Davidson to approve the sub grant agreement with the NE Dept. of Health and Human Services for the child support enforcement services provided through the Clerk of the District Court office. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Datamax & Unisource, supp	13.86
FC Journal, adv	575.40
FC Mercantile, supp	233.15
FC Utility Dept., serv	40.00
Farm & City Supply, supp	11.96
Jones Air Conditioning, serv	13.00
Kaytlyn Kennedy, reimb	162.11
Lincoln Nat'l Life Ins., insur	1979.36
Douglas Merz, fee	100.00
Region V Services, dues	3721.50
County Clerk Petty Cash, reimb	36.99



# Richardson County Board Minutes



Richardson County Court, costs	625.00
Richardson County Sheriff, costs	947.78
Kim Riggs, reimb	102.70
Pam Scott, reimb	36.92
NE Sec of State, supp	20.00
Max Shafer, serv	560.00
SE NE Communications, serv	108.63
Wolfes, supp	59.99
<b>TOTAL GENERAL FUND</b>	<b>\$9,348.35</b>

## ROAD & BRIDGE FUND

FC Journal, adv	104.16
FC Utility Dept., serv	364.07
Kochs Auto Service, serv	402.66
NPPD, serv	68.40
Norris Quarries, rock	1923.85
Northern Safety Co., supp	113.81
OPPD, serv	28.89

July 25, 2017

CLAIMS (Cont.)

## ROAD & BRIDGE FUND (Cont.)

Omaha Slings, supp	118.44
Register of Deeds, fee	34.00
Unifirst Corp., supp	38.29
Windstream, serv	53.14
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$3,249.71</b>

## GENERAL ASSISTANCE FUND

Shopko Pharmacy, presc	6.18
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$6.18</b>

## JUVENILE DIVERSION FUND

Maxine Schatz, contract	207.00
<b>TOTAL JUVENILE DIVERSION FUND</b>	<b>\$207.00</b>

## INHERITANCE TAX FUND

Juvenile Services Grant Fund, match funds	3018.00
<b>TOTAL INHERITANCE TAX FUND</b>	<b>\$3,018.00</b>

## JUVENILE SERV GRANT FUND



# Richardson County Board Minutes



Laura Osborne, reimb

87.28

**TOTAL JUVENILE SERV GRANT FUND**

**\$87.28**

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 12:40 p.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, August 1, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS AUGUST 1, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, August 1, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the July 25, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Sheriff, Don Pounds updated the Board on the routine business within the Sheriff's Office and Jail. Patrol vehicle maintenance and repairs were reviewed. A patrol vehicle will be repaired at the County Shop with the installation of a rebuilt engine.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent, updated the Board on the routine maintenance being done on county roads and bridges this past week. Mr. Huppert gave a presentation on the bridge and culvert projects that are currently being done. Equipment and vehicle maintenance and repairs was also reviewed. A note was received from Dean Bogle thanking the County and those staff members who assisted in the improvements being made to the Cemetery Road, 1<sup>st</sup> Street in Humboldt.

Motion was made by Davidson to approve the purchase of a 2017 Ford F350 gas pickup from Anderson Ford made available through the state bid at a price of \$33,444.00. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve an agreement with Windstream Nebraska, Inc. for the use of county road right-of-way in S29, T2, R14. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.  
(Resolution Book 23, Page 110)

### **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director requested to meet with the Board to present the Hazardous Weather Operation Plan and a revised Southeast Region Interlocal Agreement.

Motion was made by Sickel to adopt Resolution 2017-2018-4 regarding the Hazardous Weather Operation Plan. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 111)





# Richardson County Board Minutes



Motion was made by Sickel to approve the Southeast Region Interlocal Agreement to provide for cooperative public safety services by and among the counties of Cass, Gage, Fillmore, Jefferson, Johnson, Lancaster, Nemaha, Otoe, Pawnee, Richardson, Saline, Seward, Thayer and York. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 112)

The Board approved the purchase of the solar eclipse glasses for county employees and instructed Mr. Kirkendall to obtain and distribute them to County

August 1, 2017

EMA DIRECTOR (Cont.)

employees. Mr. Kirkendall expressed that there would be an influx of people in the county at this time.

## **PAM VICE, COUNTY ASSESSOR**

Pam Vice, County Assessor requested from the Board authorization to advertise for a part-time position to serve as an appraiser for the office at about 20 or less hours/week. The Board authorized the advertisement.

## **EXECUTIVE SESSION**

Motion was made by Sickel to recess the regular meeting agenda and go into an executive session at 11:15 a.m. to review a general assistance claim for #2237. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to close the executive session at 11:35 a.m. and return to the regular meeting agenda. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CORRESPONDENCE/OTHER**

### **Child Support Agrmnt with NE HHS**

Motion was made by Sickel to approve the sub grant agreement with the NE Dept. of Health and Human Services for the child support enforcement services provided through the County Attorney's Office. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **Other**

Motion was made by Sickel to reaffirm the appointment of J.T. Lyons as the Noxious Weed Control Superintendent, effective August 1, 2017, at a hourly salary of \$13.87/hour and classified as a part-time employee, as he has now obtained the certification from the Nebraska Department of Agriculture as a commercial applicator under the Federal Insecticide, Fungicide, and Rodenticide Act. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CLAIMS**



# Richardson County Board Minutes



Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Advanced Correctional Health, serv	2799.24
Armbruster Motor Co., serv	69.95
Bernsten Int'l Inc., supp	311.06
CBM Food Service, inmate meals	10310.82
Child Advocacy Center, serv	1050.00
DAS State Acctg., serv	448.00
Delta Gloves, supp	96.65
Michael Dougherty, reimb	38.52
FC Mercantile, supp	158.17
FC Sanitation, serv	40.00
Fankhauser, Nelsen, Werts, Ziskey, fee	1360.00
Farm & City Supply, supp	250.94

August 1, 2017

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Generators for Sale, sev	760.00
Hullmans Ford, serv	567.67
Brian Kirkendall, reimb	180.30
Kochs Auto, serv	652.64
Lynn Peavey Co., supp	107.00
Mr. Automotive, parts	10.01
NE Assoc of Weed Control, dues	125.00
Office Depot, supp	117.91
Pest Control Serv of SE NE, serv	40.00
Ameritas, retire	7170.53
Richardson County, Dist Court Costs	95.00
Richardson County CPR, serv	180.00
Richardson County Vendor, FICA	7707.45
Soarin Group, LLC, serv	359.00
Station Service Center, serv	30.00
Stripes & Signs, supp	95.00
True Value, supp	20.22
W&D Auto Care, serv	160.00
Tylene Windle, reimb	51.90
Joseph Wittwer, reimb	337.58
Wolfes, supp	6.50
Payroll Expense	67520.87
<b>TOTAL GENERAL FUND</b>	<b>\$103,227.93</b>



# Richardson County Board Minutes



## ROAD & BRIDGE FUND

Kochs Auto Service, serv	604.00
OPPD, serv	33.24
Register of Deeds, fee	56.00
Safelite Fulfillment, Inc., supp	159.95
Yant Equipment, supp	818.89
Payroll Expense	38817.89
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$40,491.97</b>

## ROAD BUYBACK FUND

Midwest Underground, Inc., Mouth Nemaha bridge	89937.00
<b>TOTAL ROAD BUYBACK FUND</b>	<b>\$89,937.00</b>

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 11:45 a.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, August 8, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**AUGUST 8, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, August 8, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the August 1, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the agenda as posted. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Jonathon Kirkendal, Deputy Sheriff updated the Board on the routine business within the Sheriff's Office and Jail.

A request was made from the Sheriff's Department that the Board consider approval of the purchase of a drug dog from Code 2 K-9 Services, LLC of Omaha, NE for a total price of \$8,000.00. Motion was made by Sickel to approve the purchase of a drug dog. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Notice was also received from the NE Jail Standards that the annual inspection of the Richardson County Jail will be held on Tuesday, August 15, 2017.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent, updated the Board on the routine maintenance being done on county roads and bridges this past week.

Motion was made by Davidson to approve and enter into the contract with VogtScapes, Inc. in the amount of \$240,927.63 for the construction of the box culvert project located east of Humboldt, #CO07401405P, S2, T2, R13. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

A "thank you" was received from Barb and Bill Ely expressing their thanks to the County Board, County Clerk and Highway Superintendent for their efforts to accomplish the completion of the new structure on the county line road, 720 Road.

### **COUNTY TREASURER, AMANDA YOUNG**

Amanda Young, County Treasurer, presented to the Board the delinquent tax certificates that have not been paid and request from the Board authorization to place them in county tax sale. Motion was made by



# Richardson County Board Minutes



Davidson to authorize the County Treasurer to place the tax certificates into county tax sale. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **MONA GODEMANN, VETS SERVICE OFFICER**

Mona Godemann, Veterans Service Officer presented to the Board the nominations received from the veterans service organizations for the appointment to the Veterans Service Committee for a term of 5 years, beginning July 1, 2017 through June 30, 2022. The appointment is to replace the position held by James Beckner who served on the committee for 5 years and has declined to accept a reappointment to the Committee.

August 8, 2017

VETERANS (Cont.)

Motion was made by Davidson to appoint Paul Sells to the Veterans Service Committee for a term of 5 years, effective today, August 8, 2017 through June 30, 2022. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CORRESPONDENCE/OTHER**

### **Fee Reports**

Reports were approved for the following officials for fees collected during the month of July, 2017:

Mary L. Eickhoff, County Clerk	\$ 303.00
Mary L.Eickhoff, Register of Deeds	\$7,142.75
Pam Scott, Clerk of Dist. Court	\$ 610.85

### **Levy Allocation Resolution**

Motion was made by Sickel to adopt Resolution 2017-2018-5 regarding the levy allocation for the tax year 2017 to be established at .02 cents for the rural fire districts and ag society within the county. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 113)

### **Solar Eclipse, August 21, 2017**

The Board reviewed the events that will be taking place within the County on the 21<sup>st</sup> of August, the day of the Solar Eclipse. With the influx of traffic and spectators within the County, the Board discussed the idea of closing the non-emergency departments and the Road Department.

Motion was made by Davidson to grant a paid day for the closing of the non-emergency departments and the Road Department on Monday, August 21, 2017, but that all county employees may be called upon to address any emergencies and or situations that involve county business during that day. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CLAIMS**





# Richardson County Board Minutes



Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Beers Shop, serv	165.66
Joseph Buckminster, serv	325.00
Cash-WA Distributing, supp	118.40
Culligan, serv	85.03
D&D Communications, equip	1470.00
Datashield, supp	94.75
FC Mercantile, supp	232.31
FC Sanitation, serv	40.00
FC Utility, sev	5437.00
Family Medicine, serv	1072.00
Farm & City Supply, supp	31.59
Garcia Clinical Lab, serv	71.50
Humboldt Standard, adv	91.00
Kollasch Law Office, fee	430.00
Matthew Bender & Co., supp	123.43

August 8, 2017

## CLAIMS (Cont.)

Microfilm Imaging Systems, serv	75.00
MIPS, serv	1306.73
OK Correctional Industries, supp	521.43
William Ouren, fee	75.00
Postmaster, postage	639.20
Pro Serv Business Systems, serv	110.00
County Clerk, plat	15.00
EMA Petty Cash, reimb	233.50
Rural Water Dist. #2, serv	314.05
Sapp Bros., fuel	2140.36
Pam Scott, reimb	13.35
Emily Scribner, reimb	438.91
SE NE Communications, serv	2223.67
Stanard Appraisal Services, fee	3565.00
True Value, supp	220.23
Verizon Wireless, serv	709.95
Weaver & Merz, reimb	130.53
Wolfes, supp	192.37
<b>TOTAL GENERAL FUND</b>	<b>\$22,711.95</b>

## ROAD & BRIDGE FUND

Datamax, serv	45.92
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# Richardson County Board Minutes



FC Sanitation, serv	20.00
FC Utility Dept., serv	398.26
Kochs Auto, serv	13.50
Miller Seed, supp	347.05
NPPD, serv	28.16
Norris Quarries, rock	3555.84
Village of Salem, serv	23.25
Sapp Bros., fuel	15534.52
SE NE Communications, serv	151.90
Truck Center, supp	508.28
Village of Verdon, serv	24.19
Windstream, serv	108.64
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$20,759.51</b>

## COUNTY VISITOR'S PROMO FUND

Humboldt Standard, adv	11.31
<b>TOTAL COUNTY VISITOR'S PROMO FUND</b>	<b>\$11.31</b>

## REG OF DEEDS P&M FUND

MIPS, Serv	268.68
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$268.68</b>

## STATE INSTITUTIONS FUND

NE Dept of HHS, serv	90.00
<b>TOTAL STATE INSTITUTIONS FUND</b>	<b>\$90.00</b>

## ADJOURNMENT

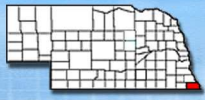
Motion was made by Frank to adjourn the meeting at 10:25 a.m. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, August 15, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS AUGUST 15, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, August 15, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the August 8, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **PAM SCOTT, CLERK OF DIST COURT**

Pam Scott, Clerk of District Court requested to meet with the Board to review the 3<sup>rd</sup> floor exit for the fire escape during the open hours of the Courthouse. Some adjustments need to be made with doors to close off the old jail areas. The Board approved the improvements to the area to make the fire escape accessible at all times. Sheriff Pounds; Tammie Beckner, Courthouse Maintenance and Tyler Cooper, Maintenance Technician were also involved in the discussion and planning.

### **SHERIFF, DON POUNDS**

Sheriff, Don Pounds updated the Board on the routine business within the Sheriff's Office and Jail. He reported that there are some concerns of a water leak in the ceiling area of the kitchen area and maintenance is working to resolve the issue.

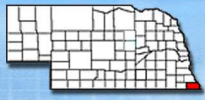
The Board also reviewed with Sheriff Pounds the proposed FY2017-2018 budget for the Law Enforcement Center (Sheriff, Jail, Humboldt Law Contract, Investigator).

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent, updated the Board on the routine maintenance being done on county roads and bridges this past week. An update on construction projects was also given. Equipment repairs were also reviewed.

The Board reviewed with Mr. Huppert the proposed FY 2017-2018 budget for the Road and Bridge Department.

Mr. Huppert also informed the Board that he had been offered a position with Dodge County and was considering accepting the offer, however, he wanted to give Richardson County the opportunity to have him



# Richardson County Board Minutes



remain in his current position if the Board would consider an increase in his current salary. Mr. Huppert informed the Board that he needed to give Dodge County his decision by the end of today. The Board reviewed the matter during the day and met with Mr. Huppert later in the afternoon to offer for his consideration an additional \$7,000.00/year. Mr. Huppert did not respond to the offer at this time.

August 15, 2017

## **PAM VICE, COUNTY ASSESSOR**

Pam Vice, County Assessor reviewed with the Board the FY2017-2018 budget for the County Assessor's Office.

## **MARY L. EICKHOFF, COUNTY CLERK**

The Board also reviewed the proposed budget for FY2017-2018 for the County Clerk-Register of Deeds and Elections with Mary L. Eickhoff, County Clerk.

## **PAUL MOYER, NE DEPT OF AG**

Paul Moyer, Ag Inspection Specialist of the NE Department of Ag requested to meet with the Board to update them on the procedures of the State in reviewing Nebraska counties compliances for noxious weed control. He also presented the Year 2016 Reports and Requirements for Richardson County Noxious Weed Control Program.

J. T. Lyons, Noxious Weed Superintendent was also available for the discussion at this meeting.

## **STORM WEATHER READY COUNTY**

The National Weather Service presented a designation of a "Storm Ready County" to Brian Kirkendall, Richardson County EMA Director. This designation will inform residents, business owners and visitors that Richardson County is committed to safety and preparedness.

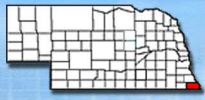
Mr. Kirkendall expressed his thanks to staff members Emily Scribner and Tylene Windle for their in fulfilling the necessary requirements to achieve this designation for Richardson County.

Representatives from the National Weather Service who made the presentation to Richardson County were Brian Smith and Suzanne Forton. Chip Ebel a Richardson County Storm Spotter also gave a presentation on what a storm spotter looks for during severe weather.

## **EXECUTIVE SESSION**

Motion was made by Davidson to go into executive session at 1:32 p.m. with Doug Merz, County Attorney to discuss litigation and for the protection of the public interest. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to close the executive session and return to the regular meeting agenda. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.



# Richardson County Board Minutes



## **DOUG MERZ, COUNTY ATTORNEY**

The Board reviewed with Doug Merz, County Attorney the proposed FY2017-2018 budgets for the County Attorney's Office. Mr. Merz also presented to the Board a listing of the court cases that have occurred the past week and explained to the Board how the case loads have increased for the past several years.

## **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director reviewed with the Board the FY2017-2018 budget of the Emergency Management Agency.

## **PAM VICE, COUNTY ASSESSOR**

The Board reviewed with Pam Vice, County Assessor the proposed FY2017-2018 budget of the County Assessor's Office.

August 15, 2017

## **CORRESPONDENCE/OTHER**

### **Monthly Operating Statement**

The Board reviewed the monthly operating statement for July, 2017.

### **Resolution for Fee Charges**

Motion was made by Frank to adopt Resolution 2017-2018-6 regarding the change in the fee charged for plat books from \$14.00 to \$15.00. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 114)

### **Transfer of Funds**

Motion was made by Sickel to adopt Resolution 2017-2018-7 to approve the transfer of funds from the Inheritance Tax Fund to the General Fund in the amount of \$200,000. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 115)

## **CLAIMS**

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion





# Richardson County Board Minutes



seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Aetna, insurance	50839.60
Richard Boucher, fee	1463.00
Datamax & Unisource, serv	6.51
Farm & City Supply, supp	77.90
Ameritas, retire	7954.66
EMA Petty Cash, reimb	144.99
Richardson County Vendor, FICA	8590.93
Kim Riggs, reimb	113.96
Scholl Lawn & Landscape, serv	300.00
True Value, supp	10.53
William VonSeggern, contract	4000.00
Richard Wassinger, reimb	87.75
Weaver & Merz, reimb/rent	904.03
Tylene Windle, reimb	255.73
Wolfes, supp	51.12
Payroll Expense	79079.14
<b>TOTAL GENERAL FUND</b>	<b>\$153,879.85</b>

## ROAD & BRIDGE FUND

AGCO Finance, supp	129.28
Armbruster Motor Co., repair serv	1683.35
Black Hills Utility Holdings, serv	34.49
Construction Trailer Specialists, supp	152.16
Cornhusker Int'l Trucks, parts	79.12
FC Auto Supply, supp	887.00
FC Mercantile, supp	86.04
Farm & City Supply, supp	293.97
Farmers Repair & Machine Shop, serv	251.77
Harmons OK Tire, supp	258.00
Helena Chemical Co., supp	93.63
Inland Truck Parts, supp	201.21
Lawson Products, supp	304.64
Malone Construction Co., Salem SE & Stella NW	116129.00
Martin-Marietta, rock	43017.03
Mr. Automotive, parts	128.25
NE Machinery Co., parts	4528.99
NPPD, serv	56.32



# Richardson County Board Minutes



Noriss Quarries, rock	1575.97
Northern Safety Co., supp	44.80
Operation & Expense Acct., reimb	35.04
Quill, supp	355.41
Rockmount Research & Alloys, supp	1331.57
Village of Rulo, serv	25.00
Speece Lewis Engineers, fee	763.75
Unifirst Corp., supp	91.75
Payroll Expense	38808.52
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$211,346.06</b>

## **JUVENILE DIVERSION FUND**

Maxine Schatz, contract	360.00
<b>TOTAL JUVENILE DIVERSION FUND</b>	<b>\$360.00</b>

## **INHERITANCE TAX FUND**

General Fund, transfer	200000.00
<b>TOTAL INHERITANCE TAX FUND</b>	<b>\$200,000.00</b>

## **JUVENILE SERV GRANT FUND**

Laura Osborne, contract	3312.00
Maxine Schatz, contract/reimb	1753.08
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$5,065.08</b>

## **NATURAL DISASTER FUND**

Road & Bridge Fund, transfer	51958.05
<b>TOTAL NATURAL DISASTER FUND</b>	<b>\$51,958.05</b>

Commissioner Sickel excused himself from the meeting 2:50 p.m.

## **ADJOURNMENT**

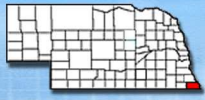
Motion was made by Davidson to adjourn the meeting at 3:05 p.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, August 22, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**AUGUST 22, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, August 22, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the August 15, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **EXECUTIVE SESSION**

Motion was made by Davidson to go into an executive session at 9:13 a.m. to discuss litigation and for the protection of the public interest. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to close the executive session at 9:35 a.m. and return to the regular meeting agenda. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Frank to authorize the chairman to sign and submit a proposal to the Twin Oaks Bachman Farms and Lazy J Farms to settle case C116-151 and C1116-152. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

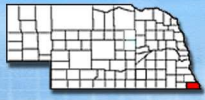
### **SHERIFF, DON POUNDS**

Sheriff, Don Pounds updated the Board on the routine business within the Sheriff's Office and Jail.

Motion was made by Davidson to approve and adopt Resolution 2017-2018-10 regarding the partial payment of \$4,000 for the purchase of a drug dog. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **ROAD & BRIDGE DEPT.**

Scott Huppert, Highway Superintendent, was unable to meet with the Board this week. An agreement



# Richardson County Board Minutes



with OPPD will be considered at next week's meeting.

## **AMANDA YOUNG, COUNTY TREASURER**

Amanda Young, County Treasurer reviewed with the Board the FY2017-2018 proposed budget for the County Treasurer's Office.

## **KAYTLYN KENNEDY, EXTENSION EDUCATOR**

Kaytlyn Kennedy, Extension Educator reviewed with the Board the FY2017-2018

August 22, 2017

EXTENSION EDUCATOR (Cont.)

proposed budget for the Cooperative Extension Service Office.

## **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director requested that the Board consider options to fulfill the duties of the Flood Plain Administrator. This matter will be reviewed at a later date.

## **ROAD & BRIDGE DEPT. UNION**

Members of the Road and Bridge Department Union, Jim Olberding, Steve Darveau, Jr., James Coonce, Randy Gilsdorf and Wyatt Martin along with Mike Steadman of the NAPE AFSCME Local 61 met with the Board to begin negotiations for the new contract period which begins July 1, 2017.

A proposal was made and will be taken back to the union members for consideration, 2% of the highest union wage earner each year with a contract duration of 3 years.

## **CORRESPONDENCE/OTHER**

### **Subdivision S22, T3, R16**

Motion was made by Sickel to approve a subdivision for Rita M. Koch located in S22, T3, R16 and to adopt Resolution 2017-2018-8. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 116)

### **Subdivision S31, T3, R13**

Motion was made by Frank to approve a subdivision for Lee A. Gutzmer and Brenda J. Dutcher in S31, T3, R13 and to adopt Resolution 2017-2018-9. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye,



# Richardson County Board Minutes



Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 117)

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

Cakes & Que, serv	20.97
Clerk of Dist Court, costs	384.00
Code 2 K-9 Services, drug dog	4000.00
County Treasurer, Drainage Dist #7	1559.55
Nancy DeKlotz, reimb	13.46
First Concord, med reimb	4292.86
Helen Goltz, election fee	81.00
Holiday Inn, serv	182.00
Humboldt Standard, adv	49.00

August 22, 2017  
CLAIMS (Cont.)

### GENERAL FUND (Cont.)

Dorothy Kirkendall, election fee	121.50
Kollasch Law Office, fee	1050.00
Lancaster County Sheriff, fee	18.57
Midwest Mobile Radio, serv	30.00
NE Assoc of Extension Boards, dues	100.00
OPPD, serv	93.41
Postmaster, postage	196.00
Quill, supp	128.30
Richardson County Court, costs	21.11
Emily Scribner, reimb	316.72
Jack Sells, election fee	121.50
SE Dist Co. Officials Assn, fees	150.00
Spartan Stores, supp	27.82
UN of NE 4-H Youth, fee	75.00
Wolfes, supp	85.80
<b>TOTAL GENERAL FUND</b>	<b>\$15,542.11</b>

### ROAD & BRIDGE FUND





# Richardson County Board Minutes



Lyman Richey Corp., supp	373.73
NPPD, serv	68.40
Norris Quarries, rock	792.13
OPPD, serv	25.89
Road Builders, serv	124.65
Rueters, supp	603.17
Sapp Bros., fuel	14649.37
Schendel Pest Control, serv	250.00
Stateline Ag, serv	1005.00
Unifirst Corp., serv	91.74
Windstream, serv	54.38
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$18,275.39</b>

## **ROAD BUYBACK FUND**

Midwest Underground, Inc., pymnt #2 Rulo	54,214.38
<b>TOTAL ROAD BUYBACK FUND</b>	<b>\$54,214.38</b>

## **STATE INSTITUTIONS FUND**

NE Dept. of HHS, serv	453.00
<b>TOTAL STATE INSTITUTIONS FUND</b>	<b>\$453.00</b>

## **VETERANS AID FUND**

Richardson Co. Vets Aid Fund, serv	500.00
<b>TOTAL VETERANS AID FUND</b>	<b>\$500.00</b>

## **JUVENILE SERV GRANT FUND**

Laura Osborne, reimb	87.28
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$87.28</b>

August 22, 2017

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 3:40 p.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion



# Richardson County Board Minutes



carried. The Board will meet again on Tuesday, August 29, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

AUGUST 29, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Vice-Chairman Davidson at 9:00 a.m. on Tuesday, August 29, 2017. Roll call was answered by Frank and Davidson. Commissioner Sickel was absent. The Invocation was given and the Pledge of Allegiance was led by Vice-Chairman Davidson. Vice-Chairman Davidson announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the August 22, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-absent. Motion carried.

Motion was made by Davidson to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-absent. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SHERIFF, DON POUNDS

Sheriff, Don Pounds was unable to meet with the Board this week.

### ROAD & BRIDGE DEPT.

Scott Huppert, Highway Superintendent, met with the Board to give an update on the routine maintenance being done on county roads and bridges this week.

Motion was made by Davidson with deep regret and heartfelt appreciation to accept the letter of resignation from Highway Superintendent, Scott Huppert, effective September 15, 2017. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-absent.

Tim Farmer and Greg Schmid of Speece-Lewis Engineers were available at the meeting to offer their services to the County in the absence of a highway superintendent to fulfill the requirements for the county.

Motion was made by Davidson to approve an agreement with OPPD for the use of county road right-of-way in S2, R3, T15. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-absent. Motion carried. (Resolution Book 23, Page 120)

### QUAD COUNTY HISTORICAL SOCIETY

Duaine and Sandy Stalder and Dean and Sharon Bogle representing the Quad County Historical Society requested to meet with the Board to request funding for the organization. The request was for \$5,000.00 to assist with the purchase of display cases and to assist with some construction on their building.

The Board will consider this request while completing the County's fiscal year 2017-2018 budget.

### BRIAN KIRKENDALL, EMA DIRECTOR

Brian Kirkendall, EMA Director presented to the Board a purchase order for an update to a software program for the siren system in the amount of \$887.00. Motion was made by Frank to approve the purchase order presented. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-absent.



# Richardson County Board Minutes



## CORRESPONDENCE/OTHER

### Inventory Reports

The Board approve the annual inventory reports for the following departments: County Board, County Clerk, County Assessor, County Treasurer, Clerk of District Court, Probation Office, Emergency Management Agency, Cooperative Extension Service, County Attorney, Road and Bridge Department, Sheriff/Law Enforcement Center, County Court, County Surveyor

August 29, 2017

Inventory Reports (Cont.)

and Veterans Service Office.

### Southeast NE Development District

A letter was received from the Southeast Nebraska Development District requesting from the County continued funding for the next fiscal year in the amount of \$7,787.00 and an additional amount of \$662.00 for a housing assessment.

### Fee Report

A fee report was approved for Sheriff Pounds for fees collected during the month of July, 2017, totaling \$2,202.50.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-absent. Motion carried.

## GENERAL FUND

Advanced Correctional Health, contract	2381.09
Beers Shop, serv	423.94
Joseph Buckminster, serv	325.00
DAS State Acctg., serv	494.86
Datamax, serv	15.05
FC Journal, adv	134.00
Farm & City Supply, supp	43.97
Handley Law Office, fee	3609.00
Lincoln Nat'l Life, insurance	962.78
Meyer Lab, serv	111.48
Nat'l 4-H Council, supp	47.79
Pest Control Serv of SE NE, serv	40.00
Postmaster, postage	136.00
Pro Serv Business, serv	25.00
Ameritas, retire	7502.55
County Sheriff, costs	826.27
Sheriff Petty Cash, reimb	3207.21
Richardson County Vendor, FICA	8354.83



# Richardson County Board Minutes



Spartan Stores, supp	19.14
Stripes & Signs, supp	44.00
True Value, supp	6.99
Verizon, serv	211.14
Wolfes, supp	102.79
Payroll Expense	70415.43
<b>TOTAL GENERAL FUND</b>	<b>\$99,440.31</b>

## **ROAD & BRIDGE FUND**

Cornhusker Int'l Trucks, parts	3495.90
Environmental Protection Solutions, supp	500.00
Lyman-Richey Corp., supp	1291.64
Norris Quarries, rock	2609.37
OPPD, serv	33.44
Unifirst Corp., supp	56.35
Payroll Expense	38799.53
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$46,786.23</b>

August 29, 2017  
CLAIMS (Cont.)

## **JUVENILE SERV GRANT FUND**

Laura Osborne, reimb	74.90
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$74.90</b>

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 9:58 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-absent. Motion carried. The Board will meet again on Tuesday, September 5, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk





# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 5, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, September 5, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the August 29, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-abstain. Motion carried.

Motion was made by Davidson to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SHERIFF, DON POUNDS

Sheriff, Don Pounds updated the Board on the business within the Jail and Sheriff's Department this week.

### ROAD & BRIDGE DEPT.

Scott Huppert, Highway Superintendent, met with the Board to give an update on the routine maintenance being done on county roads and bridges this week. He reported on the progress on the completion of the repairs being made to the bridge at the Mouth of the Nemaha River southeast of Rulo. He also reported on other construction and repair projects being done. The work hours for the department have been changed back to 7:30 a.m. to 4:00 p.m. and patching has been done on the county's hard surfaced roads.

Mr. Huppert also reviewed with the Board the possibility of replacing a motor grader. The completion of the interior of the new shop at the Humboldt yard was also reviewed noting that the electrical work and plumbing are needing to be done.

Motion was made by Davidson to enter into an agreement with Brown County, Kansas for the replacement of a bridge on State Line Road NE--S33, T1, R16 in which Richardson County will be responsible for 50% of the costs. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 121)

Motion was made by Davidson to approve the right-of-way certificate for county Federal-Aid Highway Project, HRRR-STWD(116) Advance Railroad Warning Signs and Posts. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### CORRESPONDENCE/OTHER

#### Fee Reports

Reports were approved for the following officials for fees they collected during the month of August, 2017:

Mary L. Eickhoff, County Clerk	\$ 359.00
Mary L. Eickhoff, Register of Deeds	\$4,092.25



# Richardson County Board Minutes



Pam Scott, Clerk of Dist Court

\$ 785.75

## 1% Budget Authority

Motion was made by Sickel to approve the additional 1% budget authority for the fiscal year 2017-2018. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

September 5, 2017

CORRESPONDENCE/OTHER (Cont.)

## Set Date for Public Hearings

Motion was made by Sickel to set the public budget hearing for Tuesday, September 19 at 11:00 a.m. and the public hearing to set the 2017 tax request at a different rate than the prior year for Tuesday, September 19, at 11:15 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Barco Municipal Products, supp	57.60
Blue Valley Behavioral Health, serv	965.00
Bob Barker, supp	91.11
Consolidated Mgt Co., serv	21.17
Continental Fire Sprinkler, serv	195.00
Culligan, serv	93.70
DAS State Acctg., serv	453.90
Data Spec., fee	798.00
Datamax, supp	228.00
Election Systems & Software, serv	1769.77
FC Journal, adv	948.74
Farm & City Supply, supp	33.99
Mona Godemann, reimb	184.90
Harmons OK Tire, serv	50.00
Hullmans Ford, serv	90.10
Humboldt Standard, adv	11.82
Charles R. James, DDS, serv	664.00
Jim Hills, serv/doors	3295.00
Kawres, supp	10.00
Kaytlyn Kennedy, reimb	263.76
John T. Lyons, reimb	310.62
Midwest Radar, supp	360.00
Miller-Monroe, insurance	1864.00
MIPS, sup	73.44



# Richardson County Board Minutes



NE Law Enf Trng Center, fee	400.00
Office Depot, supp	269.09
Ram Exterminators, serv	45.00
Road & Bridge Fund, transfer	335746.95
Rural Water Dist. #2, serv	263.25
NE Secretary of State, supp	40.00
SENCA, transit match	11700.00
Soarin Group, fee	359.00
SE NE Development, dues	8449.00
Tichy Land Survey, fee	657.25
United Health Group, fee	550.00
Pam Vice, reimb	231.65
Weekend Arborist, serv	62.50
Skip Wilson, serv	712.00
Tylene Windle, reimb	40.13
Wolfes, supp	836.95
Woods & Aitken, fee	280.00
<b>TOTAL GENERAL FUND</b>	<b>\$373,476.39</b>

September 5, 2017  
CLAIMS (Cont.)

## ROAD & BRIDGE FUND

Barco Municipal Products, supp	3124.00
Lyman-Richey Corp., supp	743.17
Mainelli Wagner & Associates, fee	4084.92
Malone Construction, Salem SE	51166.50
NPPD, serv	28.16
Unifirst Corp., serv	94.64
Village of Verdon, serv	23.46
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$59,264.85</b>

## ROAD BUYBACK FUND

Mainelli Wagner & Assoc., fee	1853.94
<b>TOTAL ROAD BUYBACK FUND</b>	<b>\$1,853.94</b>

## GENERAL ASSISTANCE FUND

Shopko Pharmacy, presc	6.18
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$6.18</b>

## NATURAL DISASTER FUND

Road & Bridge Fund, transfer	64,253.40
<b>TOTAL NATURAL DISASTER FUND</b>	<b>\$64,253.40</b>



# Richardson County Board Minutes



## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 12:25 p.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, September 12, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 12, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, September 12, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the September 5, 2017, meeting as read. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SHERIFF, DON POUNDS

Sheriff, Don Pounds updated the Board on the business within the Jail and Sheriff's Department this week. He presented to the Board a billing from the Road and Bridge Department for the replacement of an engine for a patrol vehicle which was reviewed in detail with the Board. The Board will request that the Road Department make adjustments to the billing for the Sheriff's Department and resubmit the corrected billing to them.

### COURTHOUSE SECURITY

Brian Kirkendall, EMA Director along with Sheriff Pounds reviewed with the Board the Courthouse security.

### ROAD & BRIDGE DEPT.

Scott Huppert, Highway Superintendent, met with the Board to give an update on the routine maintenance being done on county roads and bridges this week.

The bridge project at the Mouth of the Nemaha River south of Rulo has been completed and the road is now open. Update on other construction projects was also given. He also reported that he is expecting estimates for the electrical and plumbing work at the new Humboldt shop building.

### CORRESPONDENCE/OTHER

#### Subdivision

Motion was made by Sickel to approve a sub-division for Stuart Fankhauser, Trustee of the Fankhauser Family Trust dated January 23, 1991 in S11, T1, R13, and to adopt Resolution 2017-2018-8. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 23, Page 122)





# Richardson County Board Minutes



## CLAIMS

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

September 12, 2017

CLAIMS (Cont.)

## GENERAL FUND

Advanced Correctional Health Care, serv	2729.99
Aetna, insurance	50726.88
Carole Anderson, fee	200.00
Armbruster Motor Co., serv	84.95
Beers Shop, serv	686.25
Pam Bennett, fee	200.00
Cash-WA Distributing, supp	105.43
Clean as New Carpet, serv	600.00
Consolidated Mgt Co., serv	218.64
Culligan, serv	17.34
F&F Firearms, LLC, supp	1200.00
FC Sanitation, serv	40.00
FC Utility Dept., serv	5366.90
Albert Fuller, fee	600.00
Jere Gravatt, fee	400.00
Amy Hector, fee	600.00
Humboldt Standard, adv	84.00
Kochs Auto Service, serv	145.95
Susan Leafy, reimb	70.00
Microfilm Imaging Systems, serv	75.00
Midwest Mobile Radio, serv	30.00
MIPS, serv	1306.73
NE Assoc of County Officials, fee	100.00
O'Keefe Elevator, serv	348.46
Pro Serv Business Systems, serv	110.00
Ameritas, retire	7842.04
EMA Petty Cash, reimb	61.57
Richardson County Vendor, FICA	8012.66
NE Secretary of State, supp	20.00
Shopko Stores, supp	20.88
SE NE Communications, serv	2196.77
Stanard Appraisal Serv., contract	3565.00
Sunset Law Enf., supp	761.70
Verizon, serv	918.80
Vice Oil, fuel	624.12



# Richardson County Board Minutes



Weaver & Merz, reimb/rent	887.78
Wolfes, supp	316.99
Payroll Expense	72453.94
<b>TOTAL GENERAL FUND</b>	<b>\$163,728.77</b>

## ROAD & BRIDGE FUND

City of Humboldt, serv	81.30
Compass Pumping & Conveying, serv	362.50
Datamax, supp	24.47
Diversified Drug Testing, serv	230.00
FC Auto Supply, supp	67.82
FC Sanitation, serv	20.00
FC Utility Dept., serv	410.50
Harmons OK Tire, serv	15.00
Home Lumber Co., supp	429.00
Inland Truck Parts, parts	59.99
Keller Construction, serv	900.00
Kosiski Auto Parts, supp	2200.00
Lyman-Richey Corp., supp	1097.40
Mr. Automotive, parts	524.72
NE Machinery Co., parts	560.67

September 12, 2017

CLAIMS (Cont.)

## ROAD & BRIDGE FUND (Cont.)

Norris Quarries, rock	4177.76
Omaha Slings, supp	338.93
Operation & Expense Acct., reimb	2.24
Village of Salem, serv	20.65
Peterbilt of Council Bluffs, parts	808.15
SE NE Communications, serv	162.93
Unifirst Corp., serv	49.83
Windstream, serv	55.45
Payroll Expense	37820.84
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$50,420.15</b>

## ROAD BUYBACK FUND

Midwest Underground, Inc., Rulo SE #3	102588.48
<b>TOTAL ROAD BUYBACK FUND</b>	<b>\$102,588.48</b>

## COUNTY VISITOR'S PROMO FUND

Courtside Marketing, adv	269.00
Friends of the Auditorium, adv	175.00
Humboldt Chamber of Comm, adv	2000.00



# Richardson County Board Minutes



Richardson County, costs	25.00
Pam Scott, contract	125.00
<b>TOTAL COUNTY VISITOR'S PROMO FUND</b>	<b>\$2,594.00</b>

## COUNTY VISITOR'S IMPROV FUND

Humboldt Chamber of Commerce, adv	2000.00
<b>TOTAL COUNTY VISITOR'S IMPROV FUND</b>	<b>\$2,000.00</b>

## REG OF DEEDS P&M FUND

Microfilm Imaging Systems, rent	634.00
MIPS, serv	268.68
<b>TOTAL REG OF DEEDS P&amp;M Fund</b>	<b>\$902.68</b>

## JUVENILE DIVERSION PROGRAM FUND

Maxine Schatz, contract	117.00
<b>TOTAL JUV DIV PROGRAM FUND</b>	<b>\$117.00</b>

## JUVENILE SERV GRANT FUND

Laura Osborne, contract	3312.00
Maxine Schatz, contract/reimb	1771.27
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$5,083.27</b>

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 10:27 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, September 19, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 19, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, September 19, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the September 12, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SAFETY COMMITTEE**

Chairman Sickel opened the quarterly safety committee meeting at 9:10 a.m. Present were Commissioners Frank, Davidson and Sickel; Courthouse Maintenance, Tammie Beckner; Brian Kirkendall, EMA Director and Sheriff Pounds. Absent were the Road Department representative, Jesse Vollmer and the Highway Superintendent.

Brian Kirkendall, EMA Director, Tammie Beckner, Courthouse Maintenance and Sheriff Pounds all reported no significant problems at this time.

Chairman Sickel closed the safety meeting at 9:16 a.m. The next meeting will be tentatively scheduled for November 7, 2017.

### **SHERIFF, DON POUNDS**

Sheriff, Don Pounds updated the Board on the business within the Jail and Sheriff's Department this week.

### **ROAD & BRIDGE DEPT.**

Motion was made by Sickel to approve a special operating permit to operate oversize or overweight vehicle or load over county roads and bridges for Ensor Movers, Inc. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to appoint Tim Farmer of Speece-Lewis Engineers as the Interim Hwy Superintendent effective September 18, 2017. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **KEVIN CLUSKEY, SE NE HEALTH DEPT.**

Kevin Cluskey, director of the SE NE Health Department requested to meet with the Board to update



# Richardson County Board Minutes



them on the activities of the organization.

## COUNTY TREASURER

Amanda Young, County Treasurer presented to the Board a replacement pledge security with F&M Bank. Motion was made by Sickel to approve the replacement of pledge security receipt #306581DB2 with receipt #792005258. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

September 19, 2017

## PUBLIC BUDGET HEARING

At 11:00 a.m. Chairman Sickel presented the proof of publication and declared the public budget hearing opened. No one from the public attended. Chairman Sickel closed the hearing at 11:11 a.m.

## Resolution 2017-2018-9

Motion was made by Sickel to adopt Resolution 2017-2018-9 regarding the final approval of the Fiscal Year 2017-2018 budget. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 24, Page 123)

## PUBLIC HEARING TO SET TAX RATE

At 11:15 a.m. Chairman Sickel presented the proof of publication and declared that a public hearing be opened to set the tax rate for Richardson County at a different rate than the prior year. No one from the public appeared for the hearing.

Chairman Sickel closed the hearing at 11:18 a.m.

## Resolution 2017-2018-10

Motion was made by Davidson to adopt Resolution 2017-2018-10 to set the 2017 tax rate for Richardson County at .340156. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 24, Page 124)

## CONSIDER PURCHASE OF MOTOR GRADER

Motion was made by Davidson to approve the purchase of a motor grader with State Bid Contract 14192 OC from Nebraska Machinery for a price of \$235,350.00 less a trade-in allowance of \$52,000.00 making the purchase price \$183,350.00, and that payment will be made in two payments--\$91,750.00 at delivery and \$91,750.00 after January 1, 2018. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.





# Richardson County Board Minutes



## CORRESPONDENCE/OTHER

### Cancel Check

Motion was made by Frank to adopt Resolution 2017-2018-12 to cancel a check which was issued in error. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 24, Page 125)

## CLAIMS

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

AGCO Finance, supp	139.68
Bob Barker, supp	410.90
Boucher Law Firm, fee	1545.00
CBM Food Service, jail meals	12977.37
Datamax, serv	51.12
Douglas County Treasurer, fee	250.00

September 19, 2017

CLAIMS (Cont.)

### GENERAL FUND (Cont.)

FC Journal, adv	233.10
FC Mercantile, supp	310.26
Farm & City Supply, supp	608.85
General Fire & Safety Equipment, supp	126.00
Home Lumber Co., supp	8.52
Humboldt Standard, adv	28.40
Kawres, supp	680.35
Kaytlyn Kennedy, reimb	18.06
Kex RX Pharmacy, jail presc	57.49
Kosiski Auto Parts, parts	3550.00
Kustom Signals, supp	176.30
Office Depot, supp	102.77
OPPD, serv	97.75
Postmaster, postage	136.00
County Clerk Petty Cash, reimb	41.90
EMA Petty Cash, reimb	106.99



# Richardson County Board Minutes



Richardson County Sheriff, costs	1053.24
Kim Riggs, reimb	112.35
Schmader Electric Const Co., serv	362.00
Scholl Lawn & Landscape, serv	200.00
Pam Scott, reimb	111.28
Stripes & Signs, supp	80.00
True Value, supp	133.23
<b>TOTAL GENERAL FUND</b>	<b>\$23,708.91</b>

## ROAD & BRIDGE FUND

AGCO Finance, supp	158.37
Black Hills Utility, serv	35.07
CCS, Inc., serv	2484.00
Farm & City Supply, supp	575.14
Floyds Truck Repair, serv/parts	8801.00
Johansen Drainage & Tile, serv/supp	4732.80
Martin-Marietta, rock	42102.61
NPPD, serv	56.32
OPPD, serv	25.69
Omaha Slings, supp	210.33
Village of Rulo, serv	25.00
State of NE Surplus Property, supp	460.00
Unifirst Corp., serv	88.12
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$59,754.45</b>

## ROAD BUYBACK FUND

Midwest Underground, Inc., Rulo SE #4	32902.36
<b>TOTAL ROAD BUYBACK FUND</b>	<b>\$32,902.36</b>

## STATE INSTITUTIONS FUND

State of NE Dept of HHS, serv	423.00
<b>TOTAL STATE INSTITUTIONS FUND</b>	<b>\$423.00</b>

September 19, 2017

## ADJOURNMENT

Motion was made by Sickel to adjourn the meeting at 11:35 a.m. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday,



# Richardson County Board Minutes



September 26, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 26, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, September 26, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the September 19, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Sheriff, Don Pounds was unable to meet with the Board this week.

### **THE NATURE CONSERVANCY, NE CHAPTER**

Jason Skold with The Nature Conservancy, Nebraska Chapter (TNC); representatives from the Iowa Tribe of Kansas and Nebraska, Tony Fee and Allan Kelly; and Doug Merz, County Attorney met with the Board regarding the possibility of transfer of a parcel of real estate to the Iowa Tribe of Kansas and Nebraska with the TNC reserving a conservation easement on the 160 acres.

The representatives from the Iowa Tribe of KS and NE stated that the property is landlocked, not farmed, limited hunting is allowed on it and it is located on the reservation. Permits are required for hunting and must be obtained from the Tribal Office.

Motion was made by Davidson that the Richardson County Board of Commissioners would approve the Conservation Easement reserved by The Nature Conservancy, a District of Columbia non-profit corporation, with the agreement of the Iowa Tribe of Kansas and Nebraska. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **ROAD & BRIDGE DEPT.**

Julie Vollmer of the Road and Bridge Department presented to the Board several items of business that needed to be reviewed by the County Board for the Road Department. Several projects were reviewed and discussed.

Correspondence was reviewed from Brown County, Kansas regarding the construction of a bridge on the State Line Road in which Richardson County will be submitting to Brown County 50% of the costs projected to total \$195,000, making the match for Brown County at approximately \$97,500.00.



# Richardson County Board Minutes



## COUNTY TREASURER

Amanda Young, County Treasurer presented to the Board the distress warrant report from the distress warrants that were turned over to the Sheriff on November 1, 2016. As of today, 4 remain unreturned from the Sheriff, totaling \$8,678.80.

September 26, 2017

## EXECUTIVE SESSION

Motion was made by Davidson to go into an executive session at 10:34 a.m. to review a General Assistance Application #6284. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Frank to close the executive session at 10:50 a.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CORRESPONDENCE/OTHER

### Flu Shots for County Employees

The Board considered a request from Falls City Family Medicine who offered to provide flu shots to county employees at a specified time and to submit to employee's insurance. The Board decided to not accept the offer from Falls City Family Medicine at this time.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Aetna, insurance	50,022.34
Jami Ankrom, reimb	46.60
Blue Valley Behavioral Health, funding	8000.00
CVSOAN Treasurer, reg fee	50.00
FC Mercantile, supp	125.00
Fankkhauser, Nelsen, Werts, Ziskey, fee	2288.80
First Concord, med reimb	4095.36
Gage County Treasurer, probation cost	6337.50
Kawres, supp	36.00
Lyle McMann, reimb	134.04
Nat'l 4-H Council, supp	55.85





# Richardson County Board Minutes



Physicians Lab, serv	1075.00
Don Pounds, reimb	7.40
Quill, supp	184.85
Ameritas, retire	7886.39
Sheriff Petty Cash, reimb	913.05
Richardson County Vendor, FICA	8299.77
Charlene Schuetz, fee	300.00
Secretary of State, fee	35.00
David Sickel, reimb	74.90
University of NE, supp	235.40
Verizon, serv	547.95
William VonSeggern, contract	4000.00
Weaver & Merz, fee	442.78
West Payment Center, supp	552.12
Wolfes, supp	90.80
Amanda Young, reimb	19.32
Payroll Expense	77171.19
<b>TOTAL GENERAL FUND</b>	<b>\$173,027.41</b>

September 26, 2017  
CLAIMS (Cont.)

## ROAD & BRIDGE FUND

Concrete Industries, supp	696.75
Farmers Repair & Machine Shop, serv	202.17
Hotsy Equipment Co., supp	386.00
Kochs Auto Service, serv	25.50
Lawson Products, supp	563.60
Light & Siren, supp	1807.00
Mainelli Wagner & Associates, fee	9607.64
NPPD, serv	68.40
OPPD, serv	34.99
Power Plan, serv	350.00
Road Builders, supp	194.99
Truck Center Companies, supp	229.95
Unifirst Corp., serv	49.83
Windstream, serv	52.54
Payroll Expense	36824.70
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$51,094.06</b>

## ROAD BUYBACK PROGRAM FUND



# Richardson County Board Minutes



Mainelli Wagner & Associates, fee 13695.82

**TOTAL ROAD BUYBACK PROGRAM FUND \$13,695.82**

## **INHERITANCE TAX FUND**

Quad Co Historical & Research Society, funding 5000.00

Richardson Co Historical Society, funding 10000.00

**TOTAL INHERITANCE TAX FUND \$15,000.00**

## **JUVENILE SERV GRANT FUND**

Blue Valley Behavioral Health, serv 747.00

Laura Osborne, reimb 87.28

**TOTAL JUVENILE SERV GRANT FUND \$834.28**

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 11:03 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, October 3, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**OCTOBER 3, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, October 3, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the September 26, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **NOXIOUS WEED SUPT.**

Tim Lyons, Noxious Weed Control Superintendent updated the Board on the control of the noxious weeds within the County. He reported that he has found numerous areas with a large infestation of sericea lespezeza.

### **SHERIFF, DON POUNDS**

Sheriff, Don Pounds was unable to meet with the Board this week.

### **ROAD & BRIDGE DEPT.**

Chris Lane of Speece-Lewis Engineers reviewed with the Board several projects that are scheduled for construction in the near future.

Doug Workman, Road Foreman was also present for the review and to update the Board on the routine maintenance on the county roads and bridges this past week. Electrical quotes received for the Humboldt Shop were reviewed by the Board and Table Rock Appliance, Dave Pope will be contacted.

### **COUNTY TREASURER**

Amanda Young, County Treasurer presented to the Board the distress warrant listing for the 2016 personal property taxes that are now delinquent and requested approval to send the 20 day notices. Motion was made by Davidson to approve the 20 day notices be sent to the 51 holders of the delinquent personal property taxes. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.



# Richardson County Board Minutes



## **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director met with the Board regarding the duties of the Flood Plain Administrator for Richardson County. Motion was made by Davidson to appoint Brian Kirkendall as the Flood Plain Manager for Richardson County effective immediately. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

October 3, 2017

## **CORRESPONDENCE/OTHER**

### **Fee Reports**

Reports were approved for the following officials for fees collected during the month of September, 2017:

Mary L. Eickhoff, County Clerk	\$ 257.00
Mary L. Eickhoff, Register of Deeds	\$ 4,673.50
Pam Scott, Clerk of Dist. Court	\$ 866.00
Sheriff Pounds, August fees	\$14,162.94

### **Monthly Operating Statement**

The Board reviewed the monthly operating statement for September, 2017.

## **CLAIMS**

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **GENERAL FUND**

Armbruster Motor Co., serv	210.00
Julie Bauman, fee	233.75
Blue Valley Behavioral Health, serv	155.00
Ronald Brown, serv	495.00
Culligan, serv	67.86
D&D Communications, serv	171.25
Interagency Billing, serv	448.00



# Richardson County Board Minutes



Datamax, serv	26.27
FC Journal, adv	1058.38
FC Sanitation, serv	100.00
FC Utility, serv	5742.63
Fankhauser, Nelsen, Werts, Ziskey, fee	2830.00
Hillyard/Kansas City, supp	217.20
Latimer Reporting, fee	420.20
Lincoln Nat'l Life Ins., insurance	940.07
Weaver & Merz, fee	50.00
Meyer Home Center, serv	344.00
Meyer Lab, serv	132.43
Miller-Monroe, insurance	3350.00
MIPS, serv	1306.73
NE Assoc of County Officials, fee	65.00
National Assoc of Counties, dues	450.00
Nemaha County, bailiff	4438.50
Pest Control Serv of SE NE, serv	40.00
EMA Petty Cash, reimb	232.17
Sheriff Petty Cash, reimb	304.91
Rural Water Dist #2, serv	396.60
Emily Scribner, reimb	243.43
Soarin Group, serv	359.00
SE NE Communications, serv	1012.28
Verizon, serv	801.78
Tylene Windle, reimb	464.41

October 3, 2017  
CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Wolfes, supp	266.58
<b>TOTAL GENERAL FUND</b>	<b>\$27,373.43</b>

## ROAD & BRIDGE FUND

Anderson Auto Group, equip	33444.00
FC Sanitation, serv	20.00
Hotsy Equipment Co., supp	77.00
Haug Communications, serv	900.00
NE Machinery Co., equip	91675.00
Norris Quarries, rock	1204.17
Quill, supp	153.79
Safety Kleen, supp	271.10
Sapp Bros., fuel	15663.92





# Richardson County Board Minutes



Speece Lewis Engineers, fee	1855.59
Unifirst Corp.,supp	92.12
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$145,356.69</b>

## **REG OF DEEDS P&M FUND**

MIPS, serv	268.68
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$268.68</b>

## **ADJOURNMENT**

Motion was made by Sickel to adjourn the meeting at 10:45 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, October 10, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS**

**OCTOBER 10, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, October 10, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the October 3, 2017, meeting as presented. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the October 3, 2017, Board of Equalization minutes as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **QUARTERLY JAIL INSPECTION WITH SHERIFF, DON POUNDS**

The Board conducted the quarterly jail inspection and found the facility to be in good order.

### **ROAD AND BRIDGE DEPT.**

Doug Workman, Road Department Foreman and Pat Kelly, Road Department Shop Foreman met with the Board to review the routine maintenance being done on county roads and bridges this past week.

Equipment maintenance and repairs were also reviewed. Also discussed was the cost of the employee uniforms that some of the road department employees are utilizing and how reimbursement from the employee should be handled.

### **BRIAN KIRKENDALL, EMA DIRECTOR**

Motion was made by Davidson to authorize the sale of surplus cell phones on the social media site. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

A purchase order was presented to the Board to purchase tires for the EMA vehicle which was approved.

### **CORRESPONDENCE/OTHER**

#### **Cost Allocation Plan**



# Richardson County Board Minutes



Motion was made by Sickel to approve the engagement letter from Robert W. Aitken, CPA, P.C. to prepare the cost allocation plan for the fiscal year end June 30, 2016. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

October 10, 2017

CORRESPONDENCE/OTHER (Cont.)

## Agreement with Humboldt Shares

Motion was made by Sickel to approve the agreement with Humboldt Shares for funding in the amount of \$5,000.00 from August 1, 2017 through July 31, 2018. Motion seconded by Davidson. ROLL CALLVOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 24, Page 125)

Motion was made by Sickel to appoint Terry Frank to represent Richardson County as a Visionary Member and voting member of the Humboldt Shares Board of Directors. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today with the exception of two to Speece Lewis Engineers which will be held for further review. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

CBM Food Service, serv	3804.17
Farm & City Supply, supp	400.00
GT Distributors, supp	59.67
Handley Law Offrice, fee	4343.00
Humboldt Standard, adv	164.50
Charles R. James, DDS, serv	639.00
Microfilm Imaging Systems, serv	75.00
William Ouren, fee	75.00
Postmaster, postage	147.00
Pro Serv Business Systems, serv	328.64
Quill, supp	161.78
Ram Exterminators, serv	90.00
Ramada Inn, serv	231.00
Ameritas, retire	7887.11



# Richardson County Board Minutes



Richardson County Sheriff, costs	734.48
Richardson County Vendor, FICA	8384.40
Steve Sherrow, reimb	282.78
Sleuth Software, serv	2655.00
SE NE Communications, serv	1191.10
Stanard Appraisal Services, serv	3565.00
Stripes & Signs, supp	30.00
True Value, supp	78.18
Weaver & Merz, reimb/rent	927.73
Wolfes, supp	966.74
Payroll Expense	78277.59

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Myron J. Davidson	856.15
David Sickel	856.15
Terry Frank	856.15
Deb Ebel	1473.37
Mary Eickhoff	2067.31
Robert Gulland	1482.35
Donna Arnold	1021.93
Rachel Jean	1550.67

October 10, 2017

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Susan Leافتy	1036.95
Amanda Young	2125.41
Brent Elliott	565.05
Douglas Popham	904.29
Kimberly Riggs	994.29
Pam Vice	1951.92
Patricia Brown	1480.59
Pam Scott	1951.92
Barbara Ebel	1516.70
Brian Kirkendall	1765.22
Emily Scribner	8228.64
Tylene Windle	1209.75
Tammie Beckner	1092.67
Elizabeth Williams	999.13
Christi Chesnut	1118.82
Jonathan Kirkendall	1670.30
Lyle McCann	1587.10
Don Pounds	2267.31
Kirby Robidoux	1665.55
Clinton Stonebarger	1664.64



# Richardson County Board Minutes



Douglas Merz	1361.49	
Samantha Scheitel	1038.24	
Beth Taylor	727.01	
Christi Chesnut	120.40	
Jeff Frederick	1743.11	
Zachary Blackman	1980.43	
Nellie Inks	298.87	
Kristi Schawang	447.00	
Beth Taylor	182.47	
Doug Merz	1114.04	
Beth Taylor	164.29	
Roland Merwin	1718.40	
Heather Chandler	1215.97	
Terri Clary	1172.67	
Tyler Cooper	1492.63	
Michael Dougherty	1694.30	Clayton Hardenberger
1175.59		
Rachel Hall	1061.21	
Marcia Hocker	1165.09	
Crystal Johansen	1166.40	
Bobbie Newman	1141.68	
Katrina Pierce	1326.86	
Thomas Root	1174.41	
Emily Scribner	5.10	
Sondra Selle	1178.57	
Julie Shafer	1200.95	
Paige Shiley	1188.05	
Christopher Simon	1205.77	
Terry Stradtman	171.37	
Philip Hitchcock	42.00	
Robert Tichy	434.62	
Mona Godemann	1204.79	
Steven Sherrow	1003.48	

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**TOTAL GENERAL FUND** **\$115,498.87**

October 10, 2017  
CLAIMS (Cont.)

## ROAD & BRIDGE FUND

AGCO, supp	117.58
Cornhusker Int'l Trucks, supp	490.13
Datamax & Unisource, serv	25.36
FC Auto Supply, supp	96.04





# Richardson County Board Minutes



FC Utility Dept., serv	378.61
Farmers Repair & Machine Shop, serv	336.90
Home Lumber Co., supp	55.25
Hullmans Ford Linc Merc, serv	95.88
Inland Truck Parts, parts	53.86
Jim Hawk Truck Trailers, parts	43.75
Jim Hills Paint & Glass, serv	23.58
Metal Culverts, supp	207.60
Mr. Automotive, parts	548.85
NE Machinery Co., parts	4556.37
NPPD, serv	28.16
Norris Quarries, rock	5621.96
Northern Safety Co., supp	549.74
Operation & Expense Acct., reimb	98.40
RDO Truck Centers, serv	117.12
Richardson County Vendor, fuel tax	2547.00
Village of Rulo, serv	20.00
SE NE Communications, serv	152.80
Village of Stella, serv	43.20
TriState Truck & Tractor, serv	138.80
Truck Center Companies, parts	384.45
Unifirst Corp., serv	49.83
Village of Verdon, serv	24.92
Windstream, serv	54.76
Payroll Expense	36824.71

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<u>David Bauman</u>	1449.60
Mitch Bletscher	1449.60
Ronald Buchner	1437.60
James Coonce	1449.60
Steve Darveau, Jr.	1449.60
Bryan Dettmann	1449.60
David Feek	1449.60
Randy Gilsdorf	1468.01
Roger Glathar	1449.60
Don Goff	1449.60
Josh Holmes	1366.40
Harold Hunzeker	1449.60
Patrick Kelly	1702.40
Gerald Kuker	1437.60
Roger Lee	1702.40
Wyatt Martin	1437.60
James Olberding	1437.60
Ronald Ramer	1437.60



# Richardson County Board Minutes



Sean Ramsey	1437.60
Ivan Schuetz	1449.60
Larry Schuetz	1457.60
Jesse Vollmer	1437.60
Julie Vollmer	1369.50
Dennis Wamsley	1449.60

October 10, 2017  
CLAIMS (Cont.)

## ROAD & BRIDGE FUND (Cont.)

Doug Workman	1749.60
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**TOTAL ROAD & BRIDGE FUND                      \$53,685.61**

## JUVENILE DIVERSION FUND

Maxine Schatz, serv	243.00
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**TOTAL JUVENILE DIVERSION FUND                      \$243.00**

## JUVENILE SERV GRANT FUND

Laurs Osborne, contract	3312.00
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Maxine Schatz, contract/reimb	1735.96
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**TOTAL JUVENILE SERV GRANT FUND                      \$5,047.96**

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 10:30 a.m. Motion seconded by Sickel.  
ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, October 17, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD

## OF COMMISSIONERS

## AGENDA

**TUESDAY, OCTOBER 10, 2017**

### **CALL TO ORDER**

**9:00 A.M.**

- |                                |                                 |
|--------------------------------|---------------------------------|
| 1) Roll Call                   | 2) Invocation                   |
| 3) Pledge of Allegiance        | 4) Posting of Open Meeting Laws |
| 5) Minutes of the last meeting | 6) Approval of Agenda           |

### **QUARTERLY JAIL INSPECTION at Law Enforcement Center**

**SHERIFF, DON POUNDS**

**9:10 A.M.**

Update on business with Jail and Sheriff's Department

### **ROAD & BRIDGE DEPARTMENT**

**9:45 A.M.**

Review of routine county road & bridge maintenance

### **BRIAN KIRKENDALL, EMA DIRECTOR**

**10:00 A.M.**

Request authorization to advertise for sale cell phone on  
social media site

Purchase order to replace tires on EMA vehicle



# Richardson County Board Minutes



## **CORRESPONDENCE/OTHER**

Proposal from Robert W. Aitken, CPA, P.C. for cost allocation plan for FY end 06/30/2016  
Agreement with Humboldt Shares, Inc. requesting funding and appoint/designate person  
To serve as a voting member of Humboldt Shares Board of Directors

## **CLAIMS**

## **ADJOURNMENT**



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS OCTOBER 17, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, October 17, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the October 10, 2017, meeting as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the October 10, 2017, Board of Equalization minutes as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Sheriff Pounds was unable to meet with the Board this week due to business at the Law Enforcement Center where he was needed.

### **ROAD AND BRIDGE DEPT.**

The Board reviewed with a representative from Nebraska Machinery Company the procedures and plans available for purchasing parts and supplies and maintenance.

Motion was made by Sickel to approve the Annual Report to be submitted to the Nebraska Board of Classifications and Standards. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **WILLIAM VonSEGGERN, PUBLIC DEFENDER**

William VonSeggern, Public Defender requested to meet with the Board to review the current contract for the public defender service and his desire to renew the contract for an additional 2 years at the same terms and conditions as the current contract. Formal action will be taken at a later meeting.

### **FALLS CITY EDGE**

Beckie Cromer, Executive Director of Falls City Economic Development and Growth Enterprise presented to the Board the quarterly report of the organization.

### **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director met with the Board to review water damage problems that are occurring in the lower level of the Courthouse. He has worked with Tyler Cooper, County Maintenance





# Richardson County Board Minutes



Technician to repair some of the problems.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

October 17, 2017

CLAIMS (Cont.)

### GENERAL FUND

Advanced Correctional Health Care, serv	2732.32
Jami Ankrom, reimb	669.82
Clerk of Dist Court, costs	845.00
Delta Gloves, supp	286.95
FC Mercantile, supp	251.89
Farm & City Supply, supp	8.08
Mona Godemann, reimb	137.01
Jeanne Hauserman, fee	125.00
Hullmans Ford Linc Merc, serv	808.80
Meyer Laboratory, Inc., serv	108.20
Midwest Mobile Radio Service, supp	30.00
NE Assoc of Weed Control, reg fee	120.00
Office Depot, supp	18.67
OPPD, serv	82.99
Postmaster, postage	133.00
Sheriff Petty Cash, reimb	2696.71
Schmader Electric Const. Co., serv	1360.00
Shopko, supp	32.39
SpartanNash, supp	43.30
Pawnee County UNL Extension, reimb	98.44
Pam Vice, reimb	110.21
Elizabeth Williams, reimb	100.56
Wolfes, supp	341.11
<b>TOTAL GENERAL FUND</b>	<b>\$11,140.45</b>

### ROAD & BRIDGE FUND

Black Hills Utility Holdings, Inc., serv	33.21
Farm & City Supply, supp	629.01
Martin-Marietta, rock	36946.29
NPPD, serv	56.32
Northern Safety Co., supp	197.28
Quill, supp	107.42
Unifirst Corp., serv	88.12



# Richardson County Board Minutes



## **TOTAL ROAD & BRIDGE FUND**

**\$38,057.65**

## **STATE INSTITUTIONS FUND**

NE Dept of HHS, serv

270.00

## **TOTAL STATE INSTITUTIONS FUND**

**\$270.00**

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 11:08 a.m. Motion seconded by Sickel.  
ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, October 24, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS OCTOBER 24, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:06 a.m. on Tuesday, October 24, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the October 17, 2017, meeting as presented. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Sheriff Pounds met with the Board to update them on the business within the Sheriff's Office and Jail.

### **ROAD AND BRIDGE DEPT.**

The Board met with Randy Gilsdorf of the County Road Department for a report on the maintenance being done on county roads and bridges this week. He informed the Board that vehicle tires needed to be purchased for the department and that he would obtain quotes from all the suppliers within the County.

He also presented the Road and Bridge Department Union Contract to the Board for approval for the period of July 1, 2017 through June 30, 2020. Motion was made by Davidson to approve the contract as presented for the period of July 1, 2017 through June 30, 2020. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 24, Page 1)

### **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director met with the Board to review the status of the underground fuel storage tank at the Courthouse that operates the generator for the EMA department. Motion was made by Davidson to authorize Mr. Kirkendall to contact Leak Specialists of Lincoln to clean and service the fuel tank at the quoted price of \$1,600.00. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **REGION V**

Sandy Morrissey of Region V was unable to meet with the Board this week and requested to reschedule the meeting.

### **CLAIMS**

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.



# Richardson County Board Minutes



## GENERAL FUND

Aetna, insurance	48613.26
Boucher Law Firm, fee	426.00
Patricia Brown, reimb	259.45

October 24, 2017  
CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Datamax, supp	17.82
Embassy Suites, fee	357.90
Fankhauser, Nelsen, Werts, Ziskey, fee	2415.00
Farm & City Supply, supp	24.97
First Concord Benefits, med reimb	4267.02
Halbert, Dunn & Halbert, fee	75.00
Kawres, serv	115.00
LaQuinta Inn, serv	186.00
Latimer Reporting, fee	1231.15
MIPS, serv	427.56
NE Co. Attorney's Assoc., dues	25.00
NE Unemployment Comp Fund, fee	768.19
Pitney Bowes, supp	90.00
Pro Serv Business Systems, serv	110.00
Region V Services, fee	3721.50
Region V Systems, dues	4659.75
Ameritas, retire	7401.41
Richardson County Vendor, FICA	7845.84
Scholl Lawn & Landscape, serv	300.00
Spartan Stores, supp	84.99
William VonSeggern, contract	4000.00
Tylene Windle, reimb	39.59
Wolfes, supp	286.04
Payroll Expense	71237.77
<b>TOTAL GENERAL FUND</b>	<b>\$158,986.21</b>

## ROAD & BRIDGE FUND

Barco Municipal Products, supp	84.40
Concrete Industries, serv	696.75
Cornhusker Int'l Trucks, parts	2603.78
Lawson Products, supp	409.28
NPPD, serv	68.40
OPPD, serv	27.73
Operation & Expense Acct., reimb	84.68
Village of Rulo, serv	25.00
SE NE Communications, serv	65.00
Unifirst Corp., serv	49.83



# Richardson County Board Minutes



Windstream, serv	55.93
Payroll Expense	36824.70
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$40,995.48</b>

## GENERAL ASSISTANCE FUND

Shopko Pharmacy, presc	12.36
Surgical Assoc of NE KS/SE NE	601.00
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$613.36</b>

## INHERITANCE TAX FUND

Humboldt Shares, Inc., funding	5000.00
<b>TOTAL INHERITANCE TAX FUND</b>	<b>\$5,000.00</b>

## JUVENILE SERV GRANT FUND

Blue Valley Behavioral Health, serv	1929.75
Laura Osborne, reimb	87.36
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$2,017.11</b>

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 11:00 a.m. Motion seconded by Frank.  
ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, October 31, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **-RICHARDSON COUNTY BOARD OF COMMISSIONERS OCTOBER 31, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, October 31, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Sickel to approve the minutes of the October 24, 2017, meeting as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the October 24, 2017 Board of Equalization minutes as presented. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Sheriff Pounds met with the Board to update them on the business within the Sheriff's Office and Jail.

### **ROAD AND BRIDGE DEPT.**

The Board met with Randy Gilsdorf of the County Road Department for a report on the maintenance being done on county roads and bridges this week.

Motion was made by Sickel to approve an agreement with OPPD for the use of county road right-of-way on 708 Road south of 647 Avenue. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 24, page 2)

### **AMANDA YOUNG, COUNTY TREASURER**

County Treasurer, Amanda Young presented to the Board the 2017 distress warrant report. Motion was made by Sickel to approve the listing and authorize the Treasurer to submit to the County Sheriff for collection. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **TIM POWELL, HOLLAND SERVICES**

Tim Powell from Holland Services requested to meet with the Board to present information regarding the possibility of leasing county owned property, road right-of-way. More information will be provided at a later date to the Board for consideration.

### **HIGHWAY SUPERINTENDENT INTERVIEWS**

Interviews were held for 3 applicants to be appointed as the Richardson County Highway Superintendent. Consideration of the appointment will be held at next week's meeting.





# Richardson County Board Minutes



October 31, 2017

## CORRESPONDENCE/OTHER

### EDGE Agreement

Motion was made by Sickel to approve an agreement with Falls City Economic Development and Growth Enterprise for funding in the amount of \$15,000.00 for the period of August 1, 2017 through July 31, 2018. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 24, Page 5)

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Auditor of Public Accounts, serv	11804.97
Joseph Buckminster, serv	3672.50
Culligan, serv	67.59
DAS IM Services, serv	448.00
Myron Davidson, reimb	298.53
F&M Bank, supp	25.00
FC Auto Supply, supp	169.18
FC Sanitation, serv	40.00
Farm & City Supply, supp	117.79
General Reporting Service, serv	132.65
Jim Hills Paint & Glass, supp	165.00
Kaytlyn Kennedy, reimb	254.13
Kochs Auto, serv	13.50
Kollasch Law Office, fee	310.00
Lincoln Nat'l Life, insurance	932.22
Lynn Peavy Co., supp	113.00
Weaver & Merz Law Office, fee	50.00
Mr. Automotive, parts	207.69
NACCTFO, dues	75.00
Otoe County Sheriff, fee	134.00
Pest Control Services of SE NE, serv	40.00
Don Pounds, reimb	27.00
County Clerk, insurance deduct	249.75



# Richardson County Board Minutes



County Clerk Petty Cash, reimb	100.00
Sheriff Petty Cash, reimb	16.00
Rural Water Dist. #2, serv	371.20
Max Shafer, serv	560.00
Nat'l 4-H Council, supp	10.94
Soarin Group, serv	359.00
Spartan Stores, supp	112.81
Uline, supp	257.92
University of NE, 4-H aide match	3601.44
Verizon, serv	451.64
<b>TOTAL GENERAL FUND</b>	<b>\$25,188.45</b>

## ROAD & BRIDGE FUND

Diversified Drug Testing, serv	270.00
Line-X of St. Joseph, supp	445.50
Norris Quarries, rock	833.53
OPPD, serv	33.10
Operation & Expense Acct., reimb	23.86
Rockmount/Nassau, supp	1604.11

October 31, 2017

CLAIMS (Cont.)

## ROAD & BRIDGE FUND (Cont.)

Unifirst Cop., serv	92.42
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$3,302.52</b>

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 12:37 p.m. Motion seconded by Frank.  
ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, November 7, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **-RICHARDSON COUNTY BOARD OF COMMISSIONERS NOVEMBER 7, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, November 7, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the October 31, 2017, meeting as presented. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF, DON POUNDS**

Sheriff Pounds met with the Board to update them on the business within the Sheriff's Office and Jail.

### **ROAD AND BRIDGE DEPT.**

The Board met with Chris Lane of Speece-Lewis Engineers for a report on the funding that is available for bridge projects from the State of Nebraska Department of Transportation. A listing will be made of possible projects and submitted to the funding program before December 1.

### **PAM VICE, COUNTY ASSESSOR**

Pam Vice, County Assessor requested approval to increase the number of hours for the appraiser position within the County Assessor's Office from 18 hours/week to approximately 30 hours/week. Motion was made by Davidson to approve the request for the increase of hours for the appraiser position. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director presented to the Board a report on the underground fuel storage tank at the Courthouse. After the tank had been drained it has been determined that some minor improvements need to be made to keep water from getting into the storage tank. Mr. Kirkendall informed the Board that he and Tyler Cooper, County Maintenance Technician would be able to make the improvements.

### **JOE BUCKMINSTER, COUNTY IT**

Joe Buckminster, County Information Technology person updated the Board on the progress of the installation of the new phone system and communication cabling in the Courthouse.

Motion was made by Davidson to authorize Joe Buckminster to proceed with obtaining quotes for a security camera system to install within the Courthouse. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.



# Richardson County Board Minutes



## CONSIDER APPOINTMENT OF HWY SUPT

The Board considered the appointment of Highway Superintendent from those that were interviewed at last week's meeting.

November 7, 2017

HWY SUPT POSITION (Cont.)

Motion was made by Davidson to appoint Steve Darveau, Jr. as the Highway Superintendent at a salary of \$48,000.00/year. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-**nay**. Motion carried.

## CORRESPONDENCE/OTHER

### Public Defender Agreement

Motion was made by Sickel to approve an agreement with William VonSeggern to serve as the Public Defender for Richardson County for a time period of January 1, 2018 through December 31, 2019, at a fee of \$48,000.00/year. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 24, Page 4)

### Monthly Operating Statement

The Board reviewed the October, 2017, monthly operating statement.

### Fee Reports

Reports were approved for the following officials for fees they collected during the month of October, 2017:

Mary L. Eickhoff, County Clerk	\$ 363.50
Mary L. Eickhoff, Register of Deeds	\$3,538.60
Pam Scott, Clerk of Dist Court	\$ 793.50
Sheriff, Don Pounds, September, 2017	\$2,864.92

### Other

Motion was made by Sickel to adopt Resolution 2017-2018-14 to cancel a check issued in error. Motion seconded by Fank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 24, Page 3)

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

Jami Ankrom, reimb	222.56
Bob Barker Co., supp	282.96



# Richardson County Board Minutes



Clerk of Dist Court, costs	144.00
Culligan, serv	17.34
Datamax, serv	262.37
FC Sanitation, serv	20.00
FC Utility Dept., serv	4543.37
Farm & City Supply, supp	51.72
Frontier Bank, supp	68.41
Galls, supp	3383.47
Bethany Godemann, reimb	23.10
Charles R. James, DDS, serv	408.00
Jim Hills, supp	22.59
Jones Air Conditioning, serv	1573.46
Kawres, serv	32.50
Kaytlyn Kennedy, reimb	27.82
Brian Kirkendall, reimb	203.30
Microfilm Imaging Systems, serv	75.00
Midwest Automatic Fire Sprinkler, serv	400.00

November 7, 2017

CLAIMS (Cont.)

## GENERAL FUND (Cont.)

Midwest Mobile Radio Service, serv	30.00
MIPS, serv	1306.73
NE Coop Ext Assn, reg fees/dues	310.00
NE Dept of Labor, fee	120.00
Otoe County Sheriff, fee	37.00
Paper Tiger Shredding, serv	112.50
Don Pounds, reimb	24.46
Pro Serv Business Systems, serv	110.00
Pitney Bowes Purchase Power, postage	2000.00
Region V Systems, fees	1860.00
Ameritas, retire	7404.04
Richardson County CPR, serv	30.00
EMA Petty Cash, reimb	87.95
Sheriff Petty Cash, reimb	3357.99
Richardson County Vendor, FICA	7819.65
SE NE Communications, serv	1220.27
Verizon, serv	329.29
Chellona Vermaas, fee/reimb	80.00
Wolfes, supp	691.71
Payroll Expense	70911.25
<b>TOTAL GENERAL FUND</b>	<b>\$109,604.81</b>

## ROAD & BRIDGE FUND

Armbruster Motor Co., supp	290.50
City of Humboldt, serv	81.26





# Richardson County Board Minutes



Concrete Industries, serv	4940.00
Datamax & Unisource, supp	113.74
FC Auto Supply, supp	670.80
FC Sanitation, serv	20.00
FC Utility Dept., serv	376.69
Farmers Repair & Machine Shop, serv	227.26
Home Lumber Co., supp	1945.84
Inland Truck Parts, supp	444.91
Haug Communications, serv	52.50
Dean McKinsey, serv	35.00
NE Machinery Co., serv/parts	15463.14
NPPD, serv	28.16
Quill, supp	47.78
Village of Salem, serv	20.65
SE NE Communications, serv	146.33
Truck Center Companies, supp	781.65
Unifirst Corp., supp	49.83
Village of Verdon, serv	22.73
Payroll Expense	36824.70
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$62,583.47</b>

## REG OF DEEDS P&M FUND

MIPS, serv	268.68
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$268.68</b>

## JUVENILE DIVERSION PROGRAM FUND

Maxine Schatz, fee	288.00
<b>TOTAL JUVENILE DIV PROGRAM FUND</b>	<b>\$288.00</b>

November 7, 2017  
CLAIMS (Cont.)

## INHERITANCE TAX FUND

Falls City EDGE, Inc., match funds	7500.00
<b>TOTAL INHERITANCE TAX FUND</b>	<b>\$7,500.00</b>

## JUVENILE SERV GRANT FUND

Laura Osborne, reimb/contract	3349.45
Maxine Schatz, reimb/contract	1676.04
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$5,025.49</b>

## HIGHWAY ALLOCATION BOND FUND

BOK Financial Corp., bond int/fee	14066.25
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# Richardson County Board Minutes



**TOTAL HWY ALLOCATION BOND FUND    \$14,066.25**

## **ADJOURNMENT**

Motion was made by Davidson to adjourn the meeting at 11:53 a.m. Motion seconded by Frank.  
ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, November 14, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **-RICHARDSON COUNTY BOARD OF COMMISSIONERS NOVEMBER 14, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, November 14, 2017. Roll call was answered by Davidson and Sickel. Commissioner Frank was absent. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the November 7, 2017, meeting as presented. Motion seconded by Sickel. ROLL CALL VOTE: Frank-absent, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Davidson. ROLL CALL VOTE: Frank-absent, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **ROAD AND BRIDGE DEPT.**

The Board met with Steve Darveau, Jr. regarding the position that had been offered to him as the Richardson County Highway Superintendent during last week's meeting. Mr. Darveau accepted the position which became effective today, November 14, 2017.

Mr. Darveau also reviewed with the Board the routine maintenance that has been and is being done on county roads and bridges this week. He also reported that the staff was working on quotes for a tire and motor oil purchase. The equipment is also being serviced and readied for the winter weather.

He also reported on some damages done to the "Boy Scout Road" which occurred approximately on Wednesday, November 8. The cost of the damages will be submitted to the responsible party.

### **FOOD BANK OF LINCOLN**

Representatives from the Food Bank of Lincoln presented to the Board an annual report of the organization and how they assist residents within Richardson County.

### **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director presented to the Board a quote from General Fire and Safety regarding the installation of a fire alarm monitoring system within the Courthouse.

Motion was made by Sickel to approve the quote with General Fire and Safety for \$2,120.00 which includes a monthly service rate of \$39.95 (\$1.31/day) and to authorize the EMA Director to proceed with contacting the company to oversee the project. Motion seconded by Davidson. ROLL CALL VOTE: Frank-absent, Davidson-aye, Sickel-aye. Motion carried.

Chairman Sickel declared a recess at 10:40 a.m. The Board reconvened at 12:50 p.m.

### **SHERIFF POUNDS/COUNTY ATTORNEY, DOUG MERZ**

The Sheriff had requested that the Board meet with him and County Attorney, Doug Merz to review certain court cases and the fines and/or sentencing from them. Sheriff Pounds was unable to attend this session



# Richardson County Board Minutes



due to a law enforcement situation that required his attendance at this time.

November 14, 2017

## COUNTY ASSESSOR

The Board also met with Pam Vice, County Assessor; Amanda Young, County Treasurer and Doug Merz, County Attorney to review the situation of delinquent personal property taxes that have went to a distress warrant. Discussion was held on how to properly handle these distress warrants to successfully collect the taxes due.

## CORRESPONDENCE/OTHER

### Fee Reports

A fee report was approved for Sheriff Pounds for fees collected during the month of October, 2017 totaling \$19,296.52.

### OPPD Agreement

Motion was made by Sickel to approve an agreement with OPPD for the use of county road right-of-way on 650 Avenue south of 716 Road. Motion seconded by Davidson. ROLL CALL VOTE: Frank-absent, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 24, Page 5)

## CLAIMS

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Davidson. ROLL CALL VOTE: Frank-absent, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

Boucher Law Firm, fee	560.00
Datamax, serv	226.83
Datashield, serv	64.25
Douglas Co Sheriff, fee	76.26
Mary L. Eickhoff, reimb	63.73
FC Mercantile, supp	275.52
Farm & City Supply, supp	79.99
Farmers Repair & Machine Shop, serv	109.13
Gatehouse Media, adv	230.00
Kathy Habben, serv	45.00
Halbert, Dunn & Halbert, fee	500.00
Humboldt Standard, adv	28.00
Rachel Jean, reimb	70.00
Kawres, serv/supp	91.70
Louie Ligouri, fee	570.00
Rita Loos, fee	211.25



# Richardson County Board Minutes



McKesson Medical Surgical, serv	5.23
Otoe County Sheriff, fee	18.50
Postmaster, postage	1251.00
Pro Serv, serv	537.47
EMA Petty Cash, reimb	26.99
Richardson County Sheriff, costs	891.55
Kim Riggs, reimb	111.82
Steve Sherrow, reimb	114.60
Shopko Stores, sup	17.28
SE NE Communications, serv	341.42
Spectra Assoc., supp	135.50
Stanard Appraisal Services, Inc., fee	3565.00
True Value, supp	90.93
Weaver & Merz, reimb/rent/postage	903.44
Wolfes, supp	170.79
<b>TOTAL GENERAL FUND</b>	<b>\$11,383.18</b>

November 14, 2017  
CLAIMS (Cont.)

## ROAD & BRIDGE FUND

Binder Bros., sup	1118.32
Black Hills Utility Holdings, supp	35.22
Farm & City Supply, supp	1109.58
Hullmans Ford, serv/parts	1096.08
Kochs Auto, serv	146.00
Mainelli Wagner & Assoc., fee	910.00
NPPD, serv	56.32
RDO Truck Centers, supp/serv	7771.83
Sapp Bros., fuel	354.45
Unifirst Corp., supp	88.42
Windstream, serv	57.17
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$12,743.39</b>

## ROAD BUYBACK PROGRAM

Mainelli Wagner & Associates, fee	650.00
<b>TOTAL ROAD BUYBACK PROGRAM</b>	<b>\$650.00</b>

## ADJOURNMENT

Motion was made by Sickel to adjourn the meeting at 2:00 p.m. Motion seconded by Davidson.  
ROLL CALL VOTE: Frank-absent, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, November 21, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **-RICHARDSON COUNTY BOARD OF COMMISSIONERS NOVEMBER 21, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, November 21, 2017. Roll call was answered by Davidson, Frank and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the November 14, 2017, meeting as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **ROAD AND BRIDGE DEPT.**

Highway Superintendent, Steve Darveau, Jr updated the Board on the routine maintenance that is being done on county roads and bridges this week. He reported that a supply of motor oil was purchased from Merz Farm Equipment after all quotes were received from local suppliers.

### **EXECUTIVE SESSION**

Motion was made by Davidson to recess the regular meeting agenda and go into a Board of Equalization at 10:30 a.m. to review a general assistance claim #1041. Motion seconded by Sickel. ROLL CALL VOTE: Davidson-aye, Sickel-aye, Frank-aye. Motion carried.

Motion was made by Davidson to go out of executive session at 10:45 a.m. and return to the regular meeting agenda. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **CLAIMS**

Motion was made by Frank to allow the payment of all claims that were submitted today. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### **GENERAL FUND**

Aetna, insur	51431.42
Armbruster Motor Co., serv	473.85
Julie D. Bauman, CPA, fees	510.00
Blue Valley Behavioral Health, serv	1990.00
Cash-Wa Distributing, supp	7.24
Catering by Marlins, Inc., serv	10848.37
Community Medical Center, serv	3369.99
Consolidated Plastics, supp	479.40
Elliott, Brent, reimb	117.70
Falls City Mercantile Co., supp	179.83





# Richardson County Board Minutes



Farm & City Supply, supp	9.99
First Concord Benefits Group, med. reimb	4267.02
Galls LLC/Quartermaster, supp	123.99
Garcia Clinical Laboratory, serv	98.00
Harmon's OK Tire & Auto, serv	175.71
Humboldt Standard, adv	252.00
Hunzeker, Greg, serv	600.00
Iowa Tribal Police Dept., rent	630.00

November 21, 2017

## CLAIMS (Cont.)

### GENERAL FUND (Cont.)

Johnson County, fees	46.06
Kirkendall, Brian, reimb	115.56
Kollasch Law Office, fees	850.00
Kuker, Frances, serv	850.00
Leak Specialist Inc., serv	1780.00
Meyer Laboratory, serv	216.39
Miller-Monroe, insur	15941.00
Multicounty Information Programming, serv	1783.43
Mr. Automotive, supp	10.24
NE Assoc. of Co. Official, reg fee	750.00
Office Depot, supp	461.58
OPPD, serv	63.37
Ram Exterminators, serv	45.00
Ramada Kearney, serv	267.00
Retirement Plan Ameritas, retire	8120.68
Richardson Co. Clerk, postage	7.20
Richardson Co. Sheriff, costs	455.68
Richardson Co. Vendor, FICA	8681.53
SNC, serv	31866.00
Stripes & Signs, serv	30.00
Travelodge, serv	660.33
VonSeggern, William, contract	4000.00
West Payment Center, serv	229.00
Windle, Tylene, reimb	110.75
Payroll Expense	73128.96
<b>TOTAL GENERAL FUND</b>	<b>\$226,034.27</b>

### ROAD & BRIDGE FUND

Midwest Service & Sales Co., supp	306.29
Miller-Monroe, insur	16155.00
Mr. Automotive, supp	294.11
NPPD, serv	68.40
OPPD, serv	25.07
Rulo Water Service, serv	25.00
Speece Lewis Engineers, Inc., fee	120.00





# Richardson County Board Minutes



Payroll Expense	45873.10
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$62,866.97</b>

## **INSTITUTIONS FUND**

Dept. of Health & Human Service, serv	279.00
<b>TOTAL INSTITUTIONS FUND</b>	<b>\$279.00</b>

## **SHERIFF COMMISSARY FUND**

Protocall, serv	1400.00
<b>TOTAL SHERIFF COMMISSARY FUND</b>	<b>\$1,400.00</b>

## **ADJOURNMENT**

Motion was made by Frank to adjourn the meeting at 10:57 a.m. Motion seconded by Davidson.  
ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, November 28, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS NOVEMBER 28, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, November 28, 2017. Roll call was answered by Davidson, Frank and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the November 21, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the minutes from the Board of Equalization meeting of November 21, 2017, as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF POUNDS**

Sheriff Pounds met with the Board for an update on the business within the Sheriff's Department and Jail. He reported that the District Court Judge is requesting more security when District Court is in session which will require more time from deputies and staff reducing time spent from other projects.

He also reported that the Nebraska Crime Commission awarded a grant to Richardson County in the amount of \$6,400.00 so that the hardware and software could be purchased to implement the procedures for electronic tickets which will enable the ticket to be filed with the County Attorney at the time of issuance.

### **ROAD AND BRIDGE DEPT.**

Highway Superintendent, Steve Darveau, Jr updated the Board on the routine maintenance that is being done on county roads and bridges this week. Equipment maintenance was reviewed along with plans to provide heat to a shop area in Humboldt. The purchase of grader tires was also reviewed.

### **ELECTED OFFICIALS SALARY FOR NEW TERM OF OFFICE**

The Board briefly discussed the procedures and deadline for setting the salaries for the new term of office which is from 2019 through 2022. The deadline for this to be set is January 15, 2018.

### **CLAIMS**

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.



# Richardson County Board Minutes



## GENERAL FUND

Advanced Correctional Health Care, serv	3303.43
Armbruster Motor Co., serv	185.85
Brown County Sheriffs Offic, serv	25.00
Datamax & Unisource, serv	11.97
Delta Gloves, supp	95.65

November 28, 2017

CLAIMS (cont.)

## GENERAL FUND (Cont.)

Falls City Journal, adv	707.85
Falls City Sanitation, serv	40.00
Farm & City Supply, supp	281.56
Galls LLC/Quartermaster, serv	538.17
Johnson Co. Sheriff, serv	19.13
Kappel, Rex, reimb	47.82
Koch's Auto Service, serv	1479.02
Lincoln National Life Ins. Co., insur	950.60
Nemaha County, serv	187.41
Pitney Bowes, supp	18.50
Quill, supp	352.98
Rich. Co. Sheriff Petty Fund, reimb	167.21
Scholl Lawn & Landscape, serv	300.00
Tintori, Angela, serv	180.20
Verizon, serv	451.64
Weaver & Merz, serv	101.12
Wolfe's Printing, supp	25.94
Young, Amanda, reimb	59.99
<b>TOTAL GENERAL FUND</b>	<b>\$9,531.04</b>

## ROAD & BRIDGE FUND

Falls City Journal, adv	264.00
Heetco, serv	568.00
Unifirst Corp., serv	38.59
Windstream Corp., serv	55.51
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$926.10</b>

## JUVENILE SERVICES LB640 GRANT FUNDS

Blue Valley Behavioral Health, serv	2600.00
Osborne, Laura, reimb	87.36
<b>TOTAL JUVENILE SERVICES LB640 FUND</b>	<b>\$2,687.36</b>

## JAIL BOND REPAYMENT FUND



# Richardson County Board Minutes



Five Points Bank, serv

39593.50

**TOTAL JAIL BOND REPAYMENT FUND**

**\$39,593.50**

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 10:23 a.m. Motion seconded by Frank.  
ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, December 5, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS DECEMBER 5, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, December 5, 2017. Roll call was answered by Davidson, Frank and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the November 28, 2017, meeting as read. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SHERIFF POUNDS

Sheriff Pounds met with the Board for an update on the business within the Sheriff's Department and Jail.

### ROAD AND BRIDGE DEPT.

Highway Superintendent, Steve Darveau, Jr updated the Board on the routine maintenance that is being done on county roads and bridges this week. Rock hauling and discussion on the purchase of grader tires was also reviewed.

### ELECTED OFFICIALS SALARY FOR NEW TERM OF OFFICE

The Board briefly discussed the procedures and deadline for setting the salaries for the new term of office which is from 2019 through 2022. The deadline for this to be set is January 15, 2018.

### CORRESPONDENCE/OTHER

#### Fee Reports

Reports were approved for the following officials for fees collected during the month of November, 2017:

Mary L. Eickhoff, County Clerk	\$ 63.00
Mary L. Eickhoff, Register of Deeds	\$13,170.25
Pam Scott, Clerk of Dist. Court	\$ 624.00

### CLAIMS



# Richardson County Board Minutes



Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Bob Barker Co. Inc., supp	150.78
Cash-Wa Distributing, serv	29.98
Consolidated Plastics Co. Inc., supp	103.99
T & B Enterprises, serv	67.69
First Wireless Inc., serv	670.00

December 5, 2017  
CLAIMS (Cont.)

## GENERAL FUND (Cont.)

DAS State Accounting, serv	448.00
Rural Water #2, serv	282.30
Falls City Journal, adv	72.00
Falls City Sanitation, serv	20.00
Falls City Utility Dept, serv	4907.10
Fankhauser, Nelson, Werts, Ziskey, fee	649.00
Federal Signal Corp, supp	887.00
Galls LLC, supp	176.97
Handley Law Office, fee	4250.00
Kirkendall, Brian, reimb	170.82
Koch's Auto Service, serv	16.00
Midwest Mobile Radio Service, serv	30.00
MIPS, serv	1306.73
Office Depot, supp	185.82
O'Keefe Elevator Co., serv	348.46
Pest Control Services of SE NE, serv	40.00
Pitney Bowes, postage	72.79
Postmaster, postage	196.00
Retirement Plan Div. Ameritas, retire	7973.63
Richardson County Court, costs	2925.55
Richardson County EMA Petty Cash, reimb	228.16
Richardson County Vendor, FICA	8387.52
Soarin Group LLC, serv	359.00
SE NE Communications, serv	1081.12
Spectra Assoc. Inc., supp	79.50
Stehlik Law Office, fee	2155.00
Verizon Wireless, serv	369.99
Windle, Tylene, reimb	32.79
Wolfe's Printing, supp	207.17
Payroll Expense	75215.59
<b>TOTAL GENERAL FUND</b>	<b>\$114,096.45</b>

## ROAD & BRIDGE FUND





# Richardson County Board Minutes



Falls City Sanitation, serv	20.00
Falls City Utility Dept, serv	499.83
Harmon's, serv	678.00
Koch's Auto Service, supp	9316.80
Lawson Products Inc., supp	444.54
Martin-Marietta Materials Inc., rock	69860.20
Merz Farm Equipment, rent	2400.00
Norris Quarries, rock	732.44
OPPD, serv	32.51
SE NE Communications, serv	79.06
Station Service Center, supp	2136.00
Village of Verdon, serv	22.73
Windstream Corp., serv	57.03
Payroll Expense	40441.71
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$126,720.85</b>

## COUNTY VISITOR'S PROMOTION FUND

Falls City Chamber of Commerce, adv	500.00
<b>TOTAL COUNTY VISITOR'S PROM. FUND</b>	<b>\$500.00</b>

December 5, 2017  
CLAIMS (Cont.)

## REGISTER OF DEEDS FUND

MIPS, serv	268.68
Payroll Expense	313.44
<b>TOTAL REGISTER OF DEEDS FUND</b>	<b>\$582.12</b>

## GENERAL ASSISTANCE FUND

Falls City Housing Authority, rent	253.60
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$253.60</b>

## INHERITANCE TAX FUND

Scott, Pamela, reimb	12.16
<b>TOTAL INHERITANCE TAX FUND</b>	<b>\$12.16</b>

## ADJOURNMENT

Motion was made by Frank to adjourn the meeting at 10:45 a.m. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, December 12, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.



# Richardson County Board Minutes



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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk



# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

DECEMBER 12, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, December 12, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the December 5, 2017, meeting as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the December 5, 2017, Board of Equalization minutes as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SHERIFF, DON POUNDS

Sheriff Pounds updated the Board on the business within the Sheriff's Department and Jail.

### FOUR COUNTY JUVENILE SERVICES

Laura Osborne, project director of the Four County Juvenile Services program presented to the Board the grant application for the 2018 grant funding from the NE Crime Commission. She also presented information on the success of the grant.

Motion was made by Davidson to approve the grant application for the 2018 grant funding from the Nebraska Crime Commission in the amount of \$78,932.00 with \$8,770 of local matching funds from the four counties (Nemaha, Pawnee, Johnson and Richardson) making the total program funds \$87,702.00. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to enter into an agreement with Maxine Schatz to provide instruction for the juvenile diversion program. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to enter into an agreement with Laura Osborne to serve as the project director for the Four County Juvenile Services Grant program. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### CORRESPONDENCE/OTHER

#### Operating Statement

The Board review the monthly operating statement for November, 2017.

#### Cancel Checks



# Richardson County Board Minutes



Motion was made by Sickel to adopt Resolution 2017-2018-15 to cancel 2 checks issued in error. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. (Resolution Book 24, Page 7)

December 12, 2017

CORRESPONDENCE/OTHER (Cont.)

## Designate Official County Newspaper

Motion was made by Sickel to designate the Falls City Journal as the Official County Newspaper for Richardson County for the year 2018. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## CLAIMS

Motion was made by Davidson to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Adv. Correctional Health Care, serv	2811.53
Catering by Marlins Inc., serv	5334.63
Datamax & Unisource, serv	105.10
Des Moines Stamp Mfg., supp	33.40
F & M Bank, box rent	76.00
Fankhauser, Nelsen, Werts, Ziskey, fee	5295.00
Farm & City Supply, supp	253.78
Home Lumber Co., supp	135.99
Information Technologies, serv	8456.50
Microfilm Imaging Systems, serv	110.00
NE Assoc. of Co. Official, dues	1634.37
NADA Appraisal Guides, serv	195.00
NE Floodplain & Stormwatch, dues	35.00
Pro Serv Business Systems, supp	110.00
Quill Corp., supp	617.18
Richardson County EMA, reimb	192.47
Richardson County Sheriff, fees	501.73
Richardson County Sheriff Petty Cash, reimb	334.26
Scott, Pamela, reimb	54.57
Southeast NE Comm., serv	391.15
Southeast NE Comm., serv	29469.75
Stanard Appraisal Service, serv	3565.00
True Value, supp	104.31
Weaver & Merz, reimb	882.46
Wolfe's Printing, supp	42.08

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# Richardson County Board Minutes



**TOTAL GENERAL FUND**

**\$60,741.26**

## **ROAD & BRIDGE FUND**

Compass Pumping & Conveying, serv	495.00
Cornhusker International Trucks Inc., serv	179.35
Datamax & Unisource, serv	50.52
Diesel Performance Engineering, Inc., serv	525.11
Farmers Repair, serv	407.73
Home Lumber Co., supp	6.17
Hotsy Equipment Co., supp	159.40
Humboldt Lumber Co., supp	12.48
Inland Truck Parts, supp	864.84
Light & Siren, supp	1792.00
Midwest Service & Sales, serv	3404.80
Mr. Automotive, supp	1823.96
NPPD, serv	37.51
NE State Fire Marshal, serv	240.00

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CLAIMS (Cont.)

## **ROAD & BRIDGE FUND (Cont.)**

Norris Quarries, gravel	1725.13
Operation & Expense Acct., reimb	79.01
RDO Truck Centers, serv	252.08
Road Builders Machinery & Supply, supp	1515.93
Salem, Village of, serv	20.00
Sapp Bros. Petroleum, supp	20347.35
Southeast NE Comm., serv	143.36
Unifirst Corp., serv	38.59

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**TOTAL ROAD & BRIDGE FUND**

**\$34,120.32**

## **REG OF DEEDS P&M FUND**

Microfilm Imaging Systems Inc., serv	656.50
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$656.50</b>

## **JUVENILE SERV GRANT FUND**

Osborne, Laura, serv	3372.46
Schatz, Maxine, serv	1658.92
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$5,031.38</b>

## **ADJOURNMENT**

Motion was made by Sickel to adjourn the meeting at 11:05 a.m. Motion seconded by Davidson.



# Richardson County Board Minutes



ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, December 19, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk





# Richardson County Board Minutes



## RICHARDSON COUNTY BOARD OF COMMISSIONERS

DECEMBER 19, 2017

### CALL TO ORDER

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, December 19, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the December 12, 2017, meeting as presented. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the December 12, 2017, Board of Equalization minutes as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### SAFETY COMMITTEE MEETING

At 9:15 a.m. Chairman Sickel declared that the Quarterly Safety Committee meeting shall be opened. Roll was answered by Commissioners Frank, Davidson and Sickel; Tammie Beckner, Courthouse Maintenance; Brian Kirkendall, EMA Director; Tyler Cooper, County Maintenance Technician; Jesse Vollmer, County Road Dept. and Steve Darveau, Jr., Hwy Superintendent. Sheriff Pounds was absent.

Tammie Beckner, Courthouse Maintenance reported no problems. A sufficient supply of ice melt was on hand for the winter weather.

Brian Kirkendall, EMA Director reported no problems.

Tyler Cooper, County Maintenance Technician and representing the Sheriff's Department reported no problems. He did report that the basketball hoop had been damaged in the Jail by inmates.

Jesse Vollmer of the County Road Department reported that new strobe lights are being installed on the motor graders and pickups. Hazardous outerwear has been purchased and has been distributed to the employees.

Chairman Sickel declared the meeting closed at 9:25 a.m. and the next meeting will be tentatively scheduled for February 6, 2018.

### ROAD & BRIDGE DEPT.

Steve Darveau, Jr. Highway Superintendent updated the Board on the maintenance being done on county roads and bridges this week.

Motion was made by Davidson to approve the purchase of an oil stove from Ag Industrial Equipment, Orchard, NE. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### COOPERATIVE EXTENSION SERVICE



# Richardson County Board Minutes



Elizabeth Williams from the Cooperative Extension Service presented to the Board the nomination from the Cooperative Extension Service Board to approve the appointment of Austin Merz to the Cooperative Extension Service Board to fill the vacancy of the expired term of office currently held by Neal Frost.

Motion was made by Sickel to approve the nomination of Austin Merz. Motion seconded by Davidson. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

December 19, 2017 (Cont.)

## **EXECUTIVE SESSION, GENERAL ASST. CLAIM**

The client failed to appear for the General Assistance Claim.

## **BRIAN KIRKENDALL, EMA DIRECTOR**

Brian Kirkendall, EMA Director requested to meet with the Board to review a contract with Jeff Moyer for use of the radio tower north of Barada. He also reported that the Flood Plain Manager duties will be done by the Highway Superintendent.

Mr. Kirkendall also requested to hire a part-time person to work approximately 20-30 hours per week with the expense of this position being reimbursed by the NE Emergency Management Agency Program Funds. Motion was made by Davidson to approve the hiring of a part-time person. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to hire 3 storm spotters/radiological team members. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **SALARIES FOR NEW TERM OF OFFICE**

Continued discussion was held on setting the salaries for the new term of office, 2019 through 2022. The Board will continue this discussion at next week's meeting.

Motion was made by Davidson to recess for lunch at 11:24 a.m. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

The Board returned at 1:10 p.m.

## **EXECUTIVE SESSION**

Motion was made by Davidson to recess the regular meeting agenda and go into an executive session at 1:30 p.m. with County Attorney, Doug Merz to discuss county litigation. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to close the executive session at 2:00 p.m. and return to the regular meeting agenda. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## **CORRESPONDENCE/OTHER**

### **Agreement with Windstream**



# Richardson County Board Minutes



Motion was made by Sickel to enter into an agreement with Windstream for the use of county road right-of-way on 710 Road west of Hwy 75. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. Resolution Book 24, Page 8)

## CLAIMS

Motion was made by Sickel to allow the payment of all claims that were submitted today. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

### GENERAL FUND

Ankrom, Jamie, reimb	364.87
Armbruster Motor Co., serv	672.75
Beers Shop, serv	77.02
Blue Valley Behavioral Health, serv	160.00
Bob Barker Co., supp	69.62
Datamax & Unisource, serv	109.56
Digital-Ally, supp	480.00

December 19, 2017

CLAIMS (Cont.)

### GENERAL FUND

Eickhoff, Mary, reimb	249.31
Falls City Auto Supply, supp	158.70
Falls City Journal, adv	130.40
Falls City Mercantile, supp	152.69
Falls City Vol. Ambulance Squad, serv	648.60
Frontier Bank, supp	57.03
Galls LLC, supp	8.27
Hullmans, serv	56.13
James, Charles, serv	1002.00
Justice Data Solutions, serv	2200.00
Lyons, John, reimb	383.16
Meyer Laboratory, serv	324.43
Miller-Monroe, serv	40.00
Moore Wallace, supp	487.70
Mr. Automotive, serv	567.00
Office Depot, supp	290.04
OPPD, serv	82.65
Pounds, Don, reimb	8.00
Radiology Assoc., serv	52.00
Retirement Plan Ameritas, retire	7799.98
Rich. Co. Clerk Petty Cash, reimb	23.75
Rich. Co. EMA Petty Cash, reimb	40.65
Rich. Co. Sheriff Petty Cash, reimb	1666.28
Rich. Co. Vendor, FICA	24073.59
Sapp Bros., fuel	720.23
Sickel, David, reimb	250.38
Spartan Stores, supp	143.55



# Richardson County Board Minutes



Travelodge Lincoln, lodg	293.48
True Value, supp	36.37
VonSeggern, William, serv	4000.00
Wolfe's Printing, supp	42.47
Young, Amanda, reimb	247.17
Payroll Expense	75571.22
<b>TOTAL GENERAL FUND</b>	<b>\$123,741.05</b>

## ROAD & BRIDGE FUND

Agco Finance, serv	23.90
Black Hills Utility Holdings, serv	43.01
Farm & City Supply, serv	549.82
Martin-Marietta Materials, rock	37843.97
NPPD, serv	88.90
Newman Signs, supp	3489.28
Northern Safety Equip., supp	145.12
OPPD, serv	24.17
Quill, supp	99.94
Rich. Co. Vendor, FICA	8789.75
Rulo, Village of, serv	25.00
Sapp Bros., fuel	5883.61
Speece Lewis Engineers, serv	560.13
Stella, Village of, serv	43.20
Ultra-Chem, supp	223.76
Payroll Expense	37,631.29
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$95,464.85</b>

## REG OF DEEDS P&M FUND

Rich. Co. Vendor, FICA	34.14
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December 19, 2017

CLAIMS (Cont.)

## REG OF DEEDS P&M FUND

Payroll	358.92
<b>TOTAL REG OF DEEDS P&amp;M FUND</b>	<b>\$393.06</b>

## INSTITUTIONS FUND

Nebraska Health & Human Services, serv	270.00
<b>TOTAL INSTITUTIONS FUND</b>	<b>\$270.00</b>

## JUVENILE DIVERSION FUND

Schatz, Maxine, serv	468.00
<b>TOTAL JUVENILE DIVERSION FUND</b>	<b>\$468.00</b>



# Richardson County Board Minutes



## SHERIFF COMMISSARY FUND

Combined Public Comm., supp	1400.00
<b>TOTAL SHERIFF COMMISSARY FUND</b>	<b>\$1,400.00</b>

## JUVENILE SERVICES LB640 FUNDS

Blue Valley Behavioral Health, serv	3859.37
Osborne, Laura, reimb	113.96
<b>TOTAL JUVENILE SERVICES LB640 FUNDS</b>	<b>\$3,973.33</b>

## ADJOURNMENT

Motion was made by Davidson to adjourn the meeting at 11:05 a.m. Motion seconded by Sickel.  
ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, December 26, 2017 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk





# Richardson County Board Minutes



## **RICHARDSON COUNTY BOARD OF COMMISSIONERS DECEMBER 26, 2017**

### **CALL TO ORDER**

The regular meeting of the Richardson County Board of Commissioners was called to order by Chairman Sickel at 9:00 a.m. on Tuesday, December 26, 2017. Roll call was answered by Frank, Davidson and Sickel. The Invocation was given by Chairman Sickel and the Pledge of Allegiance was led by Vice-Chairman Davidson. Chairman Sickel announced that the open meeting laws have been posted at the entrance to the meeting room.

Motion was made by Davidson to approve the minutes of the December 19, 2017, meeting as presented. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Sickel to approve the agenda as posted. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The agenda is posted at the Richardson County Courthouse in the First Floor Lobby, the Lower Level Lobby and on the Commissioner's Meeting Room door on the 2<sup>nd</sup> Floor and on the Richardson County website [www.co.richardson.ne.us](http://www.co.richardson.ne.us).

### **SHERIFF POUNDS**

Sheriff Pounds updated the Board on the routine business within the Sheriff's Office and Jail this past week. He informed the Board that the District Court Judge as well as the County Court Judge are requesting security during court proceedings and that this will involve about 28 additional hours per week of staffing. He requested that the Board approve the hiring of additional staffing within the Sheriff's Department for courtroom security as providing this many hours will decrease the time available for investigations and calls.

Sheriff Pounds also informed the Board that CBM Managed Services had sent an amendment to the renewal agreement to provide the meals to the inmates at the Jail for 2018 in which the price of the meals has increased slightly from \$4.67 to 5.04 for 15-19 inmates; \$3.69 to \$4.045 for 20+ inmates. The Board gave approval for the Sheriff to sign the renewal agreement/amendment for the price increase to be effective January 1, 2018 through December 31, 2018.

Sheriff Pounds offered information regarding the setting of the salaries for the Sheriff for the new term of office.

The Board also reviewed with Sheriff Pounds the damages that were done the Boy Scout Road south of Humboldt in early November by a driver that was pulling equipment and the report that needs to be completed before a ticket can be issued.

### **ROAD & BRIDGE DEPT.**

Steve Darveau, Jr. Highway Superintendent updated the Board on the maintenance being done on county roads and bridges this week.

He introduced representatives from SAPP Bros. who attended the meeting to present information to the Board on delivering fuel to the county shops.

### **PLEDGE SECURITY RECEIPTS**

Amanda Young, County Treasurer presented to the Board replacement of pledge securities. Motion was made by Sickel to approve the pledge security replacements from F&M Bank, receipt #392184135, \$155,000





# Richardson County Board Minutes



replaced with receipts #392184135, \$145,000 and #392182339, \$10,000; and to release a security with American National Bank, receipt #229035078. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to approve the replacement of pledge security from F&M Bank, receipt #385000054 with receipts #392183250 and #392183248. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

December 26, 2017

## EXECUTIVE SESSION, GENERAL ASST. CLAIM

Motion was made by Sickel to recess the regular meeting agenda and go into an executive session at 10:20 a.m. to review general assistance claims, #5802 and #3996. Motion seconded by Frank. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

Motion was made by Davidson to close the executive session at 10:45 a.m. and return to the regular meeting agenda. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## SALARIES FOR NEW TERM OF OFFICE

Continued discussion was held on setting the salaries for the new term of office, 2019 through 2022. The Board will continue this discussion at next week's meeting.

## CLAIMS

Motion was made by Frank to allow the payment of all claims that were submitted today. Motion seconded by Sickel. ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried.

## GENERAL FUND

Advanced Correctional Healthcare, serv	223.30
Aetna, ins	50022.34
Country Inn & Suites, serv	90.95
Datamax & Unisource, serv	8.31
Dept. of Correctional Services, serv	683.68
Falls City Mercantile, supp	59.67
Family Medicine, serv	175.00
First Concord Benefits Group, med reimb	5782.02
Garcia Clinical Laboratory, serv	30.00
General Fire & Safety Equip., supp	326.00
Home Lumber, supp	270.20
Kennedy, Kaytlyn, reimb	273.92
Kirkendall, Jonathan, reimb	33.90
Kriz-Davis Co., supp	480.00
Larry's Auto Service, serv	1340.53



# Richardson County Board Minutes



Meyer Laboratory Inc., serv	242.45
MIPS, Inc., serv	587.00
Mr. Automotive, supp	67.95
NE State Fire Marshall, fee	120.00
OneNeck IT Solutions, serv	592.36
Pierce, Katrina, reimb	44.98
Quality Inn, serv	512.76
Ram Exterminators, serv	45.00
Sapp Bros., fuel	11,580.86
Scott, Pamela, reimb	274.77
Verizon, serv	452.14
Wolfe's Printing, supp	178.03
Woods & Aitken, fees	84.00
<b>TOTAL GENERAL FUND</b>	<b>\$74,582.12</b>

December 26, 2017  
CLAIMS (Cont.)

## ROAD & BRIDGE FUND

Ag & Industrial Equipment, supp	8600.00
Diversified Drug Testing, fee	50.00
Hotsy Equipment, supp	176.52
NPPD, serv	40.24
OPPD, serv	40.58
Unifirst Corp., serv	38.59
Windstream Corp., serv	55.51
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$9,001.44</b>

## JUVENILE SERV GRANT FUND

Osborne, Laura, reimb	87.36
<b>TOTAL JUVENILE SERV GRANT FUND</b>	<b>\$87.36</b>

## ADJOURNMENT

Motion was made by Frank to adjourn the meeting at 10:55 a.m. Motion seconded by Davidson.



# Richardson County Board Minutes



ROLL CALL VOTE: Frank-aye, Davidson-aye, Sickel-aye. Motion carried. The Board will meet again on Tuesday, January 2, 2018 at 9:00 a.m. in the Commissioner's Meeting Room, Courthouse, Falls City. The agenda is kept current at the County Clerk's Office.

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David D. Sickel, Chairman

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Mary L. Eickhoff, County Clerk